**FACT Board of Directors Meeting Minutes**

February 28, 2019

Encinitas City Hall, Poinsettia Room

505 S. Vulcan Avenue, Encinitas, CA 92024

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| Board Members Attending | Hon. John Aguilera, Hon. Phil Monroe, Hon. Bob Campbell, Susan Hafner, Hon. Jewel Edson, Gideon Marcus, and LaVonna Connelly & Hon. Dave Roberts via video conferencing. |
| TAC Members Attending | Brian Lane, SANDAG |
| Board Members Absent | Hon. George Gastil, Susan Hafner |
| Staff Attending | Arun Prem, Meagan Schmidt, Budd Anderson, Julius Burgos, Ali Poorman |
| Public/Guests | None |
| Public Comments | No public comment to report. |
| Approval of October and December 2018 Board Meeting Minutes | **Motion to approve the January Meeting minutes made by Hon. John Aguilera. Second by Lavonna Connelly.** **The motion passed unanimously.** |
| County Grant Application | Budd Anderson summarized an opportunity to apply for a County Grant. The Community Enhancement Program (CE) is funded by a set percent of Transient Occupancy Tax revenues. The goal of the Community Enhancement Program is to stimulate tourism, promote the economy, create jobs, and /or a better quality of life.  Recommended activities for FY 19-20 CE Application is $25,000 for transportation to promote tourism and quality of life and $25,000 for nonemergency medical transportation and coordination with medical providers.  Budd asked the Board for feedback regarding the application activities and authorization to submit the CE Grant Application.  John Aguilera asked what is planned to promote tourism. Budd replied that coordinators will track rider’s destinations. Arun commented that the grant guidelines are in line with core and visiting riders travel to social events, popular tourist attractions, conferences etc. Also medical trips can meet the quality of life guidelines.  **Motion to approve the signing of the Grant application by Phil Monroe. Second by Bob Campbell.** **The motion passed unanimously.** | |
| FACT Board Retreat Update | Arun asked the Board for recommendation of moving the March 28 meeting date to April 4th. LaVonna Connelly asked if there are any important discussions that would require the April Board meeting. Phil and John agreed that a Board meeting before the retreat on April 18th would be unnecessary.  Arun confirmed the location and time for the Retreat. Items that are recommended for discussion:   * CTSA discussion and Public Agency STATUS * SANDAG /CTSA contract follow up * Outreach Plan * Lobbying   **Motion to approve the cancellation of the March 28, 2019 meeting by John Aguilera. Second by Phil Monroe.** **The motion passed unanimously.** | |
| FACT Services Update | Meagan Schmidt provided an update of FACT services:  FACT completed 2,801 one trips in December.  New contracted services: County HHSA. Taking non-contagious Tuberculosis patients form their homes to clinic for treatments.  St. Paul’s PACE- group trips started Feb. 4th, two days per week. The provider for these trips is Renewing Life. LaVonna stressed the need for group trips.  Meagan shared a picture of a SANDAG’S Intern’s poster on “Meeting the needs of San Diego County Seniors which featured FACT. Jewel asked if this information could be presented to share with community members, etc. | |
| Board Members Status, New Board Member outreach | Hon. Jewel Edson introduced Hon. Kellie Shay Hinze. Kellie was invited to serve on the FACT Board of Directors at a recent meeting with Jewel and Arun.  Kellie shared her background and what has influenced her advocacy with accessible transportation. Kellie serves on the Encinitas City Council.  **Motion to approve Kellie Shay Hinze’s appointment to the FACT Board of Directors by Phil Monroe. Second by John Aguilera.** **The motion passed unanimously.**  Arun asked for Board approval for two new CAM members.   * Bree Wallace, VIP Program Administrator, Nonprofits United * Adriana Ramirez, Case Manager, Travelers Aid San Diego   **Motion to approve to approve the appointment of Bree Wallace and Adriana Ramirez as CAM members by Bob Campbell. Second by LaVonna Connelly.** **The motion passed unanimously.** | |
| Monthly Financial Summary | Julius Burgos provided an update on the Triennial TDA Audit commissioned by SANDAG. Julius will meet with the auditors in March.  The Board asked for discussions on CD’s and investments as an action item. | |
| Executive Director’s Report | Arun had a few updates:   * SANDAG’s recommended Grants- review has been delayed. Staff will update the confirmation. * Lease on the new office has been signed. Wiring and cabling need to be updated to CAT 5 cabling. * Bob Campbell discussed his December, 2018 meeting with Supervisor Jim Desmond. Bob asked Dave Roberts for his opinions on how to reach out to the Supervisor. * Presentation with the City of Lemon Grove City Council. * CA Transportation Planning Conference * SANDAG Retreat * Legislation regarding TNC (Uber, Lyft, etc.) taxes. Future discussion with SANDAG.   Arun had three possible dates for a meeting with Mr. Hasan Ikhrata. Arun asked the Board for recommendations and feedback for the focus of the discussion with Mr. Ikhrata. | |
| Board Member updates/proposed agenda items | No updates or proposed agenda items. |
| Adjournment | The meeting adjourned at approximately 10:50am. |