

**Board of Directors Meeting Agenda**  
**Feb 24, 2022, 9:00am**  
Join Zoom Meeting  
<https://us02web.zoom.us/j/83970191567>

**Meeting call to order, Introductions**

**9:00 am**

- |                             |  |      |                    |
|-----------------------------|--|------|--------------------|
| 1.                          | Public Comment   |      | <b>INFORMATION</b> |
| <hr/>                       |  |      |                    |
| <b><u>CONSENT ITEMS</u></b> |  |      |                    |
| 2.                          | January 2021 Board Meeting Minutes   | p-2  | ACTION             |
| 3.                          | FACT Services Updates through Dec 2021   | p-8  | ACTION             |
| 4.                          | Financial Summary – December 2021 (will be emailed separately)   |      | INFORMATION        |
| <hr/>                       |  |      |                    |
| 5.                          | Meetings Planning <ul style="list-style-type: none"> <li>• FACT Board Retreat – April 28</li> </ul>  |      | ACTION             |
| 6.                          | Ongoing Discussions w/ SANDAG re. RideFACT ridership trend, demand <ul style="list-style-type: none"> <li>• Update on meeting with Hon. Blakespear, Ms. Coleen Clementson, Mr. Brian Lane</li> </ul>   | p-11 | INFORMATION        |
| 7.                          | New Grant opportunities: <ul style="list-style-type: none"> <li>• New Grant Award – American Cancer Society</li> <li>• SANDAG Call for Projects, Cycle 12</li> <li>• CalTrans Section 5310</li> </ul>  | p-13 | INFORMATION        |
| 8.                          | Conversation with:<br>Antoinette Meier, Director, Regional Planning, SANDAG  |      | INFORMATION        |
| 9.                          | Review of Board Structure, Bylaws, Compensation  |      | POSSIBLE ACTION    |
| 10.                         | Executive Director’s Report: <ul style="list-style-type: none"> <li>• Insurance and Vehicles workshop – March 8, 2022</li> <li>• Upcoming Conversations – <del>Hon. Paul McNamara</del>, and Hon. Priya Bhat-Patel</li> <li>• Discussion with NCTD – Loree Goffigon. Upcoming workshop – March 2</li> <li>• Discussion with SANDAG - AB 302 - Taxicab regulations</li> <li>• In-person Board meeting plan</li> </ul> | p-14 | INFORMATION        |
| 11.                         | Board member updates   |      | INFORMATION        |

**ADJOURNMENT**

***FACT’s Mission-** Assist San Diego County residents with barriers to mobility to achieve independence through coordination of transportation services*

FACT Board of Directors Meeting Minutes  
 January 27, 2022  
 Zoom Meeting

Board Members Attending	Hon. George Gastil, Hon. Dave Roberts, LaVonna Connelly, Hon. Phil Monroe, Hon. Jewel Edson, Hon. Bob Campbell, Hon. John Aguilera, Hon. Kellie Shay Hinze, Susan Hafner
Board Members Absent	None
Staff Attending	Arun Prem, Meagan Schmidt, Budd Anderson, Julius Burgos, Cynthia Pedersen
Public/Guests	Hon. Corinna Contreras, City of Vista; Danielle Kochman, SANDAG; Roberto Gebo, NCTD; Ivan Ebba, Furaat
Public Comments	
CONSENT ITEMS: November and December Board Meeting Minutes/ November FACT Services Updates/November Financial Summary	<p>Hon. George Gastil called the meeting to order at 9:00 am. <b>Motion to approve the November and December 2021 Board Meeting Minutes, FACT Services Updates and November Financial Summary was made by Hon. Jewel Edson. Susan Hafner seconded the motion. The motion passed unanimously.</b></p> <p>Arun gave an update regarding services performance and the uptick in RideFACT trips in October and November after a drop in earlier months. The data reflects that COVID surges have affected ridership. Arun said that contracted services are growing at a faster rate than RideFACT, and one-way trips completed through November 2021 have now surpassed 275,000.</p>
Meetings Review, Scheduling and Updates	<p>Arun reviewed the Annual Meeting held on December 16, 2021, in Coronado beginning with pictures highlighting attendees and guest speakers. He said those attending the meeting showed great support to FACT by attending in person. He said the speakers spoke of their commitment in FACT’s mission and shared a quote from Hon. Catherine Blakespear’s remarks: “FACT is a model, and I’m really thrilled to be able to give voice to that and to have FACT be recognized at SANDAG with a higher profile.”</p> <p>LaVonna Connelly said it was a great meeting and to hear people praise FACT has given her renewed encouragement. She said it was the result of everyone working so hard for so long and thanked Arun and staff for such a beautiful event. George Gastil agreed with LaVonna and said he was particularly happy to hear the comments from providers and</p> <p>partners that FACT works with, noting that many were spontaneous remarks. Susan Hafner said she attends many retreats and meetings and this one was state of the art. She thanked Arun and staff for putting together such an organized event. Bob Campbell thanked staff for putting together a meeting that came off so well.</p> <p>Arun thanked everyone for their feedback and said the 2022 Board retreat would work well on Thursday, April 28, 2022 after SANDAG’s tentatively planned March Board retreat. He recommended the next Annual Meeting to be held on Wednesday, December 7, and said</p>

	<p>it would not conflict with MTS, NCTD and SANDAG meetings and the usual end of year rush. Arun said that he hopes all Board members will be able to attend. George said that Hon. Raul Campillo has accepted his invitation to attend and speak at the 2022 Annual Meeting.</p> <p>Phil Monroe said he hopes that all Board Members attend and interact at the retreat because it will probably be the most important half day that FACT will spend all year. George said that retreats are essential and bigger issues should be addressed in a retreat.</p> <p>Arun gave an update regarding the media event held in Linda Vista, at Bayside Community Center on January 18. This event was the formal kick-off of service funded by The SD Foundation for seniors and others in Hon. Raul Campillo’s District 7. This event was a collaboration between Hon. Campillo, Bayside Community Center and FACT with KUSI, ABC Channel 10, and Univision present. Hon. Campillo, Hon. Gastil, Kim Heinle, Director at Bayside Community Center, and FACT rider, Deanna Tomczak spoke before the media. Arun presented a short recap with photos and a video clip that made the KUSI news the following weekend.</p>
<p>FACT Vehicle Fleet Update</p>	<p>Arun addressed Phil’s request for a status update on FACT vehicles. FACT owns 12 vehicles purchased by grants, seven by SANDAG and the rest by CalTrans. These vehicles are leased to vendors who provide transportation services to seniors and people with disabilities. The City of San Diego has only two accessible vehicles registered with the Taxicab Commission. FACT has been trying to fill the gap by getting vehicles and making them available to the community and the vendors. FACT’s contribution to the community as the only agency in the County that provides accessible vehicles for free, sets FACT apart from any other agency as a CTSA.</p> <p>Toward the end of 2021, five vehicles were returned to FACT by a vendor due to loss of business during the pandemic. These vehicles were parked at FACT temporarily until they could be inspected and their usability status determined.</p> <ul style="list-style-type: none"> <li>• One of the vehicles is retired and owned by FACT, three are in the process of being retired by SANDAG with paperwork process pending, and one is near its retirement in terms of mileage/age. Vehicle retirement is determined by mileage or year according to compliance regulations.</li> <li>• One van was sold back to the vendor, three pending retirement will be sold as they have reached their compliance usefulness, and one has been leased to Renewing Life, pending SANDAG approval.</li> </ul> <p>Arun said 12 additional vehicles have been approved for FACT under the Section 5339 Grant, and FACT is close to procuring them. Because FACT is the only agency that provides low cost essential and accessible transportation in the County, these vehicles will provide a service to the community unlike other nonprofit agencies in San Diego whose vehicles serve their clients.</p>

	<p>Nationally all transit agencies have had a decrease in ridership due to COVID.</p> <p>Arun said the March CAM meeting will host a workshop that will provide information regarding vehicle sharing programs, accessible vehicle availability, and insurance costs, among other topics. Several elected officials have offered to work with FACT in the promotion and marketing of these vehicles to vendors, agencies, nonprofits, and faith based organizations.</p> <p>LaVonna asked about the maintenance aspect of the new staff position, and if there are too many responsibilities for one individual to address. Arun said the safety coordinator position will encompass all safety and compliance related issues beyond vehicles. This person will be in the field, perform in-person assessment of real-time rides, vehicle safety issues, check vehicle insurance status, check that drivers licenses are current, procure information for SANDAG reports, and other issues. Phil asked if the SANDAG vehicle retirement process could be streamlined in order to expedite the sale of vehicles.</p> <p>John Aguilera asked when the position of Safety Coordinator would be filled. Arun said the position was filled by one of FACT’s Mobility Coordinators, Christian Hernandez, who is familiar with the vendors, vehicles, and other aspects of the job. Staff has posted an opening for Christian’s previous job as Mobility Coordinator.</p>
<p>Conversations with Hon. Corinna Contreras, City of Vista/Danielle Kochman - SANDAG</p>	<p>George introduced Hon. Corinna Contreras, Council member from the City of Vista, and Arun welcomed Danielle Kochman from SANDAG, as a friend of FACT to the meeting. George introduced the Board, staff and other guests to Hon. Contreras. She commended everybody for their role in helping people connect to places, events, and things they need to do. She said that transportation is so important because many people do not own their own vehicles.</p> <p>Bob Campbell said 20 years ago he joined the Vista City Council, and after being appointed Chair to NCTD, found a huge gap in transportation services. FACT was formed by Dave Roberts, Phil Monroe and himself as a service to fill the gaps.</p> <p>Hon. Contreras said she was honored to be in the presence of previous Vista Council members and elected officials who serve on different boards. She said she owes them all a great deal of respect and the fact that they continue to play a part in building community throughout the region. She appreciates everything they have done and looks forward to continuing to see what everyone can do to make the world a little better for people in San Diego County.</p> <p>Arun and John congratulated Jewel on her appointment to Chair of the Board of NCTD. John said he couldn’t think of a better person on the Board to lead NCTD.</p> <p>Arun thanked Hon. Contreras for joining the meeting and said he hoped that as leaders of local organizations, board members such as herself will help with as much flexibility as possible in the operations and services, and leverage flexibility into productivity. Hon. Contreras said that the blessing has been in breaking the rigidity by being forced to adapt and make changes that are beneficial to the community.</p>

	<p>Jewel welcomed Hon. Contreras to the meeting. She said Hon. Contreras has worked at NCTD to create a Flexible Fleet pilot program for her community. Jewel said that there are all kinds of opportunities such as the program created recently in District 7 with Hon. Raul Campillo.</p> <p>Phil said FACT has had some great programs with some of the communities in San Diego County such as Oceanside and Escondido. He suggested that Hon. Contreras meet with Arun and Meagan to discuss some of the flexible programs with cities. Hon. Contreras said she would be happy to meet with FACT to see how residents in Vista can integrate FACT into their daily lives and looks forward to a collaboration with FACT. Arun said that FACT wants to work with all San Diego County cities.</p> <p>John Aguilera welcomed Hon. Contreras to the meeting and said he would be happy to meet with her, Arun and Meagan to see how FACT can be more integrated in helping the people in the City of Vista.</p> <p>Danielle Kochman, Mobility Planning Manager at SANDAG, gave a broad overview her duties. She said Mobility Planners are looking at ways to leverage new technology and leverage innovative partnerships to deliver the 5 Big Moves. One topic they study is how to bridge the Digital Divide through broadband projects. The Digital Divide deals with households that don't have internet access, and broadband connectivity which is critical to the transportation community especially in rural areas. Mobility Hubs with Flexible Fleets and accessible vehicles are major topics throughout the United States for the next couple of years. Currently Lyft, Uber, taxis and everyone else not offering accessible services as required under the Americans with Disabilities Act need to comply and is long overdue. Ridesharing and transitioning electric vehicles and the needed infrastructure, and Flex Fleet shuttles are other topics in Danielle's section. She said all types of vehicle sharing, apps, and advances in mobility are in the works as the technology develops.</p> <p>Danielle said she was very happy to hear about the Linda Vista program with FACT helping the residents meet their needs. Susan Hafner asked Danielle about autonomous vehicles in her department; Danielle said there is a lot of interest with SANDAG from potential private vehicle partners.</p> <p>Arun said it is important to support local businesses, services and workers. FACT is appreciative of all the support from SANDAG that it receives. George said that it's advocacy from SANDAG more than anything else that helps FACT.</p> <p>Danielle said she is happy to come back as a meeting guest any time.</p>
<p>Ongoing Discussions with SANDAG Regarding RideFACT Ridership Trend, Demand</p>	<p>Arun gave an update with regards to the SANDAG TDA Triennial Audit which is currently underway. Julius Burgos has been working with the auditors, and he and Arun will meet with them in February.</p> <p>Arun gave a summary of his meeting with Hasan Ikhata, Coleen Clementson and Ray Major on November 22, 2021. He said the focus of that discussion was Transnet Funds and the challenges SANDAG is facing regarding the need for those funds.</p>

<p>Review of Board Structure, Bylaws, Compensation</p>	<p>Arun discussed Board structure, Bylaws, and compensation. This discussion relates to a Board member’s decision to not wanting to commit to a high level of involvement. The transition could be to an advisory or an ex officio role, where they have full access to information and are involved to the extent of their ability or time, but do not have full commitment to the Board. Arun’s recommendation is to use the ex officio position, two which are presently vacant, which allow the Board member to be a Board member in every sense except when it comes to voting on items. Nothing needs to be changed in the bylaws to create the ex officio positions.</p> <p>Arun said that the Board has been a purely volunteer board for 16 years, but other board members performing similar roles in this region are compensated for their attendance in meetings. He said that MTS, NCTD and SANDAG offer compensation of \$150 per meeting; there are parameters as far as frequency and how this compensation occurs, and compensation for events such as conferences. Arun’s requests are:</p> <ul style="list-style-type: none"> <li>• Recommend that Board members transition, if the rest of the Board feels that is necessary, to an ex officio position</li> <li>• Requests that the Chair appoint a committee to review the Board compensation and make a recommendation at a future meeting</li> </ul> <p>George thanked Arun for the recommendation and said a committee is a very good idea. George asked if Arun was thinking this committee would perform the ED Review which is coming up soon. Arun said it could although it does not have to be the same committee. LaVonna asked if the ex officio positions are limited to two. Arun said that when these positions were created, it was with the idea that for each block of five Board members, one ex officio position would be available.</p> <p>George asked Arun to recap the committee’s purpose. Arun said this committee would look at Board compensation, the composition or structure of the Board to see how a “regular” Board member could transition to a different sort of position with less involvement, and possibly perform the upcoming ED Evaluation.</p> <p>Dave Roberts, LaVonna and Susan volunteered for the committee and will bring recommendations to the next Board meeting. George and Arun thanked Dave, LaVonna and Susan for volunteering.</p>
<p>Return to In-person-work Plan</p>	<p>Arun updated the Board regarding the Return to In-person-work Plan. This plan is based on the previous plan which was suspended due to Covid. It is a plan that evolves and is updated according to the pandemic situation. Staff recommends most staff begin transitioning to onsite work beginning April 1, 2022 and have work schedules in place by April 15, 2022. The plan includes guidelines on maintaining a safe work environment, meeting protocol and rider/driver interactions. FACT has confirmation from all staff members that they are vaccinated for Covid. Staff has requested some flexibility in work schedules.</p>

<p>Executive Director's Report</p>	<p>Mayor Paul McNamara of Escondido will join February's Board meeting, and Hon. Priya Bhat-Patel, Council member from Carlsbad will join the March meeting.</p> <p>Arun said the SANDAG Access-for-All Project, a service equivalent to Lift and Uber for people with disabilities with accessible vehicles, is a \$2.5 million fund that the state has awarded to San Diego and will be passed on to vendors competitively. He said the funding for this project comes from a surcharge imposed on Lift and Uber, by the state to ensure equivalent service to those people who currently are not able to use Lift or Uber.</p> <p>Arun said this fund has been something FACT has been aware of for some time. Staff has attended PUC hearings and various meetings in order to prepare for this bid. The due date for the proposal has not been announced by SANDAG but appears imminent.</p> <p>LaVonna asked if FACT has enough accessible vehicles to handle the rider demand. Arun said FACT has access to more vehicles than any other agency in San Diego. There are other agencies that have vehicles, but they don't serve the general public, they serve their programs.</p> <p>Phil asked if FACT would form a separate brokerage using the 12 new vehicles in addition to other vehicles. Arun said that decisions would need to be made based on the RFP.</p> <p>Phil nominated Susan and himself to be a committee to work with Arun on this. Susan agreed and said she was very interested in helping on this project. Arun thanked them and said it is a challenging responsibility and welcomes the support of the Board. Phil said he thinks the Board should be involved on this project while it's being built.</p>
<p>CLOSED SESSION</p>	<p>None</p>
<p>Board Member Updates</p>	
<p><b>ADJOURNMENT</b></p>	<p>The meeting was adjourned at approximately 11:20 am.</p>

**ITEM #3**

**TO: BOARD OF DIRECTORS**

**FROM: Meagan Schmidt, Director of Operations**

**RE: FACT Services updates**

**ISSUE:**  
This item presents a monthly RideFACT and agency services update.

**BACKGROUND:**

	<b>December</b>
<b>SERVICE</b>	<b>ONE-WAY TRIPS</b>
<b>PACE</b>	<b>169</b>
<b>County COVID-19</b>	<b>0</b>
<b>Scripps</b>	<b>130</b>
<b>Escondido</b>	<b>733</b>
<b>County HHSA TB</b>	<b>5</b>
<b>San Marcos</b>	<b>132</b>
<b>Oceanside</b>	<b>0</b>
<b>Parkinson's Assoc.</b>	<b>0</b>
<b>Tri-City</b>	<b>121</b>
<b>MV</b>	<b>0</b>
<b>Other</b>	<b>0</b>
<b>RideFACT</b>	<b>1,630</b>
<b>TOTAL</b>	<b>2,920</b>

**Gary Mary WestPACE**

Programs of All-Inclusive Care for the Elderly (PACE) - These trips are to medical destinations throughout North County as well as a few destinations further south. Trips began in late May 2021 and 1,416 were provided through December 2021.



### **Scripps Health**

FACT's service agreement with Scripps Health began January 15, 2020; 1,230 trips were provided through the end of December. FACT brokerage vendors are transporting discharged patients to pharmacies, their residences and/or to hospitals outside of San Diego County. FACT currently provides trips for 4 locations, Scripps Mercy Hospital Hillcrest and Chula Vista, Scripps La Jolla and Scripps Vista Clinic. FACT signed an Evergreen contract amendment expanding to all of these locations in August 2021.

### **City of Escondido**

FACT provides transportation to/from the City of Escondido's senior lunch nutrition program Monday-Friday. Service began November 1, 2019. Trips were paused in mid-March 2020-May 2021 due to COVID-19. Service resumed on June 15<sup>th</sup>. FACT provided 9,209 trips between November 2019 and December 2021. This contract term is through June 30, 2022.

### **County HHSA**

This service provides trips for the County to non-contagious Tuberculosis patients from their residences to clinics for treatment. 665 trips have been performed under this contract between late November 2018 through December 2021. This contract term is through June 30, 2023.

### **The Parkinson's Association of San Diego**

The Parkinson's Association of San Diego (PASD) contracts with FACT to provide transportation for neurological medical appointments, support groups and Parkinson's Association related events for their clients. Between June 2018 – December 2021, 190 trips have been provided.

### **City of San Marcos**

*Catch a Ride!* provides transportation for eligible seniors 60+ within San Marcos city limits as well as for medical purposes outside of the city within a 20 mile radius. FACT has provided 4,312 trips between February 2018 – December 2021. FACT and the City signed Amendment 4 to extend the contract through June 2022.

### **MV NCTD LIFT Service**

Inactive.

### **Tri-City Contracts – Emergency Room & Outpatient Behavioral Health**

FACT began transportation services for Tri-City Medical Center in December 2016. FACT has provided 6,098 trips for Tri-City patients between December 2016 – December 2021.

### **City of Oceanside Senior Van Service**

Contracted service for Oceanside began in September 2013. FACT has invoiced City of Oceanside for 34,322 trips from September 2013 – April 2021. As of May 1, 2021 this service was stopped due to lack of funds.

**RideFACT & Contracted Service statistics ytd for fiscal year July 2019 – December 2021**

CTSA, RideFACT & Contracted Service Data	Web hits	Referrals	Programs in Database	New Agencies in Database	Total Requests for RideFACT Trips	RideFACT Trips Provided	RideFACT Trips Unable to Provide	Contracted Trips Provided	Total Trips	RideFACT Avg Mileage	RideFACT Avg Trip Cost
July	823	108	176	2	2,515	2,455	60	771	3,226	9.6	\$13.29
August	948	90	177	1	2,424	2,365	59	844	3,209	9.1	\$11.47
September	1,157	129	179	2	2,757	2,621	136	674	3,295	9.3	\$11.88
October	1,263	139	180	1	2,952	2,735	217	781	3,516	9.5	\$12.63
November	1,089	122	180	0	2,652	2,388	264	1,452	3,840	9.8	\$14.38
December	1,052	82	180	0	2,636	2,508	128	1,572	4,080	9.4	\$14.86
20-Jan	1,372	132	176	0	2,994	2,849	145	1,680	4,529	10.1	\$13.99
February	1,237	138	176	0	2,693	2,608	85	1,567	4,175	9	\$15.30
March	1,650	141	177	1	2,015	1,931	84	988	2,919	8.8	\$13.95
April	1,720	347	183	6	1,586	1,555	31	383	1,938	8.8	\$15.29
May	1,253	384	183	0	2,082	2,024	58	473	2,497	10.2	\$18.65
June	1,392	297	185	2	2,502	2,416	86	421	2,837	10.2	\$20.60
Subtotal	14,956	2109	185		29,808	28,455	1353	11,606	40,061		
July	1,510	304	180	-5	3,202	3,096	106	447	3,543	10.3	\$21.12
August	1,571	300	181	1	3,623	3,371	252	459	3,830	9.5	\$20.64
September	1,625	312	181	0	3,924	3,617	307	457	4,074	10	\$21.13
October	1,839	426	185	4	4,419	4,035	384	436	4,471	10.3	\$22.32
November	1,591	488	189	5	4,102	3,716	386	453	4,169	10.5	\$21.39
December	1,488	515	189	0	4,638	4,191	447	433	4,624	11	\$22.45
January	1,480	466	189	0	4,270	3,891	379	361	4,252	11	\$22.40
February	1,569	310	189	0	3,809	3,447	362	403	3,850	10.5	\$19.78
March	2,042	189	189	0	2,978	2,637	341	488	3,125	9.5	\$19.79
Apr	1,884	162	189	0	2,429	1,916	513	513	2,429	9.6	\$19.39
May	1,867	102	189	0	2,259	1,630	629	323	1,953	10.2	\$21.25
June	2,221	155	189	0	2,306	1,746	560	795	2,541	9.9	\$21.31
Subtotal	20,687	3729	189	10	39,653	37,293	4666	5,568	42,861		
July	2,715	163	193	4	2,281	1,569	712	1,429	2,998	11	\$22.19
August	3,677	153	193	0	2,047	1,212	835	1,408	2,620	9.5	\$21.74
September	2,315	155	193	0	1,904	1,393	511	1,403	2,796	9.2	\$21.92
October	2,334	178	193	0	2,019	1,498	521	1,373	2,871	9	\$21.30
November	2,129	124	193	0	2,083	1,577	506	1,306	2,883	10	\$22.99
December	3,000	158	193	0	2,023	1,630	393	1,290	2,920	9.3	\$18.80
Subtotal	16,170	931	193	0	12,357	8,879	3478	8,209	17,088		
TOTAL	212,069	10,268	193	4		183,197	13,446	95,531	278,728		

**RECOMMENDATION:  
NONE.**

**ITEM # 6**

**TO: BOARD OF DIRECTORS**

**FROM: ARUN PREM, EXECUTIVE DIRECTOR**

**RE: SANDAG – Ongoing Discussion**

**ISSUE:**

**Update for Board members re. recent and ongoing discussions with SANDAG**

Meeting Update Feb 18, 2022: Arun met with Hon. Blakespear, Ms. Coleen Clemenston and Mr. Brian Lane, and resumed the discussion re. a sustainable process for funding FACT. Arun reviewed the process SANDAG followed in 2020 during STGP Cycle 11 and requested the same process apply in future cycles. Coleen and Brian agreed to follow up with the recommendation. We also discussed other grants and funding sources and non-financial ways in which SANDAG could extend support for FACT.

**Background**

Meeting Update, Nov 22, 2021

A follow up meeting with Mr. Hasan Ikhata and Mr. Ray Major, Ms. Coleen Clementson Mr. Brian Lane was held on Nov 22, 2021. Arun Prem discussed FACT's cost for trips, and explained the invoicing process that provides detailed data to SANDAG on the purchase price for rides.

Meeting with SANDAG, NCTD, MTS on Aug 4, 2021:

The following memo was sent from Arun to Mr. Hasan Ikhata, Ms. Sharon Cooney and Mr. Matt Tucker ahead of the meeting:

*MEMO - Aug 4, 2021 Meeting - MTS, NCTD, SANDAG – Review baseline CTSA services & potential for collaboration*

*San Diego County's CTSA is not structured as a supporting entity to the transit agencies, unlike in most other Counties that have CTSA's. Typically, CTSA's across CA are tasked with addressing a designated segment(s) of mobility with agreements in place with an intent to complement transit and paratransit services.*

*When the CTSA scope of services was drawn in the original SANDAG/FACT agreement completed in 2006, it did not recognize transportation services as an eligible activity for TDA funds. FACT began providing transportation in late 2010. SANDAG formally recognized the potential for the CTSA to operate transportation with TDA 4.5 funds during 2019 in the course of updating the CTSA services scope. Due to these changes, and concurrent changes in the County's leadership and vision for public transportation, there is value in a renewed discussion on the potential role the CTSA can play in future in supporting transit services and objectives.*

*Since FACT implemented its transportation brokerage in 2011, it has maintained that collaboration with transit agencies as an ADA paratransit subcontractor would help sustain it, and add value to regional transportation services by reducing expenses and promoting the local taxicab service capacity. This concept was validated when FACT independently (sub)contracted with NCTD's vendors to provide ADA paratransit. A critical benefit of this arrangement was the net revenue FACT generated from the pass-through payments from NCTD without competing directly with NCTD or any other grant funded mobility provider. The subcontractor arrangement with First Transit did not survive the transition to a new vendor - MV Transit, and is currently inactive.*

*In a post pandemic transit scenario there are indications that cost of paratransit services, and the taxicab industry's capacity limits will create bottlenecks to paratransit delivery. The growing interest in mobility as a service and micro-transit also present challenges that are better met with a coordinated approach. FACT is in a position to leverage SANDAG Mobility Management grant funds to assist with configuring and testing new services more quickly and at a lower cost.*

*In view of the above, I would like to recommend we consider some or all of the following as a means to promoting ongoing communication and collaboration where possible to address the current and potential specialized mobility needs effectively:*

- *Reinstate NCTD and MTS staff to FACT's Council on Access and Mobility (CAM) and Technical Advisory Committees (TAC)*
- *Monthly or Quarterly meetings between staff to review specific service needs and proposals*
- *MOU's to designate FACT as a back-up or overflow transportation and call-center service provider in case of contingencies*
- *Review opportunities for transit agencies to engage with FACT as contractor directly*
- *Opportunities to collaborate on 5310, other grants, by proposing joint vehicle procurements and other projects that would avoid conflict related to funding*

**Meeting update:**

"I met with Hasan, Matt, Sharon and Brian today to review the Memo I shared with you (copied above) and discuss how the CTSA could be structured as a formal supporting entity for the 2 transit agencies.

We spoke for a little over 30 minutes, as planned (a more detailed description of the meeting was sent to Board members on the afternoon of Aug 4, 2021).

**RECOMMENDATION:**

**NONE**

**ITEM # 7**

**TO: BOARD OF DIRECTORS**

**FROM: Arun Prem, Executive Director and Budd Anderson, Director of Grants & HR**

**RE: Caltrans FTA 5310 Grant Application**

**ISSUE**

FACT is planning to apply for Caltrans 2022 Call for Projects for FTA Section 5310 grant funding.

**BACKGROUND**

On January 3, 2022, Caltrans opened a Call for Projects for FTA Section 5310 Program - Enhanced Mobility of Seniors and Individuals with Disabilities Program funding.

The goal of the 5310 Program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation services and expanding the transportation mobility options available. The FTA 5310 Program provides financial assistance for transportation services planned, designed, and carried out to meet the special transportation needs of seniors and individuals with disabilities. The program funds operating, mobility management, and capital projects that serve rural area communities within the state.

In addition to SANDAG's Specialized Transportation Grant Program (STGP), Caltrans's FTA 5310 Program is one of FACT's main sources of funding for ongoing mobility management activities. FACT's most recent 5310 project application submitted to Caltrans in 2019 was awarded \$355,271 to support FACT's mobility management activities for a 2-year period from December 2020 to November 2022.

The 2022 cycle is for a 2-year period and FACT can apply for a maximum of \$400,000.

Staff recommends applying for \$400,000 to support FACT's ongoing Mobility Management activities. Applications are due March 2, 2022. SANDAG, OES, and other partners have provided letters of support for FACT's project application. The project recommendations are anticipated in May 2022 and the funding is anticipated to be available in Summer or Fall 2022.

**RECOMMENDATION:**

**Staff requests Board approval for application for Mobility Management funds under Caltran's FTA 5310 Program, and authorization for Board officers to sign a Board of Directors grant resolution to be included in the grant application.**

**ITEM # 11**

**TO:** BOARD OF DIRECTORS

**FROM:** Arun Prem, Executive Director; Cynthia Pedersen, Office Manager

**RE:** Executive Director's Report

**Meetings and Events – January 2022**

1/28/2022 Meeting – SANDAG Board of Directors

**Meeting and Events – February 2022**

2/01/2022 Meeting - FACT and NCTD Strategy Planning – Loree Goffigan

2/03/2022 Meeting - Uber Transit/FACT – Chris Margaronis, Meagan, Arun

2/08/2022 Meeting - APTA Mobility Management Steering Committee – Danny Drees

2/08/2022 Meeting - CAM Monthly Updates – Meagan, Budd, Arun

2/09/2022 Meeting - Website Updates – Stephen Sung, Meagan, Ali, Arun

2/09/2022 Meeting - Meeting – FACT 5339 Financing Discussion – Michael Lange, DOT; Budd, Arun

2/10/2022 Meeting - Culture Works and FACT Introduction – Courtney Harrison

2/10/2022 Meeting - CALACT Spring Conference Committee – Meagan, Arun

2/11/2022 Meeting - SANDAG Board of Directors

2/11/2022 Meeting - CALACT Board Meeting

2/11/2022 Meeting - Scope of Work: CTSA TDA, STGP Cycle 11 5310 MM Project – Zach Rivera, Brian Lane, Aly Neumann, Jenny Russo – SANDAG; Budd, Meagan, Arun

2/14/2022 Meeting - Social Service/Mobility Management Conference Committee – Meagan, Arun

2/14/2022 Meeting - Mayor Blakespear, George, Arun

2/15/2022 Meeting - Committee Review of Board Structure, Bylaws, Compensation – Dave Roberts, Susan Hafner, LaVonna Connelly, Arun

2/16/2022 Meeting – Hon. Corinna Contreras, Vista; John Aguilera, Arun, Meagan

2/18/2022 Meeting – Transportation Committee

2/18/2018 Meeting - Mayor Blakespear, Coleen Clementson, ~~George~~, Arun

2/18/2022 Meeting - Scope of Work: CTSA TDA, STGP Cycle 11 5310 MM Project Follow up – Zach Rivera, Brian Lane, Aly Neumann, Jenny Russo – SANDAG; Budd, Meagan, Arun

2/21/2022 OFFICE CLOSED - Presidents Day

2/24/2022 Meeting – FACT Board of Directors

2/24/2022 Meeting – Age Friendly Communities Regional Roundtable

2/24/2022 Meeting – CALACT Legislative Committee

**UPCOMING:**

2/25/2022 Meeting – FACT TDA Performance Audit – Derek Wong, Julius, Arun