



Meeting Agenda and Notice
FACT Board of Directors Meeting
February 25, 2016, 8:00 am
 Poinsettia Room, Encinitas City Hall
 505 S. Vulcan Avenue, Encinitas, CA 92024

AGENDA

Meeting call to order

8:00 a.m.

- 1. Introductions
- 2. Approval of January Board meeting minutes
ACTION p-2
- 3. Public Comment INFORMATION
- 4. New Board Member Appointments p-6 POSSIBLE
ACTION
- 5. FY 2016-17 County grant applications p-7 ACTION
- 6. Year 2016 Retreat Planning Updates p-8 ACTION
- 7. SANDAG - proposed 2016 Ballot Measure p-10
INFORMATION
- 8. FACT Services Updates p-12
INFORMATION
- 9. Monthly Financial reports INFORMATION
- 10. Executive Director’s report p-15
INFORMATION
- 11. Board member comments/proposed agenda items
INFORMATION
- 12. **CLOSED SESSION**
Review of FACT’s Lease Agreements
POSSIBLE ACTION
- 13. Report on Actionable Items from Closed Session
INFORMATION

ADJOURNMENT

| | |
|-----------------------|--|
| FACT’s Mission | <i>Assist San Diego County residents with barriers to mobility to achieve independence through coordination of transportation services</i> |
|-----------------------|--|

FACT Board of Directors' Meeting Minutes

January 28, 2016

Encinitas City Hall, Poinsettia Room
505 S. Vulcan Avenue, Encinitas, CA 92024

| | |
|--|---|
| Board Members Attending | Phil Monroe, LaVonna Connelly, Hon. George Gastil, Hon. Dave Roberts, Hon. John Aguilera - via phone |
| TAC Members Attending | Danielle Kochman, Lois Knowlton |
| Board Members Absent | Norine Sigafoose, Susan Hafner, Bob Campbell |
| Staff Attending | Arun Prem, Meagan Schmidt, Budd Anderson, Aaron Aguirre |
| Public/Guests | See sign in sheet |
| Introductions | Chair Dave Roberts called the meeting to order at 9:00AM. Introductions were made. |
| Public Comment | None |
| Approval of the December Board Meeting minutes | Motion to approve the December 10, 2015 Board Meeting minutes made by Phil Monroe. Second by George Gastil. The motion passed unanimously. |
| Public Comment | None |
| New Board Appointments | Arun and Danielle indicated that there was no update from SANDAG regarding the appointment of a representative from the Transportation Committee to the FACT Board. Dave reminded the Board that he was originally the SANDAG appointee and FACT's Bylaws required a Board member to be appointed from Transportation Committee. Arun said he was unable to reach Councilmember Alejandra Sotelo-Solis regarding her interest in serving on the Board. George said he discussed the opportunity with Councilmember Mona Rios. |
| FACT FY 2015 Financial Audit report | Arun introduced FACT's new staff Accountant Aaron Aguirre. The Annual Audit was completed in December 2015. He discussed the 45 day extension and completed audit report from Sonnenberg & Co. The Audit was clean and there were no issues or findings. The audit was a higher level and comprehensive "Single Audit" that agencies spending \$500,000 in Federal grants were subject to. The single audit cost approximately \$5,000 more than a regular audit. Arun reviewed FACT's total net assets, |

| | |
|---|--|
| | <p>total expenses, and cash at the end of the year. According to the Management Advisory Letter accompanying the Audit Report, staff was advised to review accounts receivables regularly as well as develop a comprehensive accounting policies and procedures manual.</p> <p>Motion to approve FACT’s tax return for filing and have a Board member sign the management representation letter made by LaVonna Connelly. Second by George Gastil. The motion passed unanimously.</p> |
| <p>FY 2016-17 Community Enhancement grant application</p> | <p>Arun discussed the FY 16-17 Community Enhancement Grant (CE). The activities proposed in FACT’s grant application included marketing of FACT’s services (\$9,000), printing the Annual Report (\$700), community outreach (\$6,300), and video production & distribution (\$3,000) for a total requested amount of \$19,000. Dave reviewed the grant submission process. He noted that the allocation process no longer limited agencies to \$19,000. The Board decided to defer action until the February Board Meeting.</p> |
| <p>Year 2016 Retreat Planning Committee report</p> | <p>Arun reported on the discussion that took place during the Retreat Planning Committee meeting on January 12, 2016. The committee recommended holding the Retreat on March 24, 2016 to allow time to adequately prepare and obtain feedback from partners. The Executive Committee endorsed the date. He noted that Dave would have to leave the Retreat early and proposed a time frame of 8AM until around 11:30AM. He discussed potential locations including Encinitas City Hall, County Operation Center (COC), and County Administration Center (CAC). Dave indicated that his office could arrange a room at the CAC and noted that parking was not an issue for early morning meetings. Committee members felt that the location needed to be conducive to informal and candid discussions. Arun said a closed session may be needed to accommodate this. The committee also discussed having a moderator and recommended Lois Knowlton or Diane Eidam. Lois confirmed her availability and Diane requested that FACT consult with SANDAG regarding her involvement. The proposed theme of the Retreat was to promote FACT’s contracted services to cities and agencies.</p> <p>LaVonna said the committee discussed bringing in a consultant or expert as a resource to assist with the outreach discussion; Jim Madaffer was mentioned. Arun noted that FACT had submitted a project proposal to the CSUSM Senior Experience Program regarding outreach to cities. If the project was selected, a student team would survey cities, tabulate programs, and research revenue situation and contracting opportunities. Arun noted that the Business Plan and preliminary expense projections</p> |

| | |
|---|--|
| | <p>would be discussed during the Retreat. He said a follow up committee meeting was scheduled for February 4, 2016. Phil suggested discussing dialysis trips and the potential of partnering with hospitals at the Retreat. Arun noted that FACT was working with HHSA to become eligible for Medicaid trip reimbursement, which would cover most dialysis trips. He discussed the Medicaid certification and reimbursement process.</p> <p>Dave proposed scheduling a workshop where hospital representatives could get together to discuss their transportation needs. He recommended FACT sending a letter to invite hospital representatives. There was further discussion on hospitals interests, strategic plans, and committees. Dave discussed engaging Federal, State, and local officials in the conversation and mentioned Representatives Duncan Hunter and Scott Peters. Phil indicated that he served on the Coronado Sharp Hospital Board and discussed their customer service and quality focused initiative. Scripps, Tri-City, Palomar, and UCSD were also mentioned. Phil wondered if the Board’s political contacts could help speed up the Medicaid reimbursement certification process; Toni Atkins and Marty Block were mentioned. George discussed approaching the local Hospitals Association. Arun summarized past discussions FACT had with the Hospital Association of San Diego and Imperial Counties. LaVonna suggested leveraging the hospitals needs assessments and the cost effectiveness of FACT performing the Oceanside contract. Dave said there may be potential funding options related to keeping seniors in their homes and out of expensive nursing care; he mentioned Ellen Schmeding (AIS). Lois Knowlton suggested inviting Managed Care Organizations to the workshop. Discussion took place regarding whether to hold a separate workshop or combine it with the Board Retreat. The Board decided to hold a standalone event and to set aside time at the Board Retreat to discuss the topic and workshop. Dave proposed inviting a Hospital Association representative to inform the Retreat conversation.</p> <p>Phil said the impact of UBER was an important topic that needed be addressed. Dave indicated that Arun and he met with Yellow Cab before the Board Meeting to discuss how to improve their partnership with FACT. He discussed Yellow Cab contracting with Scripps Hospital and the new app they developed. The differences between UBER and the regulated taxi industry were discussed. Arun discussed Managed Care Organization transportation.</p> |
| <p>SANDAG outreach re 2016 Ballot Measure</p> | <p>Arun summarized SANDAG’s outreach for the 2016 Ballot Measure. He encouraged the group to participate in SANDAG’s survey. He noted that there did not appear to be a plan available for public review. Due to this it was difficult to form a recommendation for how FACT would become</p> |

| | |
|---|---|
| | <p>involved in the process, besides writing directly to SANDAG.</p> <p>George said FACT maybe having difficulty engaging in the conversation due to the measures focus on building projects instead of operating services. Danielle clarified that there was funding available in the measure for operating transportation services. She indicated that there was no expenditure plan yet and no assurance that SANDAG would move forward with the measure. SANDAG was collecting public input on what should be included in the measure. Senior Transportation had polled well in the past. It may not be reasonable at this point to expect a portion of the funding to be designated to the CTSA due to the public’s lack of awareness about the CTSA. She suggested focusing on categories beneficial to FACT that were more publicly understood such as senior transportation, mobility management, and coordination. Arun noted that nationwide transportation taxes have overwhelmingly passed. He felt that it was important to convey FACT’s desire for the CTSA to be recognized in the measure. LaVonna wondered if the SANDAG’s recent review of FACT would assist with the process. She said If senior transportation polled well, FACT should engage SANDAG regarding FACT’s involvement in the implementation. Danielle indicated that no agency was named in the measure at this point. John Aguilera recommended asking SANDAG were FACT would fit into the initiative and noted that it may be too late after the SANDAG Board took action.</p> <p>Arun asked the Board if FACT should make a formal recommendation to SANDAG to be included in the measure. The Board agreed to have staff draft a letter to be sent to SANDAG’s Board Chair or Executive Director regarding FACT’s involvement in the initiative.</p> |
| <p>New Federal transportation funding legislation</p> | <p>Arun briefly reviewed the new federal transportation authorization bill called Fixing America’s Surface Transportation (FAST).</p> |
| <p>FACT Services update</p> | <p>Arun said there has been a steady decrease in ridership on RideFACT and contracted services. He said one of the issues was not being able to use the Caltrans 5310 vehicles. Regional transit agencies were also experiencing a dramatic decrease in ridership. He referenced a Los Angeles Times article that illustrated the dip in transit ridership across the region despite increased spending. Arun said support for transit was not being helped by this situation. The article discussed factors such as UBER and low gas prices. George noted that the use of the internet for activities such as online shopping and education may be a factor affecting ridership.</p> |

| | |
|---|--|
| | Arun provided an update on the First Transit contract. He said FACT's SANDAG NF and SMG grant funding was spent and the new grants were delayed. In the meantime FACT has been using its reserves to pay bills. He said some of the expenses that occurred between the gap in grants were not reimbursable. |
| Monthly Financial Reports | Financial reports was a standing item and monthly reports including the check register were available for Board review. |
| Executive Director Report | Arun discussed the KUSI interview Dave and he had on December 28, 2016. Dave suggested meeting with Doug Freeman, Director of Creative Services at KUSI to discuss Public Service Announcements (PSA). He discussed Mr. Freeman's work with local non-profits and the potential of setting up a contract with KUSI for regular PSAs. He proposed using FACT's marketing budget to work with KUSI instead of producing an in-house video. |
| Board member comments/proposed agenda items | George said he enjoyed FACT's 10 th Anniversary Celebration. Arun shared a letter from Karen King expressing her gratitude for being invited to speak at the event and for being awarded the FACT Partner of the Decade Award. There was discussion regarding Board member mileage reimbursement. Danielle thanked the Board for the flowers and recognition at the event. Dave thanked staff for holding a great 10 th Anniversary Celebration. Arun said FACT would be meeting with Caltrans regarding the vehicle leases on February 4, 2016. |
| Adjournment | The meeting adjourned at 10:40AM. |

ITEM # 4

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director

RE: New Board Member Appointments

ISSUE:

As per the recommendation of the Exec Committee staff requests Board members for suggestions regarding potential new members for the FACT Board.

BACKGROUND:

FACT Bylaws:

According to FACT bylaws up to 11 Board members may be appointed. Currently FACT has eight Board members. New appointments may be made by Board action.

SECTION 3.1. NUMBER *The corporation shall have no less than five (5) and no more than eleven (11) directors; ex-officio nonvoting board members may be appointed at the discretion of the board; the number of ex-officio board members may not exceed 1 per block of 5 regular board members, or a total of 2. Collectively they shall be known as the board of directors. The number may be changed by amendment of this bylaw, or by repeal of this bylaw and adoption of a new bylaw, as provided in these bylaws. One member of the board of directors will be a sitting member of the SANDAG Transportation Committee appointed by SANDAG.*

RECOMMENDATION:

None

ITEM # 5

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director and Oswaldo Perez, Grants Management Analyst

RE: Review of County Grant Applications

ISSUE:

Staff seeks Board approval to submit the following grant applications for funding:

- FY 2016-17 Community Enhancement Program
- FY 2015-16 Neighborhood Reinvestment Program

BACKGROUND

The County of San Diego offers Community Enhancement Program funding to organizations for activities that promote and generate tourism and/or economic development at the regional and community levels.

Community Enhancement FY 16-17 - Grant Amount Requested: \$19,000

Proposed activities:

- Market/Promote FACT Services - CSUSM Senior Experience research, media devices, print ads in District 3 communities, email marketing
- Transportation Liaisons for San Diego County - staff support
- FACT Video Production & Distribution - a 30-90 second public service announcement (PSA), highlighting FACT's services and featuring testimonials from FACT riders. Distribute PSA to local TV and online media outlets.

The County Neighborhood Reinvestment Program Grant provides funding for community, social, environmental, educational, cultural, or recreational needs.

Neighborhood Reinvestment Program FY 15-16 - Grant Amount Requested: \$8,200

Proposed activities:

- Printing FACT Annual Report
- Website improvements
- Consultant IT Services
- Purchase four (4) new desktop machines

RECOMMENDATION:

Staff requests the Board to:

- **Authorize staff to submit grant proposals for FY 2016-17 Community Enhancement Program and FY 2015-16 Neighborhood Reinvestment Program Funding**

- **Approve authorizing grant resolutions for FY 2016-17 Community Enhancement Program and FY 2015-16 Neighborhood Reinvestment Program Funding**

ITEM # 8

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director, Budd Anderson, Office Manager, Oswaldo Perez, Grants Analyst

RE: Year 2016 Retreat Planning Update, DRAFT Agenda

ISSUE

In December 2015 the Board appointed Board members Bob Campbell, LaVonna Connelly and Hon. George Gastil to the Retreat Planning Committee for the Board Retreat for 2016.

This Item provides an update on developments since the January Board meeting.

Background:

The Board Retreat is held annually, generally on the Board meeting date for February or March; the retreat serves as a strategic planning workshop for FACT's Board and staff.

Board members delegated the Retreat Planning Committee with the task of reviewing ideas for the schedule, location, agenda and format of the meeting.

Committee meeting(s) & discussion

The Retreat Committee met by phone on January 12, and again on February 4 at 9:00am, and reviewed the plan and theme. The next committee meeting will be scheduled shortly.

Retreat Date -March 24 date confirmed; schedule 8-11:30am.

Location - County Administration Center confirmed.

Format - The format will not include the use of an outside facilitator/moderator. Committee members proposed bringing flip-charts to record and display discussion items in real time.

Theme - promote FACT's contracted services to Cities and organizations in San Diego that utilize contracted services for senior dial a rides and similar services; planning for a countywide medical transportation workshop/forum.

Staff had a conversation **with Lindsey Wade, Vice President, Public Policy from the Hospital Association of San Diego and Imperial Counties**, in order to engage the Association in planning the Countywide event. Lindsey expressed her support and interest in participating in the event on behalf of the Association.

Board member Phil Monroe reached out to **Mr. Mike Murphy CEO of Sharp Healthcare** to arrange a meeting with FACT. A meeting is planned during March 2016 with Ky Lewis, Senior Vice President and General Counsel for Sharp HealthCare, Anne Davis, Vice President of Workforce Support Services, and Debbie Mejia, Manager of Fleet/Patient Transportation Services. Phil Monroe, Dave Roberts and Arun Prem will participate in the meeting.

An early DRAFT of the Retreat Agenda will be reviewed with the committee during the next meeting in order to finalize the timelines and items.

The Retreat Planning Committee recommended that staff survey CAM members and brokerage providers regarding FACT's performance and their experience in working with FACT. Staff emailed surveys to both groups during the week of February 15; responses will be presented to the Committee during the next meeting.

RECOMMENDATION:

Staff requests the Board to provide feedback regarding the Agenda and format for the 2016 Board Retreat.

ITEM # 7

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director

RE: SANDAG 2016 local sales tax Ballot Measure to implement the Regional Plan

ISSUE:

SANDAG is considering a ballot measure for the November 2016 election that would ask voters in the region to increase our sales tax by up to a half-cent to support specific projects and programs.

BACKGROUND:

SANDAG developed a survey to ask respondents to prioritize (select 3 top projects) of the 6 areas eligible for funding. The survey is available at sandag.org/priorities. SANDAG conducted extensive outreach with the public, including emails, postcard mailing, town-hall meetings and social media and commercial advertising.

SANDAG staff made presentations before the Transportation Committee (TC) on February 5, and before the Board on February 12.

On both occasions a large number of members of the public provided comment. Overall the commenters supported public transit and local transportation services. There was organized support in favor of subsidized student transportation. During the TC meeting the funding was not discussed. Arun Prem spoke before the TC and Board and presented a letter on behalf of FACT's Board to the Chair of the Transportation Committee.

Information from the SANDAG Staff Report to the Board on Feb 12, 2016:

To balance all of the needs in the region with the commitment made in the TransNet Extension Ordinance to seek additional funding for the habitat conservation plans, as well as to identify additional funding for projects in the Regional Plan, two "bookend" approaches, named Alternative A and Alternative B to building an expenditure plan have been developed. The alternatives are based on a 40-year, half-cent sales tax, which is estimated to generate approximately \$18 billion (in constant 2015 dollars).

While both alternatives (Alternatives A and B) include proposed investments in all four of the funding categories outlined above, one includes greater investments in major regional transportation improvements, while the other includes a greater emphasis on local infrastructure. Both alternatives strive to address the

diverse input gathered over the past several years regarding critical infrastructure investments.

Projects identified in the initial draft expenditure plan alternatives were identified because of their ranking in the Regional Plan for each category (i.e., transit, highway, grade separation, interchange), as well as consideration of geographic distribution, ensuring that all parts of the region would benefit from the proposed investments. It should be noted that some of the projects identified in the project lists already are included in the current TransNet funding measure. Based on current estimates, those projects may either need additional resources to be fully funded or could be delivered sooner if additional funding is available.

Alternative A: Local Infrastructure Emphasis

Alternative A allocates funding for habitat conservation, water quality, and regional transportation (transit, highway, and active transportation). Alternative A also includes a Local Infrastructure allocation, which would allow for the local jurisdictions to decide how the funding is spent within the authority outlined in a future funding ordinance (analogous to the TransNet Extension Ordinance). The Local Infrastructure category could allocate funds to a variety of infrastructure programs such as smart growth, active transportation, transit oriented development, water, energy, or open space that are within SANDAG's legislative authority.

Similar to the TransNet measure, the transportation projects in the proposed expenditure plan are assumed to be leveraged, with 50 percent of the project funding coming from other sources. Leveraging funds in this way enables a greater number of projects to be included. This approach also has enabled the implementation of TransNet Early Action Program in the first ten years of the program.

Alternative B: Regional Infrastructure Emphasis

Instead of a specific Local Infrastructure category allocating funding directly to local jurisdictions, Alternative B focuses instead on specific regional projects and programs. Attachment 3 outlines the projects that are included in Alternative B. Some differences from Alternative A include additional transit improvements in the Coastal Intercity Rail Corridor (including new stations), increased frequencies to regional and local bus service, advancing some highway improvements, rebuilding local interchanges, building nearly 20 rail grade separations throughout the region, and additional

funding for environmental mitigation and clean energy grant programs. While regional in nature, many of the proposed program categories, such as the local interchanges, rail grade separation, and active transportation allocations, would have direct benefits to the 18 cities and County.

SANDAG staff will continue to evaluate input received through outreach efforts and will develop a draft expenditure plan proposal based on direction from the Board of Directors. Staff will conduct a public information survey in March and present that information to the Board of Directors at its April 8, 2016, meeting. It is anticipated that the Board of Directors will be asked to make a decision on putting a funding measure on the November 2016 ballot at the April 8, 2016, meeting.

Under Alternative A, Transit Capital and Operations would receive -\$5,553m (30.5%), under Alternative B the allocation would be 9,123* 50.1%. Both alternatives include funding for ADA Paratransit and Specialized Transportation.

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director and Meagan Schmidt, Operations Manager

RE: FACT Services update

ISSUE:

This item presents a monthly RideFACT and contracted services update.

BACKGROUND:

| | Dec-15 |
|----------------------|----------------------|
| SERVICE | ONE-WAY TRIPS |
| First Transit | 72 |
| Poway | 272 |
| Oceanside | 436 |
| SDCOE | 0 |
| Elderheip | 35 |
| TOTAL | 815 |

Brokerage Vendor Update

Administrative Services SD, LLC DBA Yellow Radio Services of San Diego joined the brokerage for the City of San Diego on February 16th. A new rate was provided authorized for all FACT trip. FACT met with Yellow cab in order to work out scheduling and dispatching procedures to ensure a reliable and seamless experience for riders. Testing of the service began during the week of February 16. Yellow cab (north and south County operations) operates over 300 vehicles and represents an opportunity to enhance FACT's capacity as well as coverage in terms of hours and service area.

City of Oceanside Senior Van Service:

Contracted service for Oceanside began in September 2013. FACT has invoiced City of Oceanside for 9,783 trips from September 2013 – December 2015.

Approximately 1,900 clients are pre registered to use this service.

The current contract amount is \$326,850, extending the contract from July 1, 2015 - June 30, 2017. Revisions to the rate structure were approved in the contract extension.

First Transit/NCTD LIFT Service:

FACT has provided transportation for NCTD's LIFT program through First Transit since March 2014. A total of 5,091 trips have been provided from March 2014 - December 2015.

Poway Adult Day Health Care Transportation Service Contract

FACT has provided transportation for Poway Adult Day Healthcare Center clients since January 2013.

Safety First is the current provider for these trips. A total of 13,244 trips have been provided from January 2013 - December 2015.

Elderhelp Program

Contracted service for Elderhelp began on March 12th. The Board approved the extension of the Elderhelp contract on March 26th. 565 total trips were provided between March and December. Any trips that Elderhelp cannot accommodate due to their limited monthly budget are referred to RideFACT.

RideFACT Service statistics ytd for fiscal year July 2012 - December 2015

| RideFACT + Contracted | RideFACT One way trip | Referrals-external | Referrals to RideFACT | RideFACT + Contracted | RideFACT Av. trip cost | RideFACT Av trip distance |
|------------------------------|------------------------------|---------------------------|------------------------------|------------------------------|-------------------------------|----------------------------------|
| FISCAL YEAR 2012-13 | | | | | | |
| SubTotal | 14,541 | 2,242 | 12,299 | 6,623 | | |
| Contracted | | | | 1,051 | | |
| FISCAL YEAR 2013-14 | | | | | | |
| Subtotal | 31,284 | 1,874 | 29,410 | 11,922 | | |
| Contracted | | | | 9,361 | | |
| FISCAL YEAR 2014-15 | | | | | | |
| July | 2,763 | 172 | 2,591 | 891 | \$19.13 | 11.9 |
| Aug | 2,700 | 140 | 2,560 | 870 | \$18.15 | 12.1 |
| Sep | 2,768 | 123 | 2,645 | 857 | \$18.75 | 12.1 |
| Oct | 2,976 | 118 | 2,858 | 1,038 | \$19.63 | 11.9 |
| Nov | 2,702 | 89 | 2,613 | 794 | \$20.36 | 12.3 |
| Dec | 2,549 | 102 | 2,447 | 905 | \$20.96 | 13.2 |
| 15-Jan | 2,694 | 128 | 2,566 | 882 | \$17.99 | 12.2 |
| Feb | 2,558 | 113 | 2,445 | 819 | \$16.19 | 11.7 |
| Mar | 2,879 | 156 | 2,723 | 917 | \$15.63 | 11.7 |
| Apr | 2,733 | 146 | 2,587 | 865 | \$14.78 | 11.4 |
| May | 2,488 | 73 | 2,415 | 748 | \$16.40 | 11.7 |
| June | 2,444 | 90 | 2,354 | 689 | \$18.53 | 12.4 |
| SubTotal | 32,254 | 1,450 | 30,804 | 10,275 | | |
| Contracted | | | | 14,528 | | |
| FISCAL YEAR 2015-16 | | | | | | |
| July | 2,542 | 138 | 2,404 | 793 | \$17.36 | 12.2 |
| August | 2,137 | 108 | 2,029 | 566 | \$17.60 | 12.6 |

| | | | | | | |
|-------------------------|---------------|--------------|---------------|---------------|----------------|-------------|
| September | 2,259 | 128 | 2,131 | 661 | \$18.47 | 12.7 |
| October | 2,535 | 146 | 2,389 | 734 | \$17.05 | 12.1 |
| November | 2,326 | 113 | 2,213 | 578 | \$17.24 | 11.8 |
| December | 2,282 | 139 | 2,143 | 616 | \$16.48 | 11.7 |
| SubTotal | 14,081 | 772 | 13,309 | 3,948 | | |
| Contracted | | | | 5,545 | | |
| Contracted Total | | | | 30,485 | | |
| TOTAL | 92,160 | 6,338 | 85,822 | 63,253 | | |

***NOTES**

As of January 2014 we are reporting the average per trip cost based only on trips that were purchased from the Brokerage at regular Brokerage rates; those trips comprise the majority of RideFACT trips. July '13 onwards numbers were updated to reflect the new process.

RECOMMENDATION:

Staff seeks the Board's feedback regarding the information presented in this item.

ITEM # 10

TO: Board of Directors
FROM: Arun Prem, Executive Director
RE: Executive Director Report

Meetings and Events 1/28/2016 - 2/24/2016

1/28 Mtg. with Yellow Cab – Dave, Arun, and Meagan
2/3 North County CEO Breakfast
2/3 Conference call with Caltrans
2/4 Retreat Planning Committee – Bob, LaVonna, George, Arun, Oswaldlo,
and Budd
2/4 Teleconference with FACT and Caltrans: 3rd Party Contracting Issues
2/5 SANDAG Transportation Committee Meeting
2/9 CAM Meeting – Arun, Meagan, Budd, and Oswaldlo
2/9 One Call One Click Project Team Meeting – Meagan and Arun
2/10 Oswaldlo attended Senior Concerns Exploratory Mtg.
2/11 Oswaldlo attended ARS General Membership Mtg.
2/11 D&A Mtg. with First Transit and AAA Transport – Meagan and Jonathan
2/12 SANDAG Board of Directors Meeting
2/12 211 inauguration (Rock the House event) – Arun and Budd
2/15 Closed for Presidents Day
2/16 Yellow Cab Mtg. – Meagan and Arun
2/17 Agenda Planning Meeting – Dave, Bob, and Arun
2/17 Mtg. with 2-1-1
2/18 NCTD Board Mtg.

Upcoming Meetings and Events:

3/24 FACT Board Retreat
3/28 -3/31 CalACT 2016 Spring Conference
4/12 CAM Meeting