



Board of Directors Meeting Agenda
Apr 27, 2023, 9:00am
 (Remote only)

<https://us02web.zoom.us/j/87696383905>

Meeting call to order, Introductions

9:00 am

1. Public Comment **INFORMATION**

CONSENT ITEMS

- | | | | |
|----|--|------|-------------|
| 2. | March 2023 Board Meeting Minutes | p-2 | ACTION |
| 3. | FACT Services Updates through Feb 2023 | p-6 | INFORMATION |
| 4. | Feb 2023 Financial Summary (n.a. at the time of mailing) | | INFORMATION |
| 5. | 2023 ADA Plan and Title VI Plan Update | p-10 | ACTION |
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6. 2023 Board Retreat Planning - May 25, 2023 INFORMATION

7. SANDAG – Ongoing Discussions and Quarterly Updates, Mobility Working Group (MWG), Flex Fleets Taskforce, Proposed TransNet amendments; AFA Cycles 1, STGP Cycle 12 follow-up; Letter re. AFA Cycle-2 INFORMATION

8. Conversation with Guest Speaker (tentative) DISCUSSION

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|----|---|------|-------------|
| 9. | Executive Director’s Report | p-11 | INFORMATION |
| | <ul style="list-style-type: none"> • NCTD, MTS proposed services update • Presentation – Accessibility Advisory Board City of San Diego • ED Review Committee Update | | |

10. Board member updates INFORMATION

ADJOURNMENT

FACT’s Mission- *Assist San Diego County residents with barriers to mobility to achieve independence through coordination of transportation services*

FACT Board of Directors Meeting Minutes
March 23, 2023, 9:00 AM
Via Zoom

Board Members Attending	Hon. George Gastil, Hon. Phil Monroe, Hon. Jewel Edson, Hon. Dave Roberts, Hon. Corinna Contreras, LaVonna Connelly, Hon. Bob Campbell
Board Members Absent	Susan Hafner, Hon. Kellie Shay Hinze
Staff Attending	Arun Prem, Meagan Schmidt, Budd Anderson, Julius Burgos, Ali Poorman, Christian Hernandez, Cynthia Pedersen, Paola Zilli
Public/Guests	Mayor Esther Sanchez – City of Oceanside; Brian Lane, Benjamin Gembley, Jenny Russo – SANDAG; Ellen Presente, Margarita Santibanez, Ryan Loughrey Leal – County of San Diego HHS, Danna Cotman – ARCIP Law
Public Comments	Paola read a letter regarding the need for funding from RideFACT rider, Sandra Weibe, that was to be read at the Transportation Committee meeting on March 17, 2023.
CONSENT ITEMS: February Board Meeting Minutes/ FACT Services Updates Through January 2023/January 2023 Financials and Summary	<p>Meagan summarized the January Services updates in the Agenda. Ridership reached 321,777 one-way trips through January 2023.</p> <p>Oceanside’s transportation program, which began in 2013, is currently suspended due to lack of funds. Mayor Sanchez said the City would be interested in resuming the service with FACT and requested staff for supporting information.</p> <p>Motion to approve the February 2023 Consent Agenda Items was made by Hon. Phil Monroe. Hon. Corinna Contreras seconded the motion. The motion passed unanimously.</p>
2023 Board Retreat Planning	<p>Arun reminded everyone of the upcoming annual Board Retreat on Thursday, May 25th, 2023, 8:30am-12:30pm at the Marina Village Conference Center, Starboard Room. Tentative topics are:</p> <ul style="list-style-type: none"> • Mediated discussion on Board involvement • AFA • Funding Mechanism for FACT • Managing Cash Flow <p>Arun welcomes any other topics the Board would like to include.</p>

<p>SANDAG- Ongoing Discussions and Quarterly Updates, Mobility Working Group, Flex Fleets Taskforce, and Proposed TransNet Amendments</p>	<p>Arun and Meagan attended the SANDAG Board Retreat at the Viejas Casino and Resort, March 9-10. The retreat was attended by SANDAG Board and staff and lead by Susan Hafner.</p> <p>FACT and SANDAG staff met on Wednesday, March 22 to discuss the AFA contract scope of work.</p> <p>FACT plans to hold an Access-for-All kick-off event on Wednesday, May 31st at the Bayside Community Center in Linda Vista, District 7 at 10:00am, with Hon. Raul Campillo, FACT Board and staff, and the media.</p> <p>AFA Cycle 2 proposal application will begin this summer with a \$2 million grant. AFA Cycle 1 was awarded to FACT; the second cycle will be broken up into two different grants, with one portion directed towards new services.</p> <p>Arun said that if services already exist, portions of a grant awarded to new services seem counterproductive, especially for those who need the services most. Jenny Russo said the proposed two grant option in Cycle 2 funding is an option that has yet to be approved and will be determined by application qualifications.</p> <p>SANDAG will host an interactive webinar on Tuesday, April 4th from 3:00-4:30pm. Ben said the workshop is to get feedback on Access for All Cycle 2 and hear about goals, objectives, and evaluation criteria, and to develop the Call For Projects proposals going forward. Ben said workshops are conducted regularly for applicant feedback regarding the evaluation criteria and to address concerns.</p> <p>FACT was scheduled to present an item at the March 17th Transportation Committee regarding the approval of funding for the STGP Cycle 12 Grant with the recommendation to review FACT's funding options. The discussion was postponed until May 2023.</p>
<p>Conversation with Guest Speaker – Mayor Esther Sanchez</p>	<p>Arun and George welcomed guest Mayor Esther Sanchez, from the City of Oceanside. Mayor Sanchez said she and Hon. Contreras both share the equity concern that much of transportation funding goes to the larger metropolitan areas leaving other areas without mobility. She said her interest in mass transportation began early in her career. Safety issues and getting people from place to place without relying on a car are high on her list of concerns. Mayor Sanchez said she would like to address more transportation needs for seniors in Oceanside in the future.</p>

	<p>Arun thanked Mayor Sanchez for her support at the recent Transportation Committee meetings and said the overwhelming support expressed by her and others on the TC made a difference. FACT will be participating with SANDAG's Flexible Fleets pilot projects taking place in Oceanside the near future.</p> <p>Hon. Corinna Contreras thanked Mayor Sanchez for attending the meeting. She said bus transportation needs continue to expand as well as the growing number of seniors facing housing insecurities. With an increasing number of mass transit issues, and ensuring that seniors can get from one place to another, FACT plays a huge role in being an anchor service in the region. Corinna said she looks forward to working with Mayor Sanchez in North County to see the potential for people using public transportation grow.</p> <p>George thanked Mayor Sanchez for attending the meeting and invited her to attend the retreat in May.</p>
<p>New Grant Applications – Low or No Emissions Vehicles</p>	<p>Budd gave an update regarding FACT's application for new vehicles through FTA 5339 grant Call for Projects (b) Grants for Buses and Bus Facilities Program and (c) Low or Now Emissions Grant Program. FACT was advised by Caltrans that FACT's odds of success are greater by submitting two applications.</p> <p>The Buses and Bus Facilities Program is an application for 10 gasoline powered low-floor accessible mini-vans, and 10 battery electric accessible van to replace FACT's aging vehicle fleet. Staff is also proposing to expand its vehicle fleet and begin transitioning to zero emission vehicles. The FTA is very focused on transitioning vehicles to low or zero emissions vehicles by 2035.</p> <p>The total request between the two applications is \$1868,871. Electric vehicles continue to present challenges such as a lack of charging stations. The vehicles would be fully funded with Federal funding as well as State toll credits providing a local 15% match requirement. Applications are due April 5th to Caltrans.</p> <p>LaVonna asked what FACT proposes to do with the vehicles? Budd said the vehicles will be part of the vehicle sharing program. FACT will lease the vehicles to vendors who support the transportation brokerage, and services such as RideFACT and the upcoming AFA service. The new vehicles</p>

	<p>will replace some of the retired vehicles and expand the fleet of accessible vehicles. Phil asked about hybrid vehicles. Budd said the market is limited for what is available under the contract with the CalACT purchasing cooperative.</p> <p>RECOMMENDATION: Staff requests Board approval to apply for 5339 (b) and (c) funding.</p> <p>Motion to approve the application of the grants was made by Hon. Dave Roberts. Hon. Phil Monroe seconded the motion. The motion was passed unanimously.</p>
<p>CLOSED SESSION – Regarding ongoing litigation</p>	<p>Closed session with Danna Cotman.</p>
<p>Board Member Updates</p>	
<p>ADJOURNMENT</p>	<p>The meeting was adjourned at approximately at 10:15am.</p>

ITEM #3

TO: BOARD OF DIRECTORS

FROM: Meagan Schmidt, Director of Operations

RE: FACT Services updates – February 2023

ISSUE:

This item presents a monthly RideFACT and agency services update.

BACKGROUND:

	February
SERVICE	ONE-WAY TRIPS
UCSD	2
Scripps	154
Escondido	709
County HHSA TB	6
San Marcos	411
Oceanside	0
Parkinson's Assoc.	0
Tri-City	73
211 Cool Zones	0
MV	0
SDG&E	0
RideFACT	677
TOTAL	2,032

UCSD Shiley-Marcos Alzheimer's Disease Research Center

In summer 2022 staff from UCSD reached out via the FACT website regarding a need for patient transportation for participants of ongoing Alzheimer's clinical trials. The purchase order was completed in November and the trips began in January 2023; 6 trips were completed through February 2023.

211 Cool Zone Transportation

211 reached out to FACT in 2021 to provide transportation for persons to/from Cool Zones established by the County of San Diego for relief from heat during the summer-early fall months. FACT was asked to receive direct referrals for this program through 211's Community Information Exchange (CIE) platform. A formal contract was signed in June 2022; FACT completed 20 trips since June.

Scripps Health

FACT's service agreement with Scripps Health began January 15, 2020; 3,012 trips were provided through February 2023. FACT brokerage vendors are transporting patients to/from hospitals, clinics, pharmacies, their residences and/or to hospitals outside of San Diego County. FACT currently provides trips for 6 locations, Scripps Mercy Hospital Hillcrest and Chula Vista, Scripps La Jolla, Scripps Green, Scripps Acute Care Clinic and Scripps Vista Clinic. FACT signed an Evergreen contract amendment expanding locations in August 2021.

City of Escondido

FACT provides transportation to/from the City of Escondido's senior lunch nutrition program Monday-Friday. Service began November 1, 2019. Trips were paused in mid-March 2020-May 2021 due to COVID-19. Service resumed on June 15th. FACT provided 19,902 trips between November 2019 and February 2023. This contract term was renewed through June 2023 with up to 3 renewal periods.

County HHSA

This service provides trips for the County to non-contagious Tuberculosis patients from their residences to clinics for treatment. 897 trips have been performed under this contract between late November 2018 through February 2023. This contract term is through June 30, 2023.

FACT provided emergency same day transportation to riders and pets during the Border 32 Fire on September 2nd. A same day amendment to the current County contract was enacted to respond to the special circumstance.

The Parkinson's Association of San Diego

The Parkinson's Association of San Diego (PASD) contracts with FACT to provide transportation for neurological medical appointments, support groups and Parkinson's Association related events for their clients. Between June 2018 – February 2023, 251 trips have been provided.

City of San Marcos

Catch a Ride! provides transportation for eligible seniors 60+ within San Marcos city limits as well as for medical purposes outside of the city within a 20 mile radius. FACT has provided 7,966 trips between February 2018 – February 2023. FACT and the City recently signed Amendment 5 to extend the contract through June 2023 and added weekday lunch transportation to the agreement.

NCTD LIFT/MV Service

MV service is inactive. FACT is currently discussing an agreement for on demand transportation.

MTS/First Transit/TransDev

FACT staff has been corresponding with First Transit and TransDev staff regarding assistance with trips during a potential strike as well as a future accessible next day pilot program. First Transit provides service under MTS Access and has recently been purchased by TransDev.

Tri-City Contracts – Emergency Room & Outpatient Behavioral Health

FACT began transportation services for Tri-City Medical Center in December 2016. FACT has provided 7,242 trips for Tri-City patients between December 2016 – February 2023.

City of Oceanside Senior Van Service

Contracted service for Oceanside began in September 2013. FACT delivered 34,322 trips for City of Oceanside from September 2013 – April 2021. As of May 1, 2021 this service was stopped due to lack of funds.

RideFACT & Contracted Service statistics ytd for fiscal year July 2019 – February 2023

CTSA, RideFACT & Contracted Service Data	Web hits	Referrals	Programs in Database	New Agencies in Database	Total Requests for RideFACT Trips	RideFACT Trips Provided	RideFACT Trips Unable to Provide	Contracted Trips Provided	Total Trips	RideFACT Avg Mileage	RideFACT Avg Trip Cost
July	823	108	176	2	2,515	2,455	60	771	3,226	9.6	\$13.29
August	948	90	177	1	2,424	2,365	59	844	3,209	9.1	\$11.47
September	1,157	129	179	2	2,757	2,621	136	674	3,295	9.3	\$11.88
October	1,263	139	180	1	2,952	2,735	217	781	3,516	9.5	\$12.63
November	1,089	122	180	0	2,652	2,388	264	1,452	3,840	9.8	\$14.38
December	1,052	82	180	0	2,636	2,508	128	1,572	4,080	9.4	\$14.86
20-Jan	1,372	132	176	0	2,994	2,849	145	1,680	4,529	10.1	\$13.99
February	1,237	138	176	0	2,693	2,608	85	1,567	4,175	9	\$15.30
March	1,650	141	177	1	2,015	1,931	84	988	2,919	8.8	\$13.95
April	1,720	347	183	6	1,586	1,555	31	383	1,938	8.8	\$15.29
May	1,253	384	183	0	2,082	2,024	58	473	2,497	10.2	\$18.65
June	1,392	297	185	2	2,502	2,416	86	421	2,837	10.2	\$20.60
Subtotal	14,956	2109	185		29,808	28,455	1353	11,606	40,061		
July	1,510	304	180	-5	3,202	3,096	106	447	3,543	10.3	\$21.12
August	1,571	300	181	1	3,623	3,371	252	459	3,830	9.5	\$20.64
September	1,625	312	181	0	3,924	3,617	307	457	4,074	10	\$21.13
October	1,839	426	185	4	4,419	4,035	384	436	4,471	10.3	\$22.32
November	1,591	488	189	5	4,102	3,716	386	453	4,169	10.5	\$21.39
December	1,488	515	189	0	4,638	4,191	447	433	4,624	11	\$22.45
January	1,480	466	189	0	4,270	3,891	379	361	4,252	11	\$22.40
February	1,569	310	189	0	3,809	3,447	362	403	3,850	10.5	\$19.78
March	2,042	189	189	0	2,978	2,637	341	488	3,125	9.5	\$19.79
Apr	1,884	162	189	0	2,429	1,916	513	513	2,429	9.6	\$19.39
May	1,867	102	189	0	2,259	1,630	629	323	1,953	10.2	\$21.25
June	2,221	155	189	0	2,306	1,746	560	795	2,541	9.9	\$21.31
Subtotal	20,687	3729	189	10	39,653	37,293	4666	5,568	42,861		
July	2,715	163	193	4	2,281	1,569	712	1,429	2,998	11	\$22.19
August	3,677	153	193	0	2,047	1,212	835	1,408	2,620	9.5	\$21.74
September	2,315	155	193	0	1,904	1,393	511	1,403	2,796	9.2	\$21.92
October	2,334	178	193	0	2,019	1,498	521	1,373	2,871	9	\$21.30
November	2,129	124	193	0	2,083	1,577	506	1,306	2,883	10	\$22.99
December	3,000	158	193	0	2,023	1,630	393	1,290	2,920	9.3	\$21.14
January	1,964	136	193	0	1,734	1,469	265	1,037	2,506	9.2	\$22.93
February	1,956	175	193	0	2,032	1,752	280	1,066	2,818	9.2	\$27.95
March	2,497	221	178	0	2,800	2,585	215	1,295	3,880	9	\$34.89
Apr	2,537	206	178	0	3,111	2,848	263	1,122	3,970	9.5	\$34.90
May	4,183	235	178	0	2,847	2,526	321	1,251	3,777	9.6	\$39.91
June	2,504	328	179	1	3,459	3,060	399	1,204	4,264	9.5	\$38.61
Subtotal	31,811	2232		5	28,340	23,119	5221	15,184	38,303		
July	3,473	227	178	0	3,079	2,745	334	1,297	4,042	9.4	\$37.21
August	3,924	192	178	0	1,716	1,409	307	1,512	2,921	9.3	\$36.37
September	2,710	63	178	0	1,181	1,027	154	1,462	2,489	8.8	\$37.66
October	3,444	108	179	1	1,000	850	150	1,426	2,276	9.8	\$37.32
November	2,199	106	179	0	798	717	81	1,369	2,086	10.3	\$39.26
December	3,043	77	177	0	797	750	47	1,245	1,995	10.6	\$40.66
January	2,494	96	177	0	748	694	54	1,289	1,983	11.1	\$37.54
February	2,410	90	180	3	789	677	112	1,355	2,032	9.9	\$33.35
Subtotal	23,697	959	180	4	10,108	8,869	1,239	10,955	19,824		
TOTAL	251,407	12,755	180			209,051	16,762	114,758	323,809		

ITEM # 5

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director and Budd Anderson, Director of Grants and Procurement

RE: 2023 ADA Plan and Title VI Plan Update

ISSUE:

FACT's grant agreements related to FTA, or any federal funding requires FACT to have Title VI Plan. As a subrecipient of FTA funds, FACT submits its Title VI Plan every three (3) years to SANDAG and Caltrans.

The 2023 update includes new compliance requirements for Americans with Disability Act (ADA). The plan is now an ADA and Title VI Plan

BACKGROUND

Title VI prohibits discrimination on the basis of race, color, or national origin in any program or activity that receives Federal funds or other Federal financial assistance. The Board approved FACT's Title VI Plan update on May 28, 2020. The plan was approved by Caltrans and SANDAG.

Staff is working on the 2023 update, which includes new requirements regarding Americans with Disability Act (ADA) compliance. The Americans with Disabilities Act (ADA) prohibits discrimination against people with disabilities in several areas, including employment, transportation, public accommodations, communications, and access to state and local government' programs and services.

CAM's ADA subcommittee feedback and SANDAG's guidelines helped staff draft the plan. SANDAG Staff have approved the draft plan subject to FACT Board Approval. Staff send the draft plan to the Board on April 13, 2023. A Board resolution is required to substantiate the plane approval.

The final plan is due to SANDAG on May 28, 2023.

RECOMMENDATION:

Staff requests the Board for approval of FACT's 2023 ADA and Title VI Plan Update.

ITEM # 9

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director; Cynthia Pedersen, Manager of Administration & HR

RE: Executive Director's Report

Meetings and Events – March 2023

3/23/2023 Meeting – CALACT Legislative Committee Meeting -Arun
3/24/2023 Meeting - CalACT AFA Session – Meagan

Meetings and Events –April 2023

4/6/2023 Meeting – NCTD Workshop - Strategic Plan etc. - Arun
4/6/2023 Meeting - CALACT Legislative Committee Meeting - Arun
4/11/2023 Meeting – CAM Monthly Updates – Meagan, Ali, Christian, Cynthia, Arun
4/13/2023 Meeting - Accessibility Advisory Board Meeting – Meagan, Christian, Arun
4/13/2023 Meeting - Mobility Working Group TransNet Ordinance Amendments - Meagan
4/14/2023 Meeting – SANDAG Board of Directors
4/17/2023 Meeting – CalACT Spring Conference – Meagan, Ali, Paola
4/19/2023 Meeting - SANDAG Request for Innovative Connector Concepts BEEPS – Budd