

Board of Directors Meeting Agenda
March 25, 2021 9:00am
Join Zoom Meeting
<https://us02web.zoom.us/j/88662213278>

Meeting call to order, Introductions

9:00 am

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| 1. | Public Comment | INFORMATION |
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CONSENT ITEMS

- | | | | |
|----|---|-----|--------------------|
| 2. | January 2021 Board Meeting Minutes | p-2 | ACTION |
| 3. | Financial Updates January 2020 | p-5 | INFORMATION |
| 4. | Report on Brokerage Vehicle Safety Inspections | p-7 | INFORMATION |
| 5. | Reschedule April Board Meeting date to April 29 th | | ACTION |
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- | | | | |
|-----|---|------|--------------------|
| 6. | FACT Services Updates - <u>250,000 rides completed!</u> | P-8 | INFORMATION |
| 7. | Response to RideFACT Ridership Trend and Potential Demand <ul style="list-style-type: none"> • Update on rate of growth in demand for RideFACT • Status of Fares, Special Services • NCTD's response to request for Assistance • Request to SANADG for CRRSAA 2021 - Section 5310 funds • California Small Business COVID-19 Relief Grant Program • Letter to County requesting CE grants; Dist. 5 Response | p-12 | INFORMATION |
| 8. | Conversation with Hon. Jack Shu, Council member, City of La Mesa | | INFORMATION |
| 9. | Executive Director's Report: <ul style="list-style-type: none"> • ED Review Committee update • ASAC Joint meeting Update • TDA FY 21 increase and FY 2022 allocation amount • Caltrans update under the CRRSAA 2021 - Section 5310 item | p-16 | INFORMATION |
| 10. | Board Member updates | | INFORMATION |

ADJOURNMENT

FACT's Mission- *Assist San Diego County residents with barriers to mobility to achieve independence through coordination of transportation services*

FACT Board of Directors Meeting Minutes

February 25, 2021

Zoom Meeting

Board Members Attending	Hon. Phil Monroe, Hon. Bob Campbell, LaVonna Connelly, Hon. Jewel Edson, Hon. John Aguilera, Hon. George Gastil, Hon. Kellie Hinze, Hon. Dave Roberts
Board Members Absent	Susan Hafner
Staff Attending	Arun Prem, Meagan Schmidt, Budd Anderson, Julius Burgos, Cynthia Pedersen
Public/Guests	Hon. Jill Galvez, Councilmember Chula Vista
Public Comments	
CONSENT ITEMS: January 2021/Board Meeting Minutes Financial Updates/ December 2020 FACT Services Updates	Hon. George Gastil called the meeting to order at 9:00 am. Regarding Consent Items: January 2021 Board Meeting Minutes, December 2020 Financial Updates, and FACT Services Updates, Hon. Bob Campbell moved to approve. Hon. Kellie Hinze seconded the motion. The motion passed unanimously.
Proposed Board Meeting Retreat Scheduling, Annual Meeting Planning	<p>Arun said the Board Retreat is scheduled for Thursday, May 27, 2021 and due to the ongoing COVID pandemic, utilizing Zoom appears to be the best option. He said the Annual Meeting is scheduled for Thursday, December 16, 2021. The Coronado Community Center Nautilus Room has been tentatively reserved for an in-person event, but the use of this venue will be determined by state officials' timeline for reopening public facilities. Arun said that the formation of a Planning Committee would be beneficial, and that inviting guest speakers as early as possible helps getting their commitment.</p> <p>Some of the Board Retreat Agenda items include Equity and Inclusion, Service Demand, and Funding.</p> <p>Recommendation: Staff requests Board members for review and confirmation of proposed Board Retreat schedule.</p> <p>Hon. Dave Roberts moved to approve the Board Retreat on Thursday, May 27, 2021 via Zoom. Second made by Hon. Jewel Edson. The motion passed unanimously.</p>

<p>Review of RideFACT Ridership Trend and Potential Demand</p>	<p>Arun said that demand for RideFACT transportation, which fell during March and April of 2020, has recovered. The rate of growth during the current fiscal year (since 2020) is unsustainable. He said that compared with December 2019, FACT delivered 1,683 more trips than in December 2020, a 67.1% increase, including meal deliveries.</p> <p>Factors regarding the increase in demand consist of cost per trip, an additional half mile in most trip lengths, fewer FACT vehicles in circulation, free fares, a shortage of volunteer drivers, and a sharp rise in referrals from outside agencies. Open eligibility since April has also been a factor for the increase in demand. This includes students, and others needing transportation to get around for essential purposes.</p> <p>Arun said that due to the rise in demand, based on the upwards trend month over month, FACT would be short of funding three months earlier for the 12-month budget allocation. In order to manage the demand, cost containment options must be considered. In response to January 's Board approval to eliminate free fares, fares were reinstated. Arun said that 2-1-1, independent of FACT, has decided to end the food delivery service by March 15, 2021.</p> <p>Arun said that FACT is pursuing additional funding from the State, County and SANDAG in order to offset the cost of additional rides. He said letters were sent to the County Board of Supervisors requesting Community Enhancement Grants for special services. Arun said that one of the districts had requested more documentation regarding the Community Enhancement Grant. FACT has also applied for a \$25,000 grant, the maximum allowable, from a State COVID Relief fund of \$500m for small businesses and nonprofits. The application was found eligible; however, the funding was prioritized until the second round.</p> <p>Arun said he and Brian Lane continue to be in discussions with regards to an FTA Coronavirus Response and Relief Supplemental Appropriations Act of 2021. Approximately \$400,000.00 are apportioned for the San Diego region to be administered via SANDAG and \$900,000.00 for the State for rural services. FACT will monitor both grants and apply for funds to mitigate RideFACT demand.</p> <p>Additionally, FACT requested NCTD to provide assistance with rides. The response from NCTD staff was they are considering some financial assistance.</p> <p>Another potential option is a cap on daily ridership. LaVonna and Jewel both voiced concern regarding capping the number of rides. Phil said that before FACT considers capping the number of rides, FACT should bring the situation to the attention of Hasan Ikhata, of SANDAG. Jewel said that Hon. Catherine Blakespear, Chair of SANDAG Board, should be apprised of the situation. Kellie Hinze concurred and said that each County Supervisor should be contacted directly again, as well as Mayor Blakespear. Bob Campbell expressed concern with a cap and asked if capping riders who use the services more often than others might be considered first to not impact the general ridership.</p> <p>John Aguilera asked about ridership and who predominately uses the service in relation to a cap. Arun said the most common riders are those who use FACT for trips to dialysis and jobs. Jewel said the medical trips should take priority over other types. Phil said he would like to see a breakdown of riders and their frequency in trips.</p>
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	Implementing a cap on ridership is postponed until discussions with SANDAG and other officials take place. Arun and George will continue to work on the Outreach Plan.
Conversation with Hon. Jill Galvez	Hon. Jill Galvez, Councilmember, Chula Vista, was introduced. She spoke about needs and transportation services in her city. She suggested 2-1-1 may be a good source of information to compare transportation resources by city. Hon. Galvez congratulated FACT on its mission and said she would like to learn more about transportation services in the region. She invited the Board to come visit areas of new development in North Chula Vista and said the city is quickly changing in positive ways. George thanked her for her insights and interest in FACT. Arun thanked Hon. Galvez for attending the meeting and told her that Chula Vista ranks in the top five cities served by FACT.
SANDAG Support for FACT - Outreach Plan	
Executive Director's Report	<p>Arun said he will be meeting with County staff on March 3, 2021 with regards to a possible collaboration to provide transportation to COVID vaccination sites. He reminded the Board that his evaluation is coming up in April and that a committee should be appointed to perform his evaluation.</p> <p>Budd gave a summary of the FTA Section 5339 Funding and Vehicle Fleet Program; \$778,910 was awarded to FACT to procure 15 vehicles. This is a Bus and Bus Facilities Program and based on the type of vehicles used in the past, FACT is proposing the purchase of 13 Low-Floor Dodge Minivans and 2 Class B Cutaway Buses (Ford E450). Budd said FACT should get final FTA approval by Summer 2021. Arun said that CALTRANS would like the matching amount to be paid up front which poses a cashflow issue. Bob said that Chrysler now has a hybrid minivan which the providers might be interested in considering its low gas mileage.</p> <p>George asked Board members to contact him with regards to forming an evaluation committee. LaVonna offered to be on the committee and Bob said he would be glad to serve also. George planned to ask Susan Hafner to join the committee.</p>
Board Member Updates/Proposed Agenda Items	Bob said that he would like to change his status on the Board, but still be a participant, due to having less time available to devote to FACT. He said he is very proud of Arun, the Board, and the accomplishments made over the years. George thanked Bob, and Arun expressed his appreciation of Bob and said he does not want to lose such a valued member of the Board. Bob said he would like to be called upon to contribute to the Board but with a more informal presence. Dave and George said Bob should consider continuing on the Board as a regular Board member. No action was taken.
ADJOURNMENT	The meeting was adjourned at approximately 10:45 am.

ITEM #3

TO: Board of Directors

FROM: Arun Prem, Executive Director & Julius Burgos, Accountant

RE: Financial Updates – January 2021 Financial Summary

ISSUE:

BACKGROUND

January 2021 Financial Report

- Compared to last year \$293,392.43 is in the bank, 15% more than the previous year.
- FACT is invoiced through January 2021 and has 34% more outstanding than previous year.
- Accounts Payables were 35% more than previous year.
- Total Assets were 27% more than the previous year.

The balance sheet through January 2021 remains consistent and is stable between both years. Timely invoicing, receivables, and better cash flow management overall continues.

PPP Loan Status

- - The PPP Loan was approved and deposited into our bank creating a Liability for the same amount of \$111,300.00. The loan will be fully forgiven if the funds are used for payroll costs, interest on mortgages, rent, and utilities. FACT's loan forgiveness will expire at the end of this calendar year. All PPP loans have an interest rate of 1% if not forgiven and used. FACT is currently in the process of seeking forgiveness for \$44,520.00 which is the allowed 40% for non-payroll operating costs.

Accounts Receivable Status

- \$472,575.47 is outstanding by (9) customers. Of the o/s amount, \$344,843.28 is 60 days or less, \$118,953.36 is less than 90, and \$8,778.63 is over 90 days due by (4) customers. Every Customer was notified of the outstanding balance and a great deal has been received already.

Profit & Loss Budget vs. Actual Report – January 2021

Income through January 2021 was 27.86% over budget due to a couple factors:

1. Continued increase in RideFACT rides and meal deliveries
2. Lower demand for Contracted Services

Overall Expenses were 27.32% over budget due to the following factors:

- - Lower demand of Contracted Rides continues

- - Continued Increase in Rides for RideFACT and meal deliveries
- - Increase for after hour dispatch and Layer Seven
- - 1099-NEC reporting fees for 2020 Subcontractors
- - Employee Health Insurance Paid in behalf reporting
- - W2 reporting fees for 2020 Employees

Net Income through January 2021 has a positive balance of \$1,572.82. The County grant is still being reviewed and is pending.

Condensed Grant Balances Remaining :

- - Total funding available for all grants through January 2021 is \$1,607,578.77.
- - CTSA Funds have been allocated through January 2021 totaling \$82,500.00.
- - CTSA's temporarily restricted net assets through January 2021 remains at \$236,577.00.
- - Unrestricted Net assets through January 2021 totaled \$175,953.72.
- - Total Equity as of January 31, 2021 has increased to \$419,743.34.

RECOMMENDATION: NONE

ITEM #4

TO: BOARD OF DIRECTORS

FROM: Meagan Schmidt, Director of Operations

RE: Vehicle Safety Inspections Update

ISSUE:

Update on recently concluded safety inspections of vehicles participating in FACT's brokerage.

BACKGROUND:

A bid for services was posted to the FACT website and emailed to several known certified mechanics. FACT hired Ready Line Fleet Service, to conduct on-site inspections of vehicles utilized in FACT's brokerage. Ready Line Fleet Services also inspected FACT's vehicles in 2018. A comprehensive safety and maintenance checklist was used to identify any findings and recommendations on the safety and maintenance of the vehicles. Pictures were included for each vehicle operating FACT trips. The inspector also checked for insurance loss claims. The first inspection took place on June 22, 2020.

Ready Line Fleet Service inspected a total of 62 vehicles currently in the brokerage while maintaining COVID 19 safety precautions. The final inspection was completed on February 12, 2021. FACT staff monitored several of the inspections in person and were in frequent communication with the mechanics.

Common issues found included low oil level, paint and body damage, dirty batteries, check engine lights, windshields and missing fire extinguishers. A report for each vehicle inspection was provided to FACT. In the instance that any vehicles posing a safety issue were being operated on the road FACT was informed immediately and directed the provider to remove the vehicle from service. Some of the things observed and noted included battery condition, air conditioning functioning, headlights, brake lights, leaks under vehicles, engine check lights, tire wear, cracked windshields, body damage, seat belts, and first aid kits. Wheelchair vehicles were checked for the condition and operating functions of WC lifts/ramps, handrails, barriers, platforms, and tie-downs. The inspection report included a photo of each vehicle. FACT staff worked with brokerage vendors to rectify all reported issues. No loss insurance claims were found.

FOLLOW-UP:

FACT staff reviewed the inspections with all brokerage providers' management, providing them a copy of the detailed notes for each vehicle. Three vehicles were removed from service due to safety issues. All three vehicles had bald tires, 2 had radiator disconnections, 1 had the check hybrid system light on and a missing lug nut on the rear tire. These vehicles have not been reinstated to provide service. FACT plans to conduct inspections by qualified mechanics for all brokerage vehicle fleets annually.

RECOMMENDATION: NONE

ITEM #6**TO: BOARD OF DIRECTORS****FROM: Meagan Schmidt, Director of Operations****RE: FACT Services update****ISSUE:**

This item presents a monthly RideFACT and agency services update.

BACKGROUND:

	January
SERVICE	ONE-WAY TRIPS
County COVID-19	16
Scripps	22
Escondido	0
County HHSA TB	13
San Marcos	62
Oceanside	142
Parkinson's Assoc.	0
Tri-City ER	46
Tri-City BH	60
MV	0
Other	0
RideFACT	3,891
TOTAL	4,252

Special Services

FACT began providing on demand transportation at the request of the County the week of March 16th, 2020 to transport homeless individuals (symptomatic and asymptomatic) to and from shelters/hotels and other sites as requested by County staff. FACT has provided 299 trips through January. These trips were not requested between early September – November 2020. Trips resumed in December.

FACT/County Aging & Independence/2-1-1 Meal Delivery Trips – FACT staff reached out to 2-1-1 in early April 2020 to offer transportation assistance to social service agencies who may have need of utilizing FACT’s brokerage to provide meal pickup and delivery. FACT staff worked with 2-1-1 and County Aging and Independence staff to assess the need for meal delivery and gaps in the current services provided throughout San Diego County. Within one week FACT was able to train and gain access to the Community Information Exchange (CIE) platform to receive direct referrals for meal delivery. FACT’s vendors pick up meals Tuesday and Thursday mornings and deliver to various residences throughout the County. FACT has offered similar assistance to cities and other agencies through CAM and outreach to San Diego County Supervisors. For the months of April – January, 2,911 of these trips were provided. This service ended March 9, 2021.

Scripps Health

FACT’s service agreement with Scripps Health began January 15, 2020; 520 trips were provided through the end of January. FACT brokerage vendors are transporting discharged patients to pharmacies, their residences and/or to hospitals outside of San Diego County. Trips are delivered on demand and include curb-to-curb, door-to-door, and door-through-door services. FACT met with Scripps in mid-July to review options for extending the agreement to provide trips. Scripps would like FACT to expand to 4 other locations and a new amendment was signed. FACT currently provides trips for 2 locations, Scripps Mercy Hospital Hillcrest and Chula Vista.

City of Escondido

FACT provides transportation to/from the City of Escondido’s senior lunch nutrition program Monday-Friday. Service began November 1, 2019. Initial contract term was November 2019 – June 2020. FACT provided 4,129 trips between November and March 2020. Trips were paused in mid-March due to COVID-19 and have not resumed as of yet. FACT met with Escondido staff to review the contract terms in mid-July and signed an amendment in August extending the contract through June 2021. Staff expects transportation services to resume after July 2021.

County HHSA

This service provides trips for the County to non-contagious Tuberculosis patients from their residences to clinics for treatment. Trips may be scheduled in advance or requested up to 2 hours before the time of trip service. This contract is in year 3 with an option to extend up to 1 more 1-year term. 569 trips have been performed under this contract between late November 2018 through January 2021.

The Parkinson’s Association of San Diego

The Parkinson’s Association of San Diego (PASD) contracts with FACT to provide transportation for neurological medical appointments, support groups and Parkinson’s Association related events for their clients. This contract has a term through September 1, 2021; a new amendment was signed in September. Between June 2018 –January 2021, 176 trips have been provided. These trips were paused with the outbreak of COVID-19 through June.

City of San Marcos

Catch a Ride! provides transportation for eligible seniors 60+ within San Marcos city limits as well as for medical purposes outside of the city within a 20-mile radius.

FACT has provided 3,109 trips between February 2018 – January 2021. There are approximately 175 registered riders. FACT has signed Amendment 3 to extend the contract through June 2021.

MV NCTD LIFT Service

No trips were performed.

Tri-City Contracts – Emergency Room & Outpatient Behavioral Health

FACT began transportation services for Tri-City Medical Center in December 2016.

Discharged patients from the Emergency Room are provided with rides to their residence.

FACT has provided 4,307 trips for Tri-City patients between December 2016 – January 2021. Tri-City's Chief Operations Officer reached out to FACT regarding an additional service need for a Behavioral Health clinic. FACT began this service on 7/15/2020; 274 rides were provided in July – January 2021.

City of Oceanside Senior Van Service

Contracted service for Oceanside began in September 2013. FACT has invoiced City of Oceanside for 33,728 trips from September 2013 – January 2021.

Approximately 2,800 clients are registered to use this service.

RideFACT & Contracted Service statistics ytd for fiscal year July 2019 – January 2021

CTSA, RideFACT & Contracted Service Data	Web hits	Referrals	Programs in Database	New Agencies in Database	Total Requests for RideFACT Trips	RideFACT Trips Provided	RideFACT Trips Unable to Provide	Contracted Trips Provided	Total Trips	RideFACT Avg Mileage	RideFACT Avg Trip Cost
July	823	108	176	2	2,515	2,455	60	771	3,226	9.6	\$13.29
August	948	90	177	1	2,424	2,365	59	844	3,209	9.1	\$11.47
September	1,157	129	179	2	2,757	2,621	136	674	3,295	9.3	\$11.88
October	1,263	139	180	1	2,952	2,735	217	781	3,516	9.5	\$12.63
November	1,089	122	180	0	2,652	2,388	264	1,452	3,840	9.8	\$14.38
December	1,052	82	180	0	2,636	2,508	128	1,572	4,080	9.4	\$14.86
20-Jan	1,372	132	176	0	2,994	2,849	145	1,680	4,529	10.1	\$13.99
February	1,237	138	176	0	2,693	2,608	85	1,567	4,175	9	\$15.30
March	1,650	141	177	1	2,015	1,931	84	988	2,919	8.8	\$13.95
April	1,720	347	183	6	1,586	1,555	31	383	1,938	8.8	\$15.29
May	1,253	384	183	0	2,082	2,024	58	473	2,497	10.2	\$18.65
June	1,392	297	185	2	2,502	2,416	86	421	2,837	10.2	\$20.60
Subtotal	14,956	2109	185		29,808	28,455	1353	11,606	40,061		
July	1,510	304	180	-5	3,202	3,096	106	447	3,543	10.3	\$21.12
August	1,571	300	181	1	3,623	3,371	252	459	3,830	9.5	\$20.64
September	1,625	312	181	0	3,924	3,617	307	457	4,074	10	\$21.13
October	1,839	426	185	4	4,419	4,035	384	436	4,471	10.3	\$22.32
November	1,591	488	189	5	4,102	3,716	386	453	4,169	10.5	\$21.39
December	1,488	515	189	0	4,638	4,191	447	433	4,624	11	\$22.45
January	1,480	466	189	0	4,270	3,891	379	361	4,252	11	\$22.40
Subtotal	11,104	2811	189	10	23,908	25,917	2261	3,046	28,963		
TOTAL	186,316	8,419	189			162,942	7,563	84,800	247,742		

RECOMMENDATION: NONE

ITEM #7

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director

RE: Response to RideFACT Ridership Trend and Potential Demand

ISSUE:

Demand for RideFACT transportation which fell during March and April of 2020, has since recovered; the rate of growth during the current fiscal year (since July 2020) is unsustainable. A reduction in rate of growth was seen in January 2021 after 6 months of increasing demand.

Staff request Board members for detailed review of responses and options for possible action.

BACKGROUND - *The table - RideFACT Monthly Ridership for FY 2020 and FY 2021, as updated with December 2020 data; Compared with December 2019, FACT delivered 1,683 more trips in December 2020, a 67.1% increase. Meal deliveries were included in this count. The total number of RideFACT rides in Dec 2020 was 4,191.*

- ***Meal deliveries will be phased out by mid-March 2021.***
- ***Fares were reinstated in February 2020.***
- ***Trip caps will need to be implemented beginning March 1, 2020 in order to continue the manage demand in the near term.***

PART A - Concerns:

1. Rate of growth in demand for RideFACT
2. Increase in Cost per trip and Trip-length; Fewer A-Trips on FACT-owned vehicles

RideFACT Monthly Ridership for FY 2020 and FY 2021

A RideFACT trips by Month	B 1-way trips FY 2020	C 1-way trips FY 2021	D Difference	E % Change
July	2,455	3,096	641	20.7%
Aug	2,365	3,371	1,006	29.8%
Sep	2,621	3,617	996	27.5%
Oct	2,735	4,035	1,300	32.2%
Nov	2,388	3,716	1,328	35.7%
Dec	2,508	4,191	1,683	67.1%
Jan	2,849	3,891	1,017	36.57%
Feb	2,608			
Mar	1,931			
April	1,555			
May	2,024			
Jun	2,416			

1. Rate of growth in demand for RideFACT

After a drop in RideFACT ridership during March through June 2020, RideFACT ridership has been increasing at a rate that is not sustainable. **Month over (same period prior year) month, ridership grew between 21.7% to 37.7%.** In January 2021 RideFACT ridership was 36.57% higher compared to January 2020.

The increase in RideFACT demand is attributable to a number of factors. These rides have been offered free of cost since the County went into lockdown in April. The **free fare** was accompanied by expanding eligibility to essential workers and those in needs of essential services. Additional demand for trips was channeled through the coordination with 2-1-1 San Diego for **free meal deliveries** to low-income seniors. At the time the free fare was instituted, the lockdown was not expected to last beyond a few weeks. *The extended timeline and uncertainty in the status of the Covid crisis and the fluctuating trend in restrictions for businesses and individuals has made it difficult to set a timeline on the duration of the new special services. On January 25, 2021 the Governor announced an end to the statewide lockdown on several businesses and activities – this could be a transition point for making updates to some of the pandemic related policies currently in place.*

Anecdotally, the volunteer driver systems in San Diego County were heavily impacted by the Covid crisis. Since most drivers who volunteer to provide these services tend be older, **many volunteer drivers were not able or willing to provide transportation services** due to health and safety related concerns. It appears that the volunteer driver coalition members have been referring riders to FACT due to the shortage of volunteers

in most programs. The referrals received by FACT reflect this development and continue to show increases at very high rates since the beginning of the pandemic.

The combined impact of these developments and FACT's policies has been a higher-than-expected level of demand for RideFACT service and rising costs.

2. Increase in Cost per trip and Trip length; fewer Free (A) Trips on FACT owned vehicles

The ridership data also shows increases in cost per trip and the average length of the ride. The most recent - November 2020 - average cost per RideFACT trip was \$21.99 and the average trip length was 10.5 miles. The cost per trip cost is rising due to a combination of Fare free service (since April 2020) and fewer free rides (A-trips on FACT owned vehicles) being performed by the vendors. Some of the vehicles are older and in process of aging out of the fleets. The reason for the growth in average miles per ride is not clear at this time.

PART B - Review Potential Options:

1. Review potential for additional funding from State, SANDAG (FTA Section 5310)
2. Discussion - Demand mitigation using daily cap on number of rides
3. Discussion - Reinstatement of fares
4. Discussion - Elimination of Meal delivery trips

In order to manage the demand one of the obvious choices would be to cut costs via elimination and reduction of services. The senior meal deliveries, the free rides in general and the free rides for essential services and personnel could be eliminated in relatively short time, and would have the desired impact of reducing cost and dampening demand. However, some of these services are mission critical and many individuals rely on FACT for these services during the ongoing pandemic. In case the other options and resources under review do not materialize, the service cuts will need to be implemented to sustain services during the remaining term of the grants.

FACT is pursuing additional funding from the State, County as well as SANDAG in order to offset the cost of the additional rides. **The State has established a \$500m Covid Relief fund for small businesses and nonprofits**; FACT applied for a \$25,000.00 grant, the maximum allowable. The application was found eligible; however, the funding was prioritized until the second round.

FTA recently announced the **Coronavirus Response and Relief Supplemental Appropriations Act of 2021**, which provides \$50m for the Section 5310 program. Approximately \$400,000.00 are apportioned for the San Diego region to be administered via SANDAG and \$900,000.00 for the State for rural services. FACT intends to monitor both grants and apply for funds to mitigate RideFACT demand.

PART C - Proactive Discussions, Follow-up:

- Requested 2-1-1 for assistance with securing funding for meal deliveries
- Reviewed request for assistance for Covid Relief Section 5310 funds with SANDAG staff
- Requested NCTD for assistance with trips
- Request County Board of Supervisors for funding (response from Dist. 5)
- Requested SANDAG and Caltrans for CRRSAA Section 5310 funds (Caltrans update)

FACT staff has initiated discussions with several partners including SANDAG staff, 2-1-1 of San Diego, and NCTD, in order to review the options available for collaborative solutions to handle the additional demand. A request for NCTD to provide assistance with additional rides is in discussion and additional information may be available for Board review in the next couple of days. FACT's proposal involves requesting NCTD to accept referrals from FACT for 500 to 1,000 rides per month. The initial response from NCTD involved a detailed review of the proposal, service data and potential operations and compliance issues. FACT staff will meet with NCTD representatives on Jan 27th to review the feasibility of the proposal.

There are some early indications that FACT may receive County Community Enhancements Grants from one of the districts. FACT staff will reach out to all the Supervisors to request funding for the special services.

RECOMMENDATION

Staff requests Board members for feedback and recommendations regarding increase in RideFACT demand and options to manage demand. The options include implementing a cap on:

- **Total number of daily rides, or**
- **Number of Rides per person**

ITEM #9

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director

RE: Executive Director's Report

Meetings and Events – February 2021

2/25/2021 Meeting — Rex Clark, Ecolane, Arun

2/25/2021 Meeting – SDCTA Virtual Event with Supervisor Nora Vargas - George, Arun

2/26/2021 Meeting – SANDAG Board of Directors – Meagan, Arun

Meetings and Events – March 2021

3/01/2021 Meeting - OCTA Board Executive Committee

3/03/2021 Meeting - COVID-19 Vaccination Transportation – Lindsey Wade, Meagan, Arun

3/04/2021 Meeting - Social Services/Mobility Management Route – Tenley Borchman, Meagan, Arun

3/05/2021 Meeting – Transportation Committee – Meagan, Arun

3/09/2021 Meeting – APTA Mobility Management Steering Committee

3/09/2021 Webinar – Public Transportation CEOs Coordinating Council

3/10/2021 Meeting – SANDAG and FACT Quarterly Updates

3/11/2021 Meeting – RideFACT/SANDAG - Hasan Ikhata, Brian Lane, Jenny Russo, Julie Wiley, Jewel, George, Arun

3/11/2021 Meeting – Virtual Public Workshop for Central Mobility HUB

3/12/2021 Meeting – SANDAG Board of Directors – Meagan, Arun

3/12/2021 Meeting – JFS and FACT – Christiana Gauger, Meagan, Arun

3/12/2021 Meeting – CARS and FACT – Howard Pearl, Arun

3/17/2021 Meeting – CALACT Conference Planning Committee – Meagan, Arun

3/19/2021 Meeting – Transportation Committee – Meagan, Arun