



**Board of Directors Meeting Agenda**  
**December 3, 2020 9:00am**  
**Zoom meeting**

	<b>Meeting call to order, Introductions</b>		<b>9:00 am</b>
1.	Public Comment		<b>INFORMATION</b>
<hr/>			
<b>CONSENT ITEMS</b>			
2.	October 2020 Board Meeting Minutes	p-2	<b>ACTION</b>
3.	Proposed 2021 Board meeting Calendar	P-6	<b>ACTION</b>
4.	Recommendation re New CAM Member Appointment	P-7	<b>ACTION</b>
<hr/>			
5.	SANDAG Support for FACT – Outreach plan		<b>INFORMATION</b>
	<ul style="list-style-type: none"> <li>• Update - New Agreement for SANDAG Direct Funding</li> </ul>		
6.	Financial Updates	p-8	<b>ACTION</b>
	<ul style="list-style-type: none"> <li>• Finance Committee Report on TDA &amp; Financial Audits</li> <li>• Presentation of FY 2020 Financial Audit</li> </ul>		
7.	Board Officers Elections - Nominating Committee Report	P-9	<b>ACTION</b>
8.	Annual Meeting Planning	P-9	<b>INFORMATION</b>
	<ul style="list-style-type: none"> <li>• Review of Presentation Outline</li> <li>• Annual Report</li> <li>• Video statements</li> <li>• Giveaway, incentives for attendance</li> <li>• Award</li> <li>• Registrations status</li> </ul>		
9.	FACT Services Updates	p-12	<b>INFORMATION</b>
10.	Executive Director’s Report	p-15	<b>INFORMATION</b>
11.	Board Member Updates/Proposed Agenda Item		<b>INFORMATION</b>
 <b>ADJOURNMENT</b>			

## FACT Board of Directors Meeting Minutes

October 22, 2020

Zoom meeting

Board Members Attending	Susan Hafner, Hon. Phil Monroe, Hon. Bob Campbell, Hon. Dave Roberts, LaVonna Connelly, Hon. Jewel Edson, Hon. John Aguilera, Hon. Kellie Hinze
Board Members Absent	Hon. George Gastil
Staff Attending	Arun Prem, Meagan Schmidt, Budd Anderson, Julius Burgos, Cynthia Pedersen, Anita Martinez
Public/Guests	Brian Lane, SANDAG
Public Comments	
Board Meeting Minutes	Hon. John Aguilera called the meeting to order at 9:15 am. <b>Motion to approve the September 24, 2020 Board Meeting minutes was made by Susan Hafner. Second by Hon. Kellie Hinze. The motion passed unanimously.</b>
COVID-19 Response and Discussions	Budd Anderson said the CAM meetings will now meet monthly and that members will receive updates with regards to services or industry issues that need to be addressed in between meetings.
SANDAG Support for FACT – Review Quarterly update meeting, Outreach Plan	<p>Arun gave an update with regards to SANDAG’s additional support for FACT. He said that at the October 15 Quarterly update meeting with Coleen Clementson and Brian Lane, the list of proposals presented by FACT was confirmed as a strategy to move forward. Arun said that a broad outreach campaign intended toward stakeholders, TC members and other decision makers in the region was needed in order to maintain the momentum on follow up.</p> <p>Arun requested that Board members follow-up with TC members regarding the outreach campaign.</p>
Grant Updates	Arun said Budd is preparing the SANDAG Cycle 11 Specialized Transportation Grant (STGP) Applications. SANDAG issued a Call for Projects on July 31, 2020 for the Cycle 11 Specialized Transportation Grant Program (STGP). A majority of FACT’s operating and mobility management funds have been awarded through this program. Funding sources include TransNet Senior Mini-Grant and FTA Section 5310.

	<p>The Board approved proposal of applying for a total of \$800,000 between SMG and 5310 would completely fund RideFACT. This is the maximum amount of funding FACT is allowed to apply for through the Cycle 11 competitive process.</p> <p>Section 5310 operating funds require a 50% match and SMG operating funds require a 20% match. SANDAG allows applicants to match SMG and 5310 funds. In order to fully fund RideFACT, the Board approved the proposal to submit one 5310 operating project application and one SMG operating project application. These applications are due on October 30, 2020.</p>
<p>Financial Updates, July, 2020</p>	<p>Julius gave the financial summary for the month of July 2020. The balance sheet through July 2020 remains consistent. Timely invoicing, receivables, and better cash flow management overall continues. Total equity as of July 31, 2020 is \$424,121.31.</p> <p>Julius gave an update with regards to the PPP loan which was approved and deposited into our bank creating a Liability for the same amount of \$111,33.00. The loan will be fully forgiven if the funds are used for payroll costs, interest on mortgages, rent, and utilities. All PPP loans have an interest rate of 1% if not forgiven.</p> <p>Julius gave an update regarding the new bank account with California Bank &amp; Trust. He said that the steps required are being met including providing articles of incorporation and signatures. Julius said the transition to the new account will be gradual with funds maintained in Bank of America, until the new account is fully operational.</p> <p>Julius said the Sonnenberg audit and the TDA audits are near completion.</p>
<p>Board Officers Nominating Committee - Report</p>	<p>Hon. Bob Campbell gave an update regarding the Board Officers Nominating Committee comprised of Kellie, Jewel and Bob. Bob, as the Committee Facilitator, requested that Arun send a questionnaire to each Board member regarding Board interest in serving as an Officer with feedback and slate to be presented during the November Board Meeting.</p>
<p>Annual Meeting Planning – Committee Updates</p>	<p>Arun gave an update with regards to the Annual Board of Directors Meeting in December 2020. He said Kellie and George had been very helpful with suggestions and ideas to create an interesting and engaging meeting. Digital Impact, a referred San Diego production company, will produce and direct the Zoom event. A Save the Date announcement would be sent out soon, and that Jewish Family Service (JFS) has been selected as FACT Partner of the Year.</p>

	<p>Suggestions were made on keeping participants engaged throughout the meeting, such as increasing the number of giveaways, chats, and surveys. LaVonna said that she is finding that the attendance at Zoom meetings is larger than in person meetings, primarily because of the ease of attending. Arun agreed and said that he finds the same to be true since no travel is involved.</p>
<p>FACT Services Update</p>	<p>Meagan Schmidt introduced FACT’s new Mobility Coordinator, Anita Martinez. Meagan said FACT continues to provide shelter trips for the County. These began on March 23, 2020 with providers utilizing PPE. Through August these shelter trips total 277 and are ongoing.</p> <p>Meal delivery trips are ongoing and provided every Tuesday and Thursday. FACT has provided 1,075 trips since April 10 through August, 2020. Meagan said there have been record breaking numbers of referrals since the pandemic. In August there were 300 referrals, the top being Sharp Healthcare, Travelers Aid, and VA Transportation Network. The RideFACT monthly total one-way trips was 3,501, Oceanside having the highest number of trips at just over 200, followed by San Marcos and Tri-City.</p> <p><b>The total number of one-way trips completed through August, 2020 was 225,823.</b></p> <p>Meagan said the contract negotiations with SDG&amp;E have been ongoing for nearly a month and that the Standard Agreement will be signed the week of October 20. As per this agreement, FACT will provide special needs riders transportation during Public Safety Power Shutoffs (PSPS). These PSPS are planned and take place due to high winds or wildfires. Transportation includes providing delivery of generators or other necessary equipment and transporting riders out of potentially hazardous situations. The agreement was facilitated by a referral from 211.</p> <p>Arun said the service includes a large list of eligible populations, such as pregnant women, seniors, students, anyone with a disability. In this agreement, confidentiality is highly stressed.</p> <p>Bob asked Meagan if RideFACT riders are surveyed how their trips went, feedback on the driver, and the overall quality of the trip provided. Meagan said that a comment card was provided to vendors a few years ago, but that it was not an efficient way to get feedback. Meagan said she would look into bringing back the comment card or something similar on the website.</p> <p>Bob asked Arun if animals would be included in the transportation service with regards to the SDG&amp;E contract. He said that some people would want to bring their pet(s) with them in the event of evacuation. Arun agreed it was a good point and would research it further.</p>

	<p>LaVonna asked if this is an all-County contract, due to the fact that most affected areas with power shut offs are rural. Meagan said SDG&amp;E sent a map with the areas covered in the contract ranging from East Inland to South Orange County. She said that specific vendors were chosen to serve on this contract who are aware of the service area, and that special pricing has been negotiated.</p> <p>Bob said that as early joiners to the FACT Board, Dave, Phil and he are thrilled at the success the program is having. John said he was pleased with the way it has developed, and Dave added that it is an “outstanding” development.</p>
Executive Director’s Report	Arun gave an update on his recent trip to India, international travel, and COVID-19 quarantining. He thanked everyone for their well wishes and messages.
Board Member Updates/Proposed Agenda Items	
<b>ADJOURNMENT</b>	The meeting was adjourned at approximately 10:30am.

**ITEM #3**

**TO: BOARD OF DIRECTORS**

**FROM: Cynthia Pedersen, Office Manager and Arun Prem, Executive Director**

**RE: Proposed 2021 Board Meeting Calendar**

**ISSUE:**

Proposed Board meeting calendar for year 2021.

**BACKGROUND:**

The proposed meetings are on 4<sup>th</sup> Thursdays, except during November and December.

- Thursday, January 21, 2021
- Thursday, February 25, 2021
- Thursday, March 25, 2021
- Thursday, April 22, 2021
- Thursday, May 27, 2021
- Thursday, June 24, 2021
- Thursday, July 22, 2021
- Thursday, August 26, 2021
- Thursday, September 23, 2021
- Thursday, October 28, 2021
- Thursday, November 18, 2021
- Thursday, December 16, 2021

**RECOMMENDATION**

**Staff requests Board members for approval of the year 2021 Board meeting calendar.**

**ITEM #4**

**TO: BOARD OF DIRECTORS**

**FROM: Budd Anderson, Grants Management Analyst**

**RE: New CAM Member Appointment**

**ISSUE:**

At the November 10th CAM Meeting, members unanimously voted to approve Christy Patch, Community & Aging Policy Specialist for Aging and Independence Services (AIS), County of San Diego Health and Human Services Agency (HHS). CAM member recommendations are subject to FACT Board approval.

**BACKGROUND**

The Council on Access and Mobility (CAM) represents a cross section of transportation interests in San Diego County. CAM’s mission is to “Promote coordination of transportation resources and services in San Diego County.” CAM is comprised of approximately 30 transportation stakeholders including service providers, planning agencies, consultants, and community members. CAM is an advisory committee to the FACT Board of Directors. FACT manages CAM’s membership and facilitates meetings. CAM typically meets bi-monthly. Beginning in March 2020 virtual meetings were held bi-weekly to discuss the regions ongoing response to COVID-19. In September 2020 the group decided to move meetings to a monthly schedule.

The County of San Diego Health and Human Services Agency (HHS) provides a broad range of health and social services to promote wellness, self-sufficiency, and a better quality of life for individuals and families in San Diego County. Aging and Independences Services (AIS) provides services to older adults, people with disabilities and their family members, to help keep clients safely in their homes, promote healthy and vital living, and publicize positive contributions made by older adults and persons with disabilities. Services support Live Well San Diego, the County vision for healthy, safe and thriving communities. Christy has been an active participant in CAM meetings and understands the importance of transportation in achieving HHS’s goals. Christy provides regular updates during meeting and shares helpful resources with the group. Christy is involved in many County initiatives including Age Well San Diego and in the development of the Ride Well to Age Well Guide: Special COVID-19 Edition. FACT staff and CAM members feel that Christy is a good fit for the CAM group and unanimously voted to approve her as a member, subject to FACT Board approval.

**RECOMMENDATION**

**Staff requests Board for approval for CAM’s recommendation to appoint Christy Patch to CAM.**

**ITEM #6**

**TO: BOARD OF DIRECTORS**

**FROM: Arun Prem, Executive Director, and Julius Burgos, Accountant**

**RE: Review and Approval of FY 2020 Audit Reports**

**ISSUE:**

The SANDAG TDA Audit, and the Independent Financial Audit were completed recently; both the Auditors issued their DRAFT reports for review. Both Audits were “clean”, there were no findings or “recommendations” made by the Auditors.

Staff requests a report and recommendation from the Finance Committee (Board members Phil Monroe, Susan Hafner and John Aguilera) re. next steps.

**BACKGROUND:**

The Independent Financial Audit was conducted by Sonnenberg and Co. and the Opinion expressed in the DRAFT Report indicated “the financial statements referred to above present fairly, in all material respects, the financial position of Full Access & Coordinated Transportation, Inc., as of June 30, 2020 and the changes in its net assets and its cash flows for the year then ended in accordance with US generally accepted accounting principles”.

The TDA Audit was conducted by Crowe LLP. According to the DRAFT Audit Report, Under Sections “Internal Control over Financial Reporting” and “Compliance and Other Matters”, the report stated that “during our Audit we did not identify any deficiencies in internal control that we consider to be a material weakness”, and “the results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards, including Section 6667 of Part 21 of the California Code of Regulations”.

The audits reports were forwarded to the Finance Committee for review.

**RECOMMENDATION**

**Staff requests Board members for approval of the FY 2020 Financial and TDA Audit Reports.**



**ITEM #7**

**TO: Board of Directors**

**FROM: Arun Prem, Executive Director**

**RE: Board Officer Elections for Year 2021**

**ISSUE:**

Staff requests:

- Board Officers Nomination Committee to present the 2021 slate for Board review
- Board members for approval of revised date of Board Officers Elections

The Board Officers Nomination Committee – Board members Bob Campbell, Jewel Edson and Kellie Hinze - met on Tuesday, Nov 24, via Zoom conference.

The Committee discussed and finalized the following slate of Board Officers for year 2021:

Chair	George Gastil
Vice-Chair	John Aguilera
Secretary	LaVonna Connelly
Treasurer	Phil Monroe

Staff wishes to thank the Committee, Nominees, and all Board members for the involvement in this process.

**BACKGROUND**

Board Officer Elections are conducted annually, during the Annual Board of Director’s Meeting as per FACT Bylaws.

This year the Board appointed a Nominating Committee – Bob Campbell, Jewel Edson and Kellie Hinze during the September Board meeting. The Committee and staff reached out to the Board members to request nominations. The Committee received the following nominations:

Chair	George Gastil
Vice-Chair	John Aguilera
Secretary	LaVonna Connelly
Treasurer	Phil Monroe

Committee Chair Bob Campbell encouraged all Board members to become involved in the Officer positions. Some Board members expressed interest in looking into serving in the future and cited

current time commitments as the constraint. Some Board members also felt Board meetings should be shorter or organized differently in order to allow flexibility with Board members schedules.

One specific recommendation was to begin the meeting earlier in order to close by 10:30AM.

The options for accommodating changes to current meeting schedule would require action by the Board.

#### **RECOMMENDATION**

**Staff recommends Board members:**

- **Approve the slate of officers presented by the Board Officers Nominating Committee**
- **Elect Board Officers for year 2021**
- **Review recommendation for possible changes to Board meeting duration and schedule**

**ITEM #9**

**TO: BOARD OF DIRECTORS**

**FROM: Meagan Schmidt, Director of Operations**

**RE: FACT Services update for September 2020**

**ISSUE:**  
 This item presents a monthly RideFACT and agency services update.

**BACKGROUND:**

	September
SERVICE	ONE-WAY TRIPS
County COVID-19	2
Scripps	62
Escondido	0
County HHSA TB	22
San Marcos	63
Oceanside	202
Parkinson's Assoc.	0
Tri-City ER	58
Tri-City BH	48
MV	0
RideFACT	3,617
<b>TOTAL</b>	<b>4,074</b>

**Special Services**

FACT began providing on demand transportation at the request of the County the week of March 16<sup>th</sup> to transport homeless individuals (symptomatic and asymptomatic) to and from shelters/hotels and other sites as requested by County staff. FACT has provided 279 trips through September. These trips have not been received since early September.

FACT/County Aging & Independence/2-1-1 Meal Delivery Trips – FACT staff reached out to 2-1-1 in early April to offer transportation assistance to social service agencies who may have need of utilizing FACT’s brokerage to provide meal pickup and delivery. FACT staff worked with 2-1-1 and County Aging and Independence staff to assess the need for meal delivery and gaps in the current services provided throughout San Diego County. Within a week FACT was able to train and gain access to the Community Information Exchange (CIE) platform to receive direct referrals for meal delivery. FACT’s vendors pick up meals Tuesday and Thursday mornings and deliver to various residences throughout

the County. FACT has offered similar assistance to cities and other agencies through CAM and outreach to San Diego County Supervisors. For the months of April – September, 1,305 of these trips were provided.

### **Scripps Health**

FACT's service agreement with Scripps Health began January 15, 2020; 355 trips were provided through the end of September. FACT brokerage vendors are transporting discharged patients to pharmacies, their residences and/or to hospitals outside of San Diego County. Trips are delivered on demand and include curb-to-curb, door-to-door, and door-through-door services. FACT met with Scripps in mid-July to review options for extending the agreement to provide trips. Scripps would like FACT to expand to 4 other locations and a new amendment was signed. FACT provided the 1<sup>st</sup> trip to the 2<sup>nd</sup> location, Scripps Mercy Hospital Chula Vista, on September 4<sup>th</sup>.

### **City of Escondido**

FACT provides transportation to/from the City of Escondido's senior lunch nutrition program Monday-Friday. Service began November 1, 2019. Initial contract term was November 2019 – June 2020. FACT provided 4,129 trips between November and March 2020. Trips were paused in mid-March due to COVID-19 and have not resumed as of yet. FACT met with Escondido staff to review the contract terms in mid-July and signed an amendment in August extending the contract through June 2021.

### **County HHSA**

This service provides trips for the County to non-contagious Tuberculosis patients from their residences to clinics for treatment. Trips may be scheduled in advance or requested up to 2 hours before the time of trip service. This contract is in year 3 with an option to extend up to 1 more 1-year terms. 508 trips have been performed under this contract between late November 2018 through September 2020.

### **The Parkinson's Association of San Diego**

The Parkinson's Association of San Diego (PASD) contracts with FACT to provide transportation for neurological medical appointments, support groups and Parkinson's Association related events for their clients. This contract has a term through September 1, 2021; a new amendment was signed in September. Between June 2018 – September 2020, 174 trips have been provided. These trips were paused with the outbreak of COVID-19 through June.

### **City of San Marcos**

*Catch a Ride!* provides transportation for eligible seniors 60+ within San Marcos city limits as well as for medical purposes outside of the city within a 20-mile radius.

FACT has provided 2,864 trips between February 2018 – September 2020. There are approximately 175 registered riders. FACT has signed Amendment 3 to extend the contract through June 2021.

### **MV NCTD LIFT Service**

No trips were performed.

### **Tri-City Contracts – Emergency Room & Outpatient Behavioral Health**

FACT began transportation services for Tri-City Medical Center in December 2016. Discharged patients from the Emergency Room are provided with rides to their residence.

FACT has provided 4,148 trips for Tri-City patients between December 2016 – September 2020. Tri-City’s Chief Operations Officer recently reached out to FACT regarding an additional service need for a Behavioral Health clinic. FACT began this new service on 7/15/2020; 58 rides were provided in July - September.

**City of Oceanside Senior Van Service**

Contracted service for Oceanside began in September 2013. FACT has invoiced City of Oceanside for 32,974 trips from September 2013 – September 2020.

Approximately 2,800 clients are registered to use this service.

The current contract is through June 2020. FACT and Oceanside staff recently signed a new amendment to extend the contract through December 2020.

CTSA, RideFACT & Contracted Service Data	Web hits	Referrals	Programs in Database	New Agencies in Database	Total Requests for RideFACT Trips	RideFACT Trips Provided	RideFACT Trips Unable to Provide	Contracted Trips Provided	Total Trips	RideFACT Avg Mileage	RideFACT Avg Trip Cost
Jul-16	1,658	90	145	0	1,167	1,029	138	1,164	2,822	11.7	\$17.35
August	1,733	99	145	0	1,497	1,365	132	1,412	3,145	11.2	\$16.92
September	1,593	121	145	0	1,415	1,273	142	1,194	2,787	11.7	\$15.66
October	1,712	78	145	0	1,382	1,186	196	1,412	3,124	11.7	\$15.14
November	1,493	102	145	0	1,209	1,044	165	1,230	2,723	11.9	\$15.66
December	1,378	94	145	0	1,089	973	116	1,261	2,639	12.5	\$16.57
Jan-17	1,534	83	145	0	1,098	1,026	72	1,224	2,758	11.5	\$12.29
February	1,459	74	146	1	1,139	999	140	918	2,377	10.5	\$13.06
March	1,489	72	147	1	1,405	1,223	182	1,339	2,828	10.9	\$11.56
April	1,480	52	147	0	1,161	996	165	1353	2349	11.5	\$16.74
May	1,589	64	148	1	1,428	1,356	72	1334	2690	11.3	\$14.88
June	1,228	81	148	0	1,457	1375	82	1359	2734	11.7	\$16.55
Subtotal	18,346	1010	148		15,447	13,845	1602	15,200	29,045		
July	1,425	90	151	3	1,561	1,487	74	587	2,074	10.8	\$13.69
August	1,464	134	151	0	1,942	1,871	71	635	2,506	10.6	\$14.43
September	1,586	147	152	1	1,914	1,861	53	585	2,446	10.6	\$15.79
October	1,520	155	154	2	2,537	2,432	105	635	3,067	10.8	\$16.50
November	1,408	93	154	0	2,429	2,302	127	655	2,957	11.7	\$18.47
December	1,108	84	154	0	2,210	2,154	56	524	2,678	12.1	\$19.79
Jan-18	1,452	103	154	0	2,579	2,509	70	879	3,388	11.5	\$17.72
February	1,276	121	155	1	2,496	2,410	86	889	3,299	11.6	\$18.01
March	1,047	127	156	1	2,925	2,844	81	1,276	4,120	10.3	\$17.23
April	1,015	114	157	1	2,842	2,714	128	866	3,580	11.1	\$15.82
May	1,444	131	158	1	2,963	2,831	132	866	3,697	11.3	\$15.51
June	1,304	115	158	0	3,036	2,885	151	637	3,522	10.5	\$13.99
Subtotal	16,049	1414	158		29,434	28,300	1134	9,034	37,334		
July	1,522	100	158	0	3,000	2,866	134	667	3,533	10.8	\$13.92
August	1,247	109	155	-3	3,024	2,833	191	708	3,541	10.3	\$13.33
September	*698	96	156	1	2,319	2,156	163	677	2,833	11	\$14.55
October	936	80	156	0	2,669	2,502	167	752	3,254	11	\$13.37
November	798	86	156	0	2,379	2,131	248	685	2,816	10.7	\$13.06
December	829	83	156	0	2,254	2,170	84	631	2,801	11.2	\$12.92
19-Jan	742	119	160	4	2,546	2,505	41	710	3,215	10	\$12.19
February	643	123	160	0	2,226	2,195	31	689	2,884	10	\$11.95
March	725	70	160	0	2,408	2,358	50	937	3,295	9.6	\$11.78
April	168	49	174	14	2,447	2,404	43	800	3,204	9.2	\$12.32
May	888	71	174	0	2,268	2,245	23	804	3,049	9.2	\$12.71
June	727	89	174	0	2,301	2,263	38	704	2,967	9.6	\$11.70
Subtotal	9,225	1075	174		29,841	28,628	1213	8,764	37,392		
July	823	108	176	2	2,515	2,455	60	771	3,226	9.6	\$13.29
August	948	90	177	1	2,424	2,365	59	844	3,209	9.1	\$11.47
September	1,157	129	179	2	2,757	2,621	136	674	3,295	9.3	\$11.88
October	1,263	139	180	1	2,952	2,735	217	781	3,516	9.5	\$12.63
November	1,089	122	180	0	2,652	2,388	264	1,452	3,840	9.8	\$14.38
December	1,052	82	180	0	2,636	2,508	128	1,572	4,080	9.4	\$14.86
20-Jan	1,372	132	176	0	2,994	2,849	145	1,680	4,529	10.1	\$13.99
February	1,237	138	176	0	2,693	2,608	85	1,567	4,175	9	\$15.30
March	1,650	141	177	1	2,015	1,931	84	988	2,919	8.8	\$13.95
April	1,720	347	183	6	1,586	1,555	31	383	1,938	8.8	\$15.29
May	1,253	384	183	0	2,082	2,024	58	473	2,497	10.2	\$18.65
June	1,392	297	185	2	2,502	2,416	86	421	2,837	10.2	\$20.60
Subtotal	14,956	2109	185		29,808	28,455	1353	11,606	40,061		
July	1,510	304	180	-5	3,202	3,096	106	447	3,543	10.3	\$21.12
August	1,571	300	181	1	3,623	3,371	252	459	3,830	9.5	\$20.64
September	1,625	312	181	0	3,924	3,617	307	457	4,074	10	\$21.13
Subtotal	4,706	916			10,749	10,084	665	1,363	11,447		
TOTAL	179,918	6,524	181				147,109	5,967	83,117	230,226	

**ITEM # 10**

**TO: BOARD OF DIRECTORS**

**FROM: Arun Prem, Executive Director**

**RE: Executive Director's Report**

**Meetings and Events – October, 2020**

10/26/2020 Meeting – SANDAG CTSA Agreement Discussion – Brian Lane, Arun  
10/29/2020 Meeting – SANDAG Regional Plan Vision Joint Work Group - Arun  
Meeting – Service Resilience + Recovery – CALACT – Arun  
Meeting – SANDAG 2021 – Regional Plan/5 Big Moves Forum - Arun

**Meetings and Events –November, 2020**

11/03/2020 CALACT Virtual Conference + Expo – Arun + Meagan  
APTA Mobility Management Committee – Arun  
11/04-06 CALACT Board Meeting and Virtual Conference, Arun, Meagan  
11/06/2020 Meeting – Brian Lane, Arun  
11/09/2020 Meeting – SSTAC

11/10/2020 CAM Updates – Arun, Budd, Meagan  
11/12/2020 Meeting - APTA Access Committee Planning - Arun  
11/13/2020 Meeting – U.S. Dept. of Transportation, FTA + HUD – Partnership for  
COVID-19 Recovery – Arun  
11/17/2020 Video shoot with Hasan, Coleen - SANDAG  
11/20/2020 Award presentation JFS – George, Arun  
11/23/2020 Meeting – Public Transportation CEO's Coordinating Council – Arun