**Board of Directors Meeting Agenda**

**Mar 24, 2022, 9:00am**

Join Zoom Meeting

<https://us02web.zoom.us/j/84359589993>

**Meeting call to order, Introductions** **9:00 am**

1. Public Comment **INFORMATION**

**CONSENT ITEMS**

1. Feb 2021 Board Meeting Minutes p-2 ACTION

3. FACT Services Updates through Jan 2021, Staffing update p-8 ACTION

4. Financial Summary – January 2022 (separate cover) INFORMATION

5. Review of updated FACT Bylaws (enclosure) ACTION

6. Meetings Planning p-11 INFORMATION

* FACT Board Retreat – April 28
* Annual Meeting update – Dec 7

7. CTSA Workshops on Insurance and Vehicle sharing – Update INFORMATION

8. Ongoing Discussions w/ SANDAG re. RideFACT ridership trend, demand p-12 INFORMATION

(TC Meeting update; Quarterly SANDAG meeting update)

9. New opportunities – Grants and Services: P-14 ACTION

* SANDAG Call for Projects, Cycle 12
* SANDAG Access for All
* SANDAG procurement for Flexible Fleets
* County HHSA procurement - No Cost Transportation for Older Adults

10. Conversation with: INFORMATION

Hon. Priya Bhat-Patel, City of Carlsbad

11. Executive Director’s Report: p-16 INFORMATION

* TDA Triennial Audit discussions
* NCTD Strategic Scenario Planning Workshop on March 2
* California Bank & Trust discussion re. line of credit

12. Board member updates INFORMATION

**ADJOURNMENT**

# FACT’s Mission- *Assist San Diego County residents with barriers to mobility to achieve independence through coordination of transportation services*

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**FACT Board of Directors Meeting Minutes**

February 24, 2022

Zoom Meeting

|  |  |
| --- | --- |
| Board Members Attending | Hon. George Gastil, Hon. Dave Roberts, LaVonna Connelly, Hon. Phil Monroe, Hon. Jewel Edson, Hon. Bob Campbell, Hon. John Aguilera |
| Board Members Absent | Susan Hafner, Hon. Kellie Shay Hinze |
| Staff Attending | Arun Prem, Meagan Schmidt, Budd Anderson, Julius Burgos, Cynthia Pedersen |
| Public/Guests | Antoinette Meier, SANDAG; Brian Lane, SANDAG; Ivan Ebba, Furaat |
| Public Comments |  |
| CONSENT ITEMS:  January Board Meeting Minutes/  December FACT Services Updates/Decem-ber Financial Summary | Hon. George Gastil called the meeting to order at 9:00 am. Meagan Schmidt reported that during the month of December RideFACT’s one way monthly trips totaled 2,920, with 278,728 total rides completed through December 2021. RideFACT rides have ticked up and surpassed agency rides by almost 1,300 rides in December.  George Gastil said the retreat would be a good time to review the brokerage and the new companies joining FACT, and to understand the dynamics of some of the evolving changes. He said the effects of COVID, fluctuations in the number of rides due to driver shortages, fuel costs and other factors, have changed what used to be a relatively simple equation in regards to brokerage relationships, numbers, and fares.  Phil Monroe said FACT’s message needs to be consistent regarding the cost of rides when getting the word out about FACT.  Lavonna Connelly asked about the 21 day time frame that it takes to qualify for ride programs with NCTD and MTS. Arun said that this is when FACT fills the gap and accepts those rides while an applicant waits for application approval. If the rider is approved for the ride program but chooses FACT because it is a better fit, FACT will continue to provide transportation.  **Motion to approve the**  **January 2022 Board Meeting Minutes, December 2021 FACT Services Updates, and December 2021 Financial Summary was made by Hon. Jewel Edson. Hon. Dave Roberts seconded the motion. The motion passed unanimously.** |
| Meetings Planning- FACT Board Retreat | Arun gave an update regarding the FACT Board of Director’s Retreat to be held on Thursday, April 28, 2022. The location is still to be determined due to the fact that many sites are still unavailable because of Covid restrictions. He said the Agenda topics will include the Brokerage vehicles (cost, ride availability, vendor status) and vehicle sharing, and Access for All, which addresses inequity. Arun asked the Board for any additional items to add to the Agenda. He welcomed suggestions for a good location  and said staff would follow up with any recommendations regarding availability and accommodations.  LaVonna asked if there is a contingency plan in case of any unforeseen situation arising. George and Arun agreed that the Retreat would be done via Zoom should that be the case. |
| Ongoing Discussions with  SANDAG Regarding RideFACT Ridership Trend, Demand | Arun gave an update regarding the Ongoing Discussions with SANDAG. He said this standing item on the Agenda began in order to discuss funding for FACT, how to make it more sustainable, and more reliable. The discussions with Hasan Ikharata, Coleen Clementson, and Brian Lane have been very productive. On February 18, Arun met with Hon. Blakespear, Coleen Clementson, and Brian Lane to discuss direct funding and to create awareness of FACT’s ability to provide Access for All services, the equivalent of Uber and Lyft accessible rides for people with disabilities.  FACT’s requests to SANDAG:   * Baseline funding for FACT as of Cycle 12 * Non-voting/advisory seat on TC in appropriate, or other similar actions * Reinstatement of CTSA input in competitive STGP grant applications   SANDAG has been responsive to the recommendations made by the TDA Triennial Audit regarding approved direct funding to FACT as the designated CTSA. Arun reviewed the process SANDAG followed in 2020 during STGP Cycle 11 and requested the same process apply in future cycles.  Another item discussed was SANDAG’s assisting FACT in nonfinancial ways. The possibility of creating an advisory seat for FACT on the Transportation Committee would allow FACT to become more involved and respond to issues that are focused on special needs transportation. It would promote FACT’s stature and profile.  Arun said that the outcome of these recommendations were positive. SANDAG would consider:   * Baseline funding for FACT as of Cycle 12 at a minimum of 25% of the Specialized Transportation Grant Program (STGP) indefinitely * SANDAG will look into a non-voting/advisory seat on TC or other similar actions that can be done to support FACT, including the CTSA having some input into all competitive STGP grant application scores. FACT was advised the seat on TC may not be possible.   Brian Lane said the FACT recommendations were met with positive feedback and some aspects were still being worked out. Antoinette Meier, SANDAG’s newly appointed Regional Planning Director, said SANDAG’s Executive Committee recently approved a staff recommendation to restructure SANDAG working groups through consolidation. Transportations groups were consolidated into what is now called Mobility Working Group, and will be chaired by a nonvoting member of the Transportation Committee. Antoinette said this would be a good opportunity for FACT to become more involved with the TC.  Phil said FACT should be present at every Transportation Committee meeting. |
| New Grant Opportunities | Budd Anderson gave an update regarding the award of a $5,000 grant to FACT from the American Cancer Society (ACS). This grant will provide trips for cancer related appointments in San Diego County. He said this is a great opportunity and could expand to other opportunities with the ACS in the future.  Budd said FACT is working on the CalTrans Section 5310 Call for Projects Grant application. This grant helps provide mobility in rural areas. The grant is divided by rural and urban areas with CalTrans providing the rural portion and SANDAG the urban portion of San Diego County. This is a standard application that FACT submits every two years. Currently FACT is capped at $400,000 for a two-year cycle and provides Mobility Management Services in rural San Diego County. Staff requests Board resolution to accompany the application.  **RECOMMENDATION: Staff requests Board approval for application for Mobility Management funds under Caltran’s FTA 5310 Program, and authorization for Board officers to sign a Board of Directors grant resolution to be included in the grant application. Hon. Jewel Edson moved to approve staff recommendation. Hon. John Aguilera seconded the motion. The motion passed unanimously.**  John Aguilera thanked Budd for his work on the grant application. |
| Conversation with Antoinette Meier, SANDAG Regional Planning Director, City of SANDAG | George introduced Antoinette Meier, Director of Regional Planning at SANDAG to Board members. Antoinette thanked everyone for the meeting invitation and said she looks forward to working with FACT. She has great appreciation for the challenges a critical service provider is experiencing with driver shortages, cost increases, and Covid.  She is a huge supporter and advocate for the work FACT does to ensure that everyone has mobility options to be able to participate in opportunities.  Antoinette has been with SANDAG for 14 years in a variety of capacities, more recently as Director of Mobility and Innovation. She has spent most of her career at SANDAG managing the Transportation Demand Management Division, also known as ICommute. ICommute offers transportation alternatives to commuters in the region, working with employers to reduce single-vehicle use in commuting.  She said SANDAG had recently done some reorganization, with Coleen Clementson, now Deputy CEO, dealing with plans and projects. Ray Major, previously Chief Economist, is now Deputy CEO of Business Operation which handles agency communications, contracts, administration, human resources, and data.  Antoinette looks forward to partnering with FACT in the future and help FACT be successful. Arun thanked Antoinette for joining the meeting and congratulated her on her new role at SANDAG. He said he would like her to attend the Retreat in April, noting that last year Ray Trainor was an attendee.  Jewel thanked Antoinette for attending the meeting and congratulated her on her promotion. George thanked Antoinette for her attendance at the meeting and Antoinette said she looks forward to attending the Retreat. |
| Review of Board Structure, Bylaws, Compensation | Hon. Dave Roberts, LaVonna Connelly and Susan Hafner volunteered to form a Committee to address several issues regarding FACT Board members. These include the transition of Board members to a different capacity, compensation for Board members for meeting attendance, and a review of the Bylaws in regards to these issues. Arun thanked Dave, LaVonna and Susan for their time to discuss these matters. He said that in particular, the issue of compensating for meeting attendance will need more discussion. FACT has been a volunteer Board since its inception 16 years ago.    The first issue pertains to Hon. Bob Campbell’s request to transition as an active Board member to a different role on the Board. The term “ex-officio” is used in the Bylaws, but was determined to be an inaccurate term for this situation. Emeritus director, the correct term, is usually a former board member who is invited to stay on board as a nonvoting member in an advisory capacity. This is an honorific title in recognition of the member’s active participation, financial contribution, or continuing strong interest in the organization.  Arun said the language in the Bylaws would be amended from ex-officio to emeritus and the status of the Board member would change from a voting member to an emeritus nonvoting member.  Regarding compensation to Board members, the current Bylaws state that Board members shall not receive any compensation. Agencies that were looked at as a comparison included MTS, NCTD, SANDAG, LA Access, JFS, and 211. These agencies use parameters and guidelines as far as the number of meetings per year, retreats and conferences, capping of meeting per year, compensation per meeting, among other issues. JFS and 211 do not compensate their Board members.  Arun said the Committee discussed how compensation might be perceived by the other Board members, and how it would affect the budget. The estimated number of meetings per year including conferences, was calculated with estimated number of Board members attending. The total projected expense per year was $13,000. Other topics the Committee considered were an opt-in option for meeting attendance, and to qualify for compensation, a meeting must be attended for 60 minutes when meetings are longer than an hour. Arun said the Bylaws would need to be amended and proposed an update:  Proposed Bylaws Language  **SECTION 3.5. COMPENSATION** All Directors shall be eligible for compensation for Board meetings, Board Committee meetings and other events as approved by the Board Chair, at the rate of $( ) per meeting or event. The compensation for an individual Board member shall not exceed $( ) in a calendar month.  Board members may opt-in for the compensation for meeting attendance by notifying the Executive Director in writing.  Meeting attendance may be in-person, or via zoom or other internet or phone conference. Attendance for the entire meeting, or 60 minutes for meetings longer than an hour, would qualify for reimbursement.  Arun said he appreciated the Committee’s thoroughness in addressing the many items to be taken into account regarding the decision for compensation. Dave said the emeritus portion of the Committee’s review would be easily put in place, however the compensation portion is something that will require more discussion. LaVonna said that the opt-in option would be a welcome alternative for some who would prefer to not be compensated.  LaVonna asked if when writing grants does the fact that FACT is an all volunteer Board make any difference in applications to funders? Budd said that compensation would be  considered an indirect expense in a budget. George and Phil said that compensating Board members can have a positive effect on prioritizing attendance of meetings.  **RECOMMENDATION:**  **Staff recommends the Board’s approval for DRAFT revised bylaws in order to:**   * **Accommodate Board members who wish to transition to nonvoting Emeritus Board member status – the revisions would address the conditions, qualifications and process for the transition.** * **Authorize compensation for Board members for meeting attendance, and present the proposal as part of the FY 2022-23 Budget plan.**   **Hon. Dave Roberts motioned approval to proceed with the Board member Emeritus item with language yet to be finalized. Hon. Phil Monroe seconded the motion. The motion passed unanimously.**  Dave wanted clarification before approval in the second recommendation with regards to the compensation amount, and said the LA Access model fit FACT’s needs best.  **Hon. Dave Roberts motioned to approve Board member compensation at $100 per meeting with a cap at $500 per month. Hon. Phil Monroe seconded the motion. The motion passed unanimously.**  George and Phil thanked the Committee for the work and for being so thorough. Arun said the changes would be included in the FY 2023 budget. LaVonna said the compensation aspect would be helpful in recruiting new Board members when the occasion arises. |
| Executive Director’s Report | Arun gave an update on the upcoming CAM workshop which will address vendor insurance and availability of vehicles on March 8, 2022. He said MTS Taxicab Manager, Leonardo Fewell would help with the workshop. Hon. Priya Bhat-Patel from the City of Carlsbad will attend the March Board meeting.  Arun had a discussion with Loree Goffigon from NCTD on February 1, 2022 as part of Strategic Planning with stakeholders, and he will attend an NCTD Strategic Scenario Planning workshop on March 2.  Arun presented the idea of meeting in person beginning in March and asked for feedback from the Board. He said he gave feedback to SANDAG regarding taxicab regulation extension from San Diego County to North County, and that SANDAG will give a presentation to the Transportation Committee with their report. |
| CLOSED SESSION - | None |
| Board Member Updates | Phil thanked Arun for the number of invited guests to the Board meetings and said they are interesting, and especially appreciates having the elected officials. Arun thanked Phil and agreed that the visits have been successful. |
| **ADJOURNMENT** | The meeting was adjourned at approximately 10:45am. |

**ITEM #3**

**TO: BOARD OF DIRECTORS**

**FROM: Meagan Schmidt, Director of Operations**

**RE: FACT Services updates**

**ISSUE:**

This item presents a monthly RideFACT and agency services update.

**BACKGROUND:**

|  |  |
| --- | --- |
|  | **January** |
| **SERVICE** | **ONE-WAY TRIPS** |
| **PACE** | **60** |
| **County COVID-19** | **0** |
| **Scripps** | **88** |
| **Escondido** | **692** |
| **County HHSA TB** | **6** |
| **San Marcos** | **81** |
| **Oceanside** | **0** |
| **Parkinson’s Assoc.** | **2** |
| **Tri-City** | **108** |
| **MV** | **0** |
| **Other** | **0** |
| **RideFACT** | **1,469** |
| **TOTAL** | **2,506** |

**Gary Mary WestPACE**

Programs of All-Inclusive Care for the Elderly (PACE) - These trips are to medical destinations throughout North County as well as a few destinations further south. Trips began in late May 2021 and 1,476 were provided through January 2022.

**Scripps Health**

FACT’s service agreement with Scripps Health began January 15, 2020; 1,318 trips were provided through the end of January 2022. FACT brokerage vendors are transporting discharged patients to pharmacies, their residences and/or to hospitals outside of San Diego County. FACT currently provides trips for 4 locations, Scripps Mercy Hospital Hillcrest and Chula Vista, Scripps La Jolla and Scripps Vista Clinic. FACT signed an Evergreen contract amendment expanding to all of these locations in August 2021.

**City of Escondido**

FACT provides transportation to/from the City of Escondido’s senior lunch nutrition program Monday-Friday. Service began November 1, 2019. Trips were paused in mid-March 2020-May 2021 due to COVID-19. Service resumed on June 15th. FACT provided 9,901 trips between November 2019 and January 2022. This contract term is through June 30, 2022.

**County HHSA**

This service provides trips for the County to non-contagious Tuberculosis patients from their residences to clinics for treatment. 671 trips have been performed under this contract between late November 2018 through January 2022. This contract term is through June 30, 2023.

**The Parkinson’s Association of San Diego**

The Parkinson’s Association of San Diego (PASD) contracts with FACT to provide transportation for neurological medical appointments, support groups and Parkinson’s Association related events for their clients. Between June 2018 – January 2022, 190 trips have been provided.

**City of San Marcos**

*Catch a Ride!* provides transportation for eligible seniors 60+ within San Marcos city limits as well as for medical purposes outside of the city within a 20 mile radius. FACT has provided 4,393 trips between February 2018 – January 2022. FACT and the City signed Amendment 4 to extend the contract through June 2022.

**MV NCTD LIFT Service**

Inactive.

**Tri-City Contracts – Emergency Room & Outpatient Behavioral Health**

FACT began transportation services for Tri-City Medical Center in December 2016. FACT has provided 6,206 trips for Tri-City patients between December 2016 – January 2022.

**City of Oceanside Senior Van Service**

Contracted service for Oceanside began in September 2013. FACT has invoiced City of Oceanside for 34,322 trips from September 2013 – April 2021. As of May 1, 2021 this service was stopped due to lack of funds.

**RideFACT & Contracted Service statistics ytd for fiscal year July 2019 – January 2022**



**RECOMMENDATION:**

**NONE.**

**ITEM # 6**

**TO:              BOARD OF DIRECTORS**

**FROM:          ARUN PREM, EXECUTIVE DIRECTOR, and CYNTHIA PEDERSEN, OFFICE MANAGER**

**RE:         Meetings Planning**

**ISSUE:**

**Annual Board of Director Retreat – Thursday, April 28, 2022**

Location – City of Coronado, Cyclops Room

Schedule - 8:30am-12:30Pm (breakfast and light lunch included)

Guests – Jennifer Williamson, Mobility Planning Manager, SANDAG

Agenda:

(Theme – Equity)

* Brokerage Status
* Access for All
* Vehicle Sharing, Status

Invited:

Furaat Transportation

Scripps Health

**Annual Board of Directors Meeting – Wednesday, December 7, 2022**

Location – City of Coronado, Nautilus Room

Schedule – 8:30 am Networking, 9:30am Call to Order

Keynote Speaker – Hon. Raul Campillo (confirmed)

**ITEM # 6**

**TO:              BOARD OF DIRECTORS**

**FROM:          ARUN PREM, EXECUTIVE DIRECTOR**

**RE:         SANDAG – Ongoing Discussion**

**ISSUE:**

**Update for Board members re. recent and ongoing discussions with SANDAG**

Quarterly Update Meeting with SANDAG March 18, 2022: Delayed due to scheduling issues

Meeting Update Feb 18, 2022: Arun met with Hon. Blakespear, Ms. Coleen Clemenston and Mr. Brian Lane, and resumed the discussion re. a sustainable process for funding FACT. Arun reviewed the process SANDAG followed in 2020 during STGP Cycle 11 and requested the same process apply in future cycles. Coleen and Brian agreed to follow up with the recommendation. We also discussed other grants and funding sources and non-financial ways in which SANDAG could extend support for FACT.

**Background**

Meeting Update, Nov 22, 2021

A follow up meeting with Mr. Hasan Ikhrata and Mr. Ray Major, Ms. Coleen Clementson Mr. Brian Lane was held on Nov 22, 2021. Arun Prem discussed FACT’s cost for trips, and explained the invoicing process that provides detailed data to SANDAG on the purchase price for rides.

Meeting with SANDAG, NCTD, MTS on Aug 4, 2021:

The following memo was sent from Arun to Mr. Hasan Ikhrata, Ms. Sharon Cooney and

Mr. Matt Tucker ahead of the meeting:

*MEMO - Aug 4, 2021 Meeting - MTS, NCTD, SANDAG – Review baseline CTSA services & potential for collaboration*

*San Diego County’s CTSA is not structured as a supporting entity to the transit agencies, unlike in most other Counties that have CTSAs. Typically, CTSA’s across CA are tasked with addressing a designated segment(s) of mobility with agreements in place with an intent to complement transit and paratransit services.*

*When the CTSA scope of services was drawn in the original SANDAG/FACT agreement completed in 2006, it did not recognize transportation services as an eligible activity for TDA funds. FACT began providing transportation in late 2010. SANDAG formally recognized the potential for the CTSA to operate transportation with TDA 4.5 funds during 2019 in the course of updating the CTSA services scope. Due to these changes, and concurrent changes in the County’s leadership and vision for public transportation, there is value in a renewed discussion on the potential role the CTSA can play in future in supporting transit services and objectives.*

*Since FACT implemented its transportation brokerage in 2011, it has maintained that collaboration with transit agencies as an ADA paratransit subcontractor would help sustain it, and add value to regional transportation services by reducing expenses and promoting the local taxicab service capacity. This concept was validated when FACT independently (sub)contracted with NCTD’s vendors to provide ADA paratransit. A critical benefit of this arrangement was the net revenue FACT generated from the pass-through payments from NCTD without competing directly with NCTD or any other grant funded mobility provider. The subcontractor arrangement with First Transit did not survive the transition to a new vendor - MV Transit, and is currently inactive.*

*In a post pandemic transit scenario there are indications that cost of paratransit services, and the taxicab industry’s capacity limits will create bottlenecks to paratransit delivery. The growing interest in mobility as a service and micro-transit also present challenges that are better met with a coordinated approach. FACT is in a position to leverage SANDAG Mobility Management grant funds to assist with configuring and testing new services more quickly and at a lower cost.*

*In view of the above, I would like to recommend we consider some or all of the following as a means to promoting ongoing communication and collaboration where possible to address the current and potential specialized mobility needs effectively:*

* *Reinstate NCTD and MTS staff to FACT’s Council on Access and Mobility (CAM) and Technical Advisory Committees (TAC)*
* *Monthly or Quarterly meetings between staff to review specific service needs and proposals*
* *MOU’s to designate FACT as a back-up or overflow transportation and call-center service provider in case of contingencies*
* *Review opportunities for transit agencies to engage with FACT as contractor directly*
* *Opportunities to collaborate on 5310, other grants, by proposing joint vehicle procurements and other projects that would avoid conflict related to funding*

**Meeting update:**

“I met with Hasan, Matt, Sharon and Brian today to review the Memo I shared with you (copied above) and discuss how the CTSA could be structured as a formal supporting entity for the 2 transit agencies.

We spoke for a little over 30 minutes, as planned (a more detailed description of the meeting was sent to Board members on the afternoon of Aug 4, 2021).

**RECOMMENDATION:**

**NONE**

**ITEM # 7**

**TO: BOARD OF DIRECTORS**

**FROM: Arun Prem, Executive Director and Meagan Schmidt, Director of Operations**

**RE: New opportunities – Grants and Services:**

**ISSUE**

FACT is planning to apply for SANDAG Cycle 12 Call for Projects for FTA Section 5310 and TransNet grant funding. In addition staff is reviewing active requests for procurements (RFP) from SANDAG and the County of San Diego. Staff requests the Board for feedback regarding the proposed response to these grant and contracting opportunities:

**BACKGROUND**

New opportunities – Grants and Services:

* SANDAG Call for Projects, Cycle 12 ($8.0 m) – Opening July 1, 2022
* SANDAG Access for All ($2.5m) – Opening March 28, 2022
* **SANDAG bench procurement for Flexible Fleets ($25.0 m) – Closes on April 12, 2022**
* **County HHSA procurement No Cost Transportation for Older Adults ($ not known) – Closes on March 31, 2022**

FACT staff is reviewing the capacity and potential for implementing services needed under the SANDAG Flexible Fleets and County’s service for Older Adults.

FACT’s public comment re. **Access for All** program during TC Meeting on March 18:

*Good Morning Chair, and TC:*

*I am Arun Prem, ED of FACT. FACT is a nonprofit with a mission to improve mobility - particularly for seniors and persons with disabilities. SANDAG designated FACT as the Consolidated Transportation Services Agency – the CTSA, to coordinated specialized transportation, and fill gaps in existing services.*

*This morning I used the UBER app in San Diego to look for a ride in a Wheelchair Accessible Vehicle from SANDAG to the Airport -of course the response was – NO CARS AVAILABLE. i.e. you are stranded, whereas another person could get the ride in 3 minutes. Wheelchair accessible services are not profitable; they are very expensive to provide. Which is why there are only 2 wheelchair accessible vehicles registered with the taxicab administration in San Diego.*

*That does not sound right or equitable.*

*Implementing* ***Access for All*** *is a big step in addressing this glaring inequity.*

*FACT has been providing affordable, on demand, curb to curb rides for seniors and people with disabilities in all 18 cities, suburbs and unincorporated areas for 10 years. We purchase accessible vehicles and work with taxicab vendors in reaching those who need accessible transportation. FACT created a network of private taxicab services that spans the County, and is cost effective.*

*We look forward to working on this grant opportunity to bring equity and access to many more disadvantaged residents; I comment SANDAG on the work on ACCESS for ALL, and I urge you to support this important initiative.*

*Thank you.*

*Arun Prem*

**RECOMMENDATION**

**Staff seeks Board approval for determining feasibility of services and submitting proposals for SANDAG bench procurement for Flexible Fleets, and No Cost Transportation for Older Adults, if appropriate.**

**ITEM # 11**  
   
   
**TO: BOARD OF DIRECTORS**

**FROM: Arun Prem, Executive Director; Cynthia Pedersen, Office Manager**

**RE: Executive Director’s Report**

**Meetings and Events – February 2022**

2/24/2022 Meeting - CALACT Legislative Committee

2/24/2022 Meeting - FACT and NCTD Strategy Planning – Loree Goffigan

2/24/2022 Meeting - Access for All - Cycle 12, SANDAG

2/25/2022 Meeting - FACT TDA Performance Audit – Derek Wong, Julius, Arun

2/25/2022 Meeting - Discussion with ARC Law - Brenda Jo, Danna Cotman, Arun

2/25/2022 Meeting - SANDAG –CTSA TDA Cycle 11 DRAFT Scope of Work – Brian Lane, Aly Neumann, Jenny Russo – SANDAG; Budd, Meagan, Arun

2/25/2022 Meeting - Access for All Discussion – Adam Stephenson, Arun

**Meeting and Events –March 2022**

3/01/2022 Meeting - Pre Bid Flex Fleets procurement – SANDAG

3/02/2022 Workshop - NCTD Strategic Scenario Planning Workshop - Arun

3/03/2022 Meeting - ACS Collaboration

3/03/2022 Meeting - Tap-on-Phone Demo Kickoff – Meagan, Arun

3/04/2022 Meeting - Website Updates – Stephen Sung, Meagan, Ali, Arun

3/08/2022 Meeting - CAM and FACT Vehicle and Insurance Workshop – Meagan, Budd, Arun

3/08/2022 Meeting - TDA Performance Audit Discussion – Derek, Wong, Julius, Arun

3/08/2022 Meeting - APTA CEOs Coordinating Council

3/09/2022 Meeting – California Bank & Trust, Line of Credit Discussion – Amy Jellison, Julius, Arun

3/10/2022 Meeting - FACT Demonstration Check-in

3/10/2022 Meeting - County RFP Access for ALL

3/11/2022 Meeting – SANDAG Board of Directors

3/14/2022 Meeting – County RFP

3/15/2022 Meeting – SSTAC – Meagan, Ali, Arun

3/16/2022 Meeting - FACT’s Uber Check In – Meagan, Arun

~~3/17/2022 Meeting - SANDAG and FACT Quarterly Updates~~

3/18/2022 Meeting – SANDAG Transportation Committee