



Meeting Agenda and Notice
FACT Board of Directors Meeting
July 28, 2016, 9:00 am
 Poinsettia Room, Encinitas City Hall
 505 S. Vulcan Avenue, Encinitas, CA 92024

| Meeting call to order | 9:00 a.m. |
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| 1. Introductions | |
| 2. Approval of June Board Meeting Minutes | p-2 ACTION |
| 3. Public Comment, Driver Recognition INFORMATION | |
| 4. Business Plan Review | p-7 ACTION |
| 5. Website Updates | INFORMATION |
| 6. New Contracted Service Proposals INFORMATION/ACTION | p-9 |
| 7. Review of Proposed vs. Actual Grant Project Deliverables INFORMATION | p-12 |
| 8. FACT Services Updates INFORMATION | p-13 |
| 9. Monthly Financial Reports (to be emailed under separate cover) INFORMATION | |
| 10. Review of Vehicle Sharing Proposals | p-17 ACTION |
| 11. Annual Meeting Prep (Meeting date Thursday, January 26): ACTION | POSSIBLE |
| <ul style="list-style-type: none"> • Planning Committee Appointment • Location / Award / Special Guests & Speakers • Annual Report / Marketing Materials • Possible CAM and Board Appointments / Bylaws Updates | |
| 12. New Board member Appointment | p-19 ACTION |
| 13. Executive Director's Report INFORMATION | p-20 |
| 14. Board Member Comments/Proposed Agenda Items INFORMATION | |

15. CLOSED SESSION
Update on personnel matter; new service proposal
INFORMATION
ADJOURNMENT

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| FACT's Mission | <i>Assist San Diego County residents with barriers to mobility to achieve independence through coordination of transportation services</i> |
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FACT Board of Directors' Retreat Minutes
 May 26, 2016

County Administration Center
 1600 Pacific Hwy, San Diego, CA 92101

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| Board Members Attending | Phil Monroe, LaVonna Connelly, Hon. George Gastil, Hon. Dave Roberts, Bob Campbell, Hon. John Aguilera, Susan Hafner |
| TAC Members Attending | Danielle Kochman, Lois Knowlton |
| Board Members Absent | None |
| Staff Attending | Arun Prem, Meagan Schmidt, Budd Anderson, Oswaldo Perez |
| Public/Guests | See sign in sheet |
| Introductions | Chair Dave Roberts called the meeting to order at 9:00AM. Introductions were made. A moment of silence was observed in memory of Board Member Norine Sigafoose. |
| Approval of March Board meeting minutes | Motion to approve the March 24, 2016 Board meeting minutes made by Bob Campbell. Second by LaVonna Connelly. The motion passed unanimously. |
| Public Comment | None |
| New CAM Member Appointments | Oswaldo Perez proposed Jonathan Williams, Transportation Coordinator, San Marcos Senior Activity Center and Julie Jeakle, Emergency Service Coordinator, County of San Diego Office of Emergency Services as new CAM members. Staff requested the Board to approve the recommendation for 2 new appointments to CAM. |

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| | <p>Motion to approve staff recommendation for 2 new appointments to CAM made by Phil Monroe. Second by Susan Hafner. The motion passed unanimously.</p> |
| <p>Business Plan updates Year 2017</p> | <p>The Business Plan is updated annually as a CTSA contract requirement. Arun said a draft 2017 Business Plan would be available for Board review in June. Oswaldo reviewed a list of proposed updates.</p> <p>Phil asked for a status update on the Foster Youth transportation service. He wondered if FACT needed to re-strategize in order to better serve the program. Arun said the San Diego County Office of Education (SDCOE) had contracted with several vendors for the service. He explained that the driver certification process appeared to deter vendors from the program. From his understanding the other subcontractors were providing enough service to meet the demand. FACT will confirm with SDCOE staff. Phil said he wanted to ensure that the program needs were being met. He said a decision needed to be made regarding the service because the Business Plan needed to be updated accordingly. Arun said the SDCOE contract expired in October 2016 which was why the service was in the Business Plan. Staff would provide the Board a status update in order to make a decision regarding FACT's involvement.</p> |
| <p>Rides to Wellness grant – TriCity/SANDAG Partnership</p> | <p>Arun discussed The Federal Transit Administration's (FTA) Rides to Wellness Grant. The goal of the grant is to promote mobility management solutions that increase access to medical care, improve health outcomes, and reduce healthcare costs. FACT requested SANDAG's assistance in submitting the application since only direct recipients of FTA funds were eligible. He indicated that TriCity Medical Center was interested in partnering with FACT on the grant. He discussed the proposed project and preliminary meetings with TriCity and Yellow Cab. He noted that 2-1-1 San Diego had partnered with Jewish Family Services (JFS) to submit a separate application. Phil asked if 2-1-1 was partnering with a specific Hospital or Medical provider. Oswaldo said 2-1-1's proposal did not specify a single provider, but mention their Health Navigation program which provided them access to a few medical facilities. Susan asked if SANDAG was sponsoring their grant as well. Danielle Kochman said that JFS requested that SANDAG apply. She indicated that both applications were approved for submission by the Transportation Committee. Susan said it made more sense to combine the projects into one application. She said the projects and proposed funding could be consolidated under one grant application. Danielle said SANDAG would be supportive if both applicants could coordinate on a single application. She noted that she would have to confirm this since the Transportation Committee already took action on the separate projects. Susan said as the regional coordinating entity, the</p> |

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| | <p>lack of coordination did not look good for FACT. Bob said FACT needed to work closer with 2-1-1 on long term goals in order for this situation not to happen again.</p> <p>Motion for approval to submit a joint application with SANDAG and TriCity Medical Center for the Rides to Wellness grant program and to attempt to coordinate with 2-1-1 and JFS on consolidating both projects under one application made by Susan Hafner. Second by George Gastil. The motion passed unanimously.</p> |
| <p>Mobility on Demand grant - NCTD partnership</p> | <p>Arun discussed FTA’s Mobility on Demand grant program. The goal of the grant is to promote use of emerging technologies, applications, practices, and service models in concert with existing public transportation systems and resources. He said North County Transit District (NCTD) was interested in partnering with FACT to submit a joint application. The application was due July 5, 2016. He mentioned meetings with NCTD staff regarding a preliminary proposal. FACT proposed assisting riders outside of the ADA service area. Susan discussed Moovel and their RideScout app as a resource to work with for app development for scheduling ADA services. LaVonna said it would be a challenge getting seniors to adopt an app and training may be required. Staff requested Board approval to enter into an MOU with NCTD and develop a joint application for the Mobility on Demand grant program. A project description would be available for Board review in June 2016.</p> <p>Motion for approval to enter into an MOU with NCTD and develop a joint application for the Mobility on Demand grant program made by John Aguilera. Second by Phil Monroe. The motion passed unanimously.</p> |

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| <p>SANDAG Ballot Measure update</p> | <p>Danielle provided an update on the SANDAG 2016 local sales tax Ballot Measure. She discussed the specialized transportation grant program that fell under the Transit, Operations, and Capital section. She reviewed the expenditure plan for specialized transportation and eligible uses of funding.</p> <p>Phil said he was concerned by the word competitive in the language. He felt that a portion of the funding should be carved out annually for FACT since it was designated by SANDAG as the Consolidated Transportation Service Agency (CTSA). Danielle noted that the original language was changed and the explanation she received was that historically Transnet programs were competitive. Arun noted that eligible projects included station and parking improvements not typically included under specialized transportation. He said it was disappointing that FACT’s efforts to have a small designated portion of funding set aside annually for the CTSA and regional coordination were not successful. LaVonna felt that FACT should further market the need for coordination and help diminish perception of competition and territorialism. John noted that there was a strong push from Ballot Measure opposition to fund capital projects as opposed to operating services. He said the opposition wanted to see funding tied to specific capital projects. Susan said the CTSA was a regulatory mandate that needed funding and wondered if there was a category for mandates. Phil suggested that language be developed to encompass this discussion that John relay to the SANDAG Board. Danielle said the desire to expand the definition of specialized transportation was based on concerns that the funding may not be fully spent through traditional specialized transportation. She said she felt that the funding should be split into two different categories in order to ensure that smaller organizations have access to the funding. Arun said he was disappointed that other local organizations did not voice their support or call attention to the need for specialized transportation services.</p> |
| <p>FACT Services Updates</p> <ul style="list-style-type: none"> • New service proposal for City of Encinitas | <p>Meagan Schmidt reviewed monthly service statistics for RideFACT and contracted services. She indicated that there were several agencies interested in contracted services including TriCity, Bradley Court Nursing Home, and Interfaith Housing Assistance Corporation. Arun said FACT submitted an unsolicited DRAFT service proposal to the City of Encinitas for a local circulation service. The DRAFT was available for Board review and would be discussed further in closed session. He provided an overview of the service and proposal. He said Coordinated Fleet Services (CFS) would provide the equipment and operate the service. Arun consulted with NCTD; they were not interested in performing the service. Board feedback and approval of the bid was needed and would be addressed in closed session. Phil said if the service was approved then it</p> |

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| | <p>would need to be included in the Business Plan.</p> <p>Meagan said FACT assisted First Transit (FT) with performing some of the trips related to the strike. Arun discussed the accessible vehicle permit issue that deterred brokerage providers from performing trips in South County. He said FACT offered to assist FT with accessible trips effected by the strike if the permit requirement could be waived for FACT's subcontractor vehicles. He noted that the CTSA regulations stated that agencies performing social services were not subject to any local permits, fees, or restrictions. Based on this language, it appeared that the permit regulation did not apply to FACT or any vendor providing transportation on behalf of FACT. As a result of the permit issue, FACT was unable to respond effectively to the strike. He said he would like to review the CTSA language with SANDAG before forwarding it to MTS. Arun noted that the permit exemption applied to any non-profit not just the CTSA. LaVonna wondered if it would take a court case related to a cited non-profit vehicle to set a precedent. Arun noted that FACT had successfully helped vendors fight permit related tickets, but felt it should not take a court case to clarify the regulation. Bob said FACT needed to find a way to work with MTS on the permit issue and felt a court case may make coordinating with MTS in the future more difficult.</p> <p>Phil said it was a good time to discuss the issue with MTS due to the FT strike and need for additional trips. He suggested that Arun and FACT's attorney meet with Sharon Cooney at MTS. He said he could join the meeting if needed. Arun said he would forward the CTSA regulation language to Sharon and request a follow up meeting. John said an attorney was probably not necessary to interpret the regulation language. Danielle said it was a very stressful time and felt that it may not be the best timing to address the issue. Phil said FACT was looking to assist MTS by providing trips during this stressful time. She said she understood, but wanted to ensure that the conversation happened when it would have the most benefit for the region.</p> |
| Monthly Financial reports | The February financial reports were available for Board review. Arun said FACT was a month behind on the financial reports due to a transition in staffing. He said the underlying reasons would be discussed in closed session. |
| Executive Director's report | Arun discussed several notable meetings and presentations that took place since the March Board meeting. He indicated that FACT received 2 new vehicles from Caltrans which required payment from FACT to the dealer upfront and then reimbursement from Caltrans. He said in the past the grant funds were paid directly to the dealer and FACT was not involved |

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| | <p>in the payment process. FACT was working out a finance plan with the dealer and the reimbursement with Caltrans. The reimbursement process was different because the vehicles were funded through the New Freedom program and not the 5310 program. The CTSA Triennial Audit for FY 13, 14, 15 took place and a report had been drafted. It was a clean audit report. The only finding applied to SANDAG and called attention to the CTSA contract language being outdated. The auditors requested that the contract be revised to make a better correlation between items listed in the CTSA agreement and the associated costs.</p> |
| Board member comments/proposed agenda items | <p>Dave asked for a status update on potential new Board Members. Arun said there was no commitment from candidates previously discussed and no new candidates had been identified. Arun said Hon Lorie Zapf expressed interest, but declined the invitation to serve on the Board. He noted that the Board had previously recommended having a staff person from Lorie's office attend FACT Board meetings regularly. He would follow up on the suggestion. Susan suggested a City of San Diego staff person as a resource and potential candidate. She mentioned the Planning and Legal departments. Arun discussed Thyme Curtis from the Office of ADA Compliance and Accessibility. Susan mentioned City Attorney candidate Mora Elliot. George said he was in favor of having a staff person join the Board because FACT needed a representative that was able to attend meeting regularly, had connections, and understood the issues. He discussed the County Board of Education. Phil mentioned Jerry Rindone. Dave suggested a 2-1-1 staff member. Arun said Bill York from 2-1-1 was a good connection.</p> |
| ED Review Committee Appointments | <p>Dave appointed Bob Campbell (Chair), LaVonna Connelly, and George Gastil to the ED Review Committee.</p> |
| Closed Session | <p>The Board met in closed session to review personnel actions, new service price proposal, and vehicle sharing proposals.</p> |
| Report on Actionable items from Closed Session | <p>In closed session the Board authorized staff to formally submit a service proposal to the City of Encinitas and share 2 small buses with NCTD for senior transportation.</p> <p>The meeting adjourned at 11AM.</p> |

ITEM # 4

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director and Oswaldo Perez, Grants Management Analyst

RE: Business Plan 2017-2022 Review

ISSUE:

FACT's CTSA contract with SANDAG requires an annual update of the Business Plan. The current Business Plan update (2016-2021) was approved in June 2015.

In May 2016 the Board reviewed areas of the Business Plan where changes were proposed.

The updated Plan is enclosed. In order to the Board sufficient time for review, the completed Business Plan was emailed in late June. No new comments were received since the June Board meeting.

BACKGROUND

FACT 2017-2022 Business Plan Update Includes the following revisions to projects/status (*new sections in italics*):

FACT Services:

Section 3.4 FACT Transportation Brokerage

Coordinated Transportation Services:

Section 3.14 Leasing FACT-owned Vehicles to Service Providers

Section 3.15 Purchase of 5310 Vehicles

Projects Implemented - during FY 2015-16:

Section 3.3 VTCLI Source Selection - Software & Kiosks

Section 4.1.9 Veterans' mobility initiatives - coordination with SANDAG and 2-1-1

Projects Suspended during FY 2015-16:

Section 3.10 Foster Youth Student Transportation (SDCOE)

Proposed Short Term Services (1-2 Years)

Section 4.1.2 Trip Management Software Procurement

Proposed Long Term Services (3-5 years)

Section 4.2.1 Medi-Cal/Dialysis Transportation Coordination

Section 4.2.2 Medi-Cal/Medicaid Transportation Provider

Potential Short Term Funding Sources

Section 5.2.1 Agency Contracts

Section 5.2.4 Small Grant Programs and Awards

Potential Long-Term Funding Sources
Proposed 1/2 cent County Sales Tax Measure

Service Projections
Updated 5-year budget and service projections

FACT updates the Business Plan annually to maintain the plan as a current reference. This plan is the sixth update to the original Business Plan adopted in 2009.

RECOMMENDATION:

Staff requests the Board to approve the updated Business Plan.

ITEM # 6

TO: BOARD OF DIRECTORS

**FROM: Arun Prem, Executive Director and Meagan Schmidt,
Operations Manager**

RE: New Contracted Service Proposals

ISSUE

Update for the Board regarding new service proposals.

BACKGROUND

FACT recently received a number of requests for new contracted services from agencies that serve seniors and /or persons with disabilities. Each request requires a review of the feasibility which involves looking at staffing, availability of rides, brokerage rates and the overall cost of providing service.

Several recent inquiries pertain to rides for patients going in and out of a hospital/medical facility on short notice. The hospital systems have expressed a need for on-demand same day services. The trips are mainly intended for patients who are discharged from the hospitals. Currently the patients either wait for personal transportation or rely on hospital staff for arranging real time transportation. The current process is inefficient and expensive.

SHARP HOSPITAL

On April 1 Meagan and Arun accompanied Board members Hon. Dave Roberts and Phil Monroe to a meeting with group of Sharp Hospital executives. The meeting was initiated by Phil and intended to explore opportunities for coordination. Ky Lewis, Senior Vice President and General Counsel, Anne Davis, Vice President of Workforce Support Services, and Debbie Mejia, Fleet Services/Patient Transportation Manager represented Sharp Hospital. The initial meeting reviewed the needs for transportation and in general FACT's CTSA role and services. Arun and Meagan explained FACT's funding status and service model as background information. Ann and Debbie talked about the transportation services offered by Sharp.

On June 26, 2016 Arun and Meagan met with Ann and Debbie at Sharp Hospital to review specific gaps in services for Sharp's clients and some possible solutions. Debbie and Ann mentioned that there was a need at the Sharp Coronado facility which, unlike other Sharp facilities, didn't offer any transportation. The patients who were discharged from the hospital did not have a way to get home other than by cab if a family member wasn't available. A same day, on-demand paratransit service was needed to address this situation.

Sharp did not have any funding available to pay for or subsidize the cost of transportation to/from the Coronado facility. Sharp was also interested in a joint marketing brochure or flyer promoting the transportation options.

FACT's position was that unless the cost is shared, it is not possible for FACT to commit to a long-term solution. A limited term pilot project was discussed. Such a pilot would benefit FACT by increasing ridership. The pilot would also help FACT refine the same-day service model. At the end of the pilot project, FACT and Sharp would review the performance and discuss cost-sharing or other options to sustain the service. Due to the availability of several existing and new vendors who service the South County areas, the same day service model is becoming operationally feasible. FACT has initiated preliminary discussions with some vendors in order to define the parameters of this kind of service. The timeline and duration of the pilot would be determined in discussion with FACT's Board. The earliest possible start would be October (a 60-90 day implementation timeline).

The Board's Executive Committee expressed some concerns about the initial proposal due to the perception that the needs in other part of the County may exceed those of Coronado. Staff forwarded the concerns to Sharp in order to clarify if there were other locations that had greater need and could be used for the pilot.

TRICITY MEDICAL CENTER

During recent discussions with TriCity regarding the collaborative Rides to Wellness Grant application, staff also discussed other contracted transportation needs.

TriCity currently provides transportation for patients who are being discharged. The transportation is relatively expensive. The volumes of rides is expected to increase in the near future; a new waiting area is being constructed in order to allow outgoing patients to wait for rides. TriCity would like to streamline the dispatch process and reduce the cost of transportation. The rides will be provided on a same day basis. FACT discussed some preliminary rates with TriCity and reviewed the service proposal with brokerage vendors. It appears there is sufficient capacity within the brokerage to handle the levels of demand currently projected.

A DRAFT MOU will be developed shortly; a purchase order with a not to exceed value was signed by FACT, in order to facilitate billing and payments after the award of the contract.

The service is expected to begin within the next few weeks.

ROCKPORT HEALTHCARE SERVICES - Contracted Transportation for "A Heart to Serve"

FACT recently provided three round trips to a group of thirteen residents of Rockport Healthcare Services (skilled nursing facilities) for a project called "A Heart to Serve". All participants of these centers have disabilities and are rehabilitating.

The “A Heart to Serve” program involves volunteers preparing and cooking meals which are taken with them on board FACT brokerage vehicles, and served at food banks/homeless shelters throughout San Diego County.

The rides were performed by Renewing Life, also a nonprofit, and member of FACT’s brokerage. Renewing Life utilized 2 donated cutaways (small buses) in order to transport the volunteers and meals.

Rockport staff have scheduled future trips with FACT and view this as an ongoing project. Due to the large number of volunteers and the materials involved these are challenging rides and there are currently few options in the brokerage to serve these rides. FACT has performed the rides at the brokerage rates so far. There is tentative interest on the part of Rockport Healthcare to enter into an ongoing arrangement for these rides. FACT is looking for options within and outside the brokerage that would allow for these rides to be served consistently and appropriately. Rockport has been pleased with the transportation provided so far.

RECOMMENDATION

Staff requests the Board for:

- 1. Authorization to enter into an MOU with TriCity for patient transportation**
- 2. Feedback regarding tentative service proposals for Sharp Hospital and Rockport Health Services**

ITEM # 7

TO: BOARD OF DIRECTORS

**FROM: Arun Prem, Executive Director and Oswaldo Perez,
Grants Management Analyst**

RE: Review of proposed vs. actual grant project deliverables

ISSUE

Follow up item in response to Finance Committee's request for information. During the prior years' Budget discussions (FY 2015-16) the Finance Committee requested detailed information regarding the deliverables specified in FACT's Mobility Management grant applications. The Committee asked for a comparison of the proposed deliverables with actual deliverables.

BACKGROUND

A power point presentation will be made during the meeting.

RECOMMENDATION

None

ITEM # 8

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director and Meagan Schmidt, Operations Manager

RE: FACT Services update

ISSUE:

This item presents a monthly RideFACT and contracted services update.

BACKGROUND:

| | May-16 |
|----------------------|----------------------|
| SERVICE | ONE-WAY TRIPS |
| First Transit | 77 |
| Poway | 357 |
| Oceanside | 547 |
| SDCOE | 0 |
| Elderheip | 126 |
| TOTAL | 1,107 |

Contracted Services Inquiries

City of Encinitas - FACT submitted a proposal for a management contract type arrangement where FACT will provide oversight as well as transportation services under a subcontract.

A response from the City has not been received as of yet.

City of Oceanside Senior Van Service:

Contracted service for Oceanside began in September 2013. FACT invoiced City of Oceanside for 13,114 trips from September 2013 – May 2016.

Approximately 1,900 clients are pre registered to use this service.

The current contract was extended from July 1, 2015 – June 30, 2017. Revisions to the rate structure were approved in the contract extension.

First Transit/NCTD LIFT Service:

FACT has provided transportation for NCTD’s LIFT program through First Transit since March 2014. A total of 5,483 trips were provided during March 2014 – May 2016.

Poway Adult Day Health Care Transportation Service Contract

FACT has provided transportation for Poway Adult Day Healthcare Center clients since January 2013.

Safety First is the current provider for these trips. A total of 15,217 trips have been provided from January 2013 – May 2016.

Elderhelp Program

Contracted service for Elderhelp began on March 12th, 2015. The Board approved the extension of the Elderhelp contract on March 26th. 861 total trips were provided between March 2015 and May 2016. Any trips that Elderhelp cannot accommodate due to their limited monthly budget are referred to RideFACT.

RideFACT Service statistics ytd for fiscal year July 2012 - May 2016

| RideFACT + Contracted | RideFACT One way trip requests | Referrals-external | Referrals to RideFACT | RideFACT CT | Contracted | Total Trips | RideFACT Av. trip cost | RideFACT Av trip |
|------------------------------|---------------------------------------|---------------------------|------------------------------|--------------------|-------------------|--------------------|-------------------------------|-------------------------|
| FISCAL YEAR 2012-13 | | | | | | | | |
| SubTotal | 14,541 | 2,242 | 12,299 | 6,623 | 1,505 | 8,128 | | |
| FISCAL YEAR 2013-14 | | | | | | | | |
| Subtotal | 31,284 | 1,874 | 29,410 | 11,922 | 9,361 | 21,283 | | |
| FISCAL YEAR 2014-15 | | | | | | | | |
| July | 2,763 | 172 | 2,591 | 891 | 1,211 | 2,102 | \$19.13 | 11.9 |
| Aug | 2,700 | 140 | 2,560 | 870 | 1,177 | 2,047 | \$18.15 | 12.1 |
| Sep | 2,768 | 123 | 2,645 | 857 | 1,446 | 2,303 | \$18.75 | 12.1 |
| Oct | 2,976 | 118 | 2,858 | 1,038 | 1,347 | 2,385 | \$19.63 | 11.9 |
| Nov | 2,702 | 89 | 2,613 | 794 | 1,112 | 1,906 | \$20.36 | 12.3 |
| Dec | 2,549 | 102 | 2,447 | 905 | 880 | 1,785 | \$20.96 | 13.2 |
| 15-Jan | 2,694 | 128 | 2,566 | 882 | 996 | 1,878 | \$17.99 | 12.2 |
| Feb | 2,558 | 113 | 2,445 | 819 | 1,250 | 2,069 | \$16.19 | 11.7 |
| Mar | 2,879 | 156 | 2,723 | 917 | 1,422 | 2,339 | \$15.63 | 11.7 |
| Apr | 2,733 | 146 | 2,587 | 865 | 1,283 | 2,148 | \$14.78 | 11.4 |
| May | 2,488 | 73 | 2,415 | 748 | 1,184 | 1,932 | \$16.40 | 11.7 |
| June | 2,444 | 90 | 2,354 | 689 | 1,220 | 1,909 | \$18.53 | 12.4 |
| SubTotal | 32,254 | 1,450 | 30,804 | 10,275 | 14,528 | 24,803 | | |
| FISCAL YEAR 2015-16 | | | | | | | | |
| July | 2,542 | 138 | 2,404 | 793 | 1,043 | 1,836 | \$17.36 | 12.2 |
| August | 2,137 | 108 | 2,029 | 566 | 1,001 | 1,567 | \$17.60 | 12.6 |
| September | 2,259 | 128 | 2,131 | 661 | 921 | 1,582 | \$18.47 | 12.7 |
| October | 2,535 | 146 | 2,389 | 734 | 917 | 1,651 | \$17.05 | 12.1 |
| Novem | 2,326 | 113 | 2,213 | 578 | 848 | 1,426 | \$17.24 | 11.8 |

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| ber | | | | | | | | |
| December | 2,282 | 139 | 2,143 | 616 | 815 | 1,431 | \$16.48 | 11.7 |
| January | 2,496 | 133 | 2,363 | 713 | 819 | 1,532 | \$16.29 | 11.8 |
| February | 2,473 | 109 | 2,364 | 692 | 937 | 1,629 | \$16.32 | 12.3 |
| March | 2,873 | 112 | 2,761 | 930 | 1,150 | 2,080 | \$15.56 | 11.5 |
| April | 2,925 | 91 | 2,834 | 857 | 1,064 | 1,921 | \$17.17 | 11.6 |
| May | 2,829 | 124 | 2,705 | 847 | 1,107 | 1,954 | \$16.20 | 11.6 |
| SubTotal | 27,677 | 1341 | 26,336 | 7,987 | 10,622 | 18,609 | | |
| TOTAL | 105,756 | 6,907 | 98,849 | 36,807 | 36,016 | 72,823 | | |

***NOTES**

As of January 2014 we are reporting the average per trip cost based only on trips that were purchased from the Brokerage at regular Brokerage rates; those trips comprise the majority of RideFACT trips. July '13 onwards numbers were updated to reflect the new process.

RECOMMENDATION:

Staff seeks the Board's feedback regarding the information presented in this item.

ITEM # 10**TO: BOARD OF DIRECTORS****FROM: Arun Prem, Executive Director and Oswaldo Perez,
Grants Management Analyst****RE: Review of Vehicle Sharing Proposals****ISSUE**

FACT has several grant-funded vehicles that are available for service immediately and a few more that we expect will become available later this year.

BACKGROUND

During March and May 2016, FACT issued a Request for Expression of Interest (RFEI) and Request for Proposals (RFP) for twenty-one (18) accessible vehicles to provide elderly and disabled trips. Both the RFEI and RFP solicitations were distributed to the FACT master contact list.

On June 14th, FACT held a Vehicle Operators Workshop which provided an overview of the application process and federal and state requirements to operate accessible vehicles. Staff also reached out to past applicants from SANDAG's Section 5310 solicitation.

| Status | Grant | Vehicle Type | Capacity | Quantity | Condition |
|---------------------|-------|--------------|-------------|-----------|-----------|
| Available Now | 5310 | Minivan | 5 Amb./2 WC | 12 | New |
| Available Late 2016 | 5310 | Minivan/MV-1 | 5 Amb./2 WC | 6 | New |
| TOTAL | | | | 18 | |

FACT POLICY ON SHARING VEHICLES

The vehicle contracting policy (approved by the Board in August 2014) allows for prioritizing FACT objectives in the vendor selection process. Priority will be given to applicants that plan to provide the most trips to seniors and persons with disabilities, are members of FACT's Brokerage (or intend to join FACT's brokerage if awarded vehicles), and intend to participate in the LIFT program and any other FACT contracted services.

VEHICLE AWARDS

FACT staff recommends awarding vehicles to the following vendors (**Denotes current brokerage provider*):

| VENDOR | Vehicle Type | Quantity |
|---|--------------|----------|
| Abu Ganti Transportation Services (AGTS)* | Minivan | 2 |

| | | |
|------------------------------|--------------|---|
| Care4U Mobility* | Minivan | 2 |
| Renewing Life* | Minivan | 1 |
| Venture Medical* | Minivan/MV-1 | 1 |
| Always Available LLC | Minivan | 1 |
| Safety First Transportation* | Minivan | 2 |
| BAME Renaissance CDC | Minivan | 2 |

Due to the urgency in getting vehicles on the road for the LIFT program, FACT submitted to Caltrans draft MOUs with Safety First and AGTS, vendors that have agreed to dedicate vehicles to LIFT. On July 19th and 20th, Caltrans submitted a response letter approving the MOUs with Safety First and AGTS. Draft MOUs with the other vendors listed above will be forwarded to Caltrans for review and approval following Board authorization.

RECOMMENDATION

Staff requests Board authorization to sign MOUs with Safety First (2 minivans) and AGTS (2 minivans), and proceed with negotiations with potential vendors for remaining vehicles.

ITEM # 12

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director

RE: New Board Member Appointment

ISSUE:

There are open positions on the FACT Board. During the May and June 2016 Board meetings several candidates for Board member positions were discussed including Mr. William York (**Executive Vice President, 2-1-1 San Diego**).

BACKGROUND:

During June and July 2016 FACT staff and Board contacted Mr. York in order to follow up with the Board feedback. Mr. York expressed interest in serving on FACT's Board.

According to FACT bylaws there are 11 Board seats, 7 of which are currently filled. As per FACT bylaws new appointments are made by majority Board action. Board members have emphasized the need to include representatives from all areas of San Diego County to underline FACT's role as a countywide service provider.

Biographical Information (from 211 website):

"As the Executive Vice President of 2-1-1 San Diego, Mr. York brings a wealth of knowledge and expertise instrumental in building and working with 2-1-1's key community partners to design and build new programs within our service delivery structure to better serve the client and those entities that serve them. Mr. York restructured the Programs and Service Delivery Team in order to better meet 2-1-1's mission, contract deliverables and standards, while building the infrastructure for future programs around issues impacting our community.

Mr. York joined 2-1-1 as a disaster volunteer during Firestorm 2007, helping 2-1-1 staff connect San Diegans to critical response and recovery information. In December following the disaster, he was brought on board as a Client Service Representative. Mr. York was quickly promoted to Service Design Manager, followed by promotion to Director of Programs, then COO, and today is 2-1-1's Executive Vice President."

RECOMMENDATION

Staff recommends appointing Mr. William York to FACT's Board.

ITEM # 13

TO: Board of Directors
FROM: Arun Prem, Executive Director
RE: Executive Director Report

Meetings and Events 6/23/16 - 7/27/16

6/23 **FACT/SANDAG Quarterly update w Muggs Stoll - Bob and Arun**
6/27 SHARP mtg. w/ Anne & Debbie - Arun and Meagan
6/29 Medi-Cal Administrative Activities (MAA) Training - Oswaldo, Meagan,
Lilian
6/30 Tri-City Trip Logistics Mtg. - Meagan, Oswaldo, Jonathan
7/1 Mtg. with VA Medical Center - Arun and Meagan
7/4 Closed for the 4th of July
7/7 Mtg. with AGTS - Meagan, Oswaldo, and Jonathan
7/7 APTA Mobility management leadership call
7/12 Mtg. with Josh Farrow (NIAC renewal) - Arun and Oswaldo
7/12 VTCLI One Call One Click Project Team Meeting - Meagan and Oswaldo
7/13 July Board Agenda Planning Meeting with Dave and Bob
7/15 Oswaldo's Wedding Day!
7/18 Meagan attended SSTAC Mtg.
7/18 211 InContact training- All staff
7/20 Meeting with MTS - George and Arun
7/20 SDCVDC Mtg. - Leticia
7/20 Conference Call with SHARP - Meagan and Arun
7/21 Veyo/FACT Introduction Call - Arun and Meagan

Upcoming Meetings and Events

8/9 CAM Meeting
8/25 FACT Board Meeting