



Meeting Agenda and Notice
FACT Board of Directors Meeting
9:00 a.m., November 21, 2013
 Poinsettia Room, Encinitas City Hall
 505 S. Vulcan Avenue, Encinitas, CA 92024

Introductions

- | | | |
|---|------|-------------|
| 1. Approval of October 2013 Board meeting minutes | p-2 | ACTION |
| 2. Public comment | | INFORMATION |
| 3. Board Chair’s report | | INFORMATION |
| 4. Board Officers Nominating Committee Report | p-8 | ACTION |
| 5. Revisions to FY 2013-14 Budget | p-9 | ACTION |
| 6. Services update | p-10 | |
| INFORMATION/ACTION | | |
| 7. FACT Business Plan Update | p-12 | |
| INFORMATION/ACTION | | |
| 8. Software & Service Development Committee Update | | |
| INFORMATION/ACTION | | |
| 9. Annual Meeting Prep (Dec 12, 2013) | | POSSIBLE |
| ACTION | | |
| <ul style="list-style-type: none"> • Keynote speakers (Nick Machhione) • Norine Sigafoose Award • Board, CAM, TAC appointments • Bylaws amendments | | |
| 10. Review of financial statements | | INFORMATION |
| 11. ED report | P-14 | INFORMATION |
| 12. Board member comments | | INFORMATION |
| Proposed | | |
| 13. Agenda Items for future meetings | | |
| INFORMATION/ACTION | | |

ADJOURNMENT

FACT’s Mission

Assist San Diego County residents with barriers to mobility to achieve independence through coordination of transportation services

ITEM #1**FACT Board of Directors' Meeting Minutes**

October 24, 2013
 Encinitas City Hall
 505 S. Vulcan Avenue, Encinitas, CA 92024

Board Members Attending	Hon. Dave Roberts, Bob Campbell, Hon. Teresa Arballo Barth, Phil Monroe, Norine Sigafoose (via telephone from Carlsbad)
TAC Members Attending	Danielle Kochman, Lois Knowlton
Board Members Absent	Alane Haynes, LaVonna Connelly, Susan Hafner, Hon. John Aguilera, Milena Chakraverti-Wuerthwein - Ex officio,
Staff Attending	Arun Prem, Meagan Schmidt, Budd Anderson, Oswaldo Perez
Public/Guests	Jack Barringer - RideFACT rider (10,000 th rider)
Introductions	Chair Bob Campbell called the meeting to order at 9:08 AM. Teresa Arballo Barth led the group in the Pledge of Allegiance.
Approval of September 12, 2013 Board Meeting Minutes	Motion to approve the September 12, 2013 Board Meeting minutes made by Dave Roberts. Second by Teresa Arballo Barth. The motion passed unanimously.
Public Comment	None
Board Chair Report	<p>Bob discussed the NTI workshop hosted by FACT on October 10 and 11 at the San Diego County Operations Center. He thanked Dave for allowing FACT to use the facility.</p> <p>Bob said he was sad to announce the resignation of Alane Haynes from the FACT Board due to scheduling issues, and hoped she would return when possible.</p> <p>He said some agenda items would be prioritized due to Board member schedule constraints.</p>
Bylaws amendment - meeting attendance	<p>During the September 2013 meeting some Board members recommended that some expectation regarding meeting attendance be established. Given the small size of the Board and the need for quorum at all FACT Board meetings, it was felt that the bylaws should be updated to emphasize the commitment to attend meetings.</p> <p>Arun referenced the CalACT policy as follows: When a Board member of</p>

	<p>CalACT has missed three (3) consecutive Board meetings, that office shall be deemed vacant by a motion of any member of the Board at the next Board Meeting. The Board shall notify the Board member in advance of this action and writing upon passage.</p> <p>He discussed other alternatives to implementing an absence policy as follows: Board members utilizing phone conferencing options or appointing alternate Board members when primary members are unavailable.</p> <p>Staff requested Board feedback regarding the policy.</p> <p>Phil preferred an absence policy and agreed that missing 3 consecutive Board meetings was grounds for the seat to be deemed vacant. He wondered how the Board member notification process would be handled in order for the action item to be included on the agenda following the 3rd absence. Teresa said the Encinitas City Council included a standing item called Future Agenda Items that allowed Board members to request items be incorporated in the next agenda. Bob recommended adding the standing item to FACT’s Board meeting agenda as well.</p> <p>Motion to approve the absence policy recommended by staff made by Phil Monroe. Second by Dave Roberts. The motion passed unanimously.</p> <p>Dave added that it was the Executive Director’s responsibility to inform the Board of any excessive absences.</p>
<p>Award of reassigned Caltrans 5310 vehicle</p>	<p>Caltrans recently offered to transfer a van, previously awarded to another recipient, to FACT. The vehicle was underutilized and therefore in violation of the grant agreement. FACT agreed to accept the vehicle that will be leased to a brokerage vendor as per the policy approved by the Board in July 2013.</p> <p>The availability of the vehicle was announced per the policy approved by the Board. No applications were received even though there was initial interest from vendors. Feedback from the Executive Committee indicated that the application material was not user friendly and may have discouraged vendors from applying. FACT was planning to revise the materials and reissue the notice. In the meantime two (2) additional used Caltrans vehicles were offered to FACT. FACT needs to ensure that the vehicle recipient could meet the Caltrans reporting requirements. Arun said it was a balance between designing the material to be user friendly while specifying the strict performance requirements. He felt it would be embarrassing for the organizations involved if any of the vehicles were revoked due to underperformance.</p> <p>Arun reiterated Dave’s suggestion to hold a workshop to inform interested parties of the vehicle opportunity, selection process, and reporting requirements. FACT had decided not to take ownership of the local 5310 vehicle until a recipient could be identified. Bob mentioned that Out and</p>

	<p>About Vista may have been approached by Caltrans to accept the same vehicle and recommended we confirm the vehicle was still available.</p>
<p>Renewal of FACT's office space lease</p>	<p>Arun reviewed the terms of the initial 3 year lease with Webb Entities-Oceanside from April 2010 - April 1, 2014. A preliminary lease extension proposal was received from the landlord in early October that established the base rent at \$2,637 and a 3% annual increase thereafter for the duration of the lease (April 1, 2014 - March 31, 2019). FACT proposed no increase in the first 2 years and increases equivalent to the CPI for San Diego region for the last 3 years of the lease. The landlord responded with a final proposal that included a base rate of \$2,586 a 1% increase after the first year, and a 2% increase annual for years 3, 4, and 5. Arun felt the proposal was reasonable.</p> <p>The projections for office space needs showed that no major staffing expansion was expected in the next five years. The call center activity is projected to grow due to the increase in trip volume, however in view of the Board's direction to limit staffing FACT was looking at outsourcing call center functions. The current location allowed the flexibility to expand the space if needed by annexing the next-door office that belonged to the same landlord.</p> <p>Staff recommended extending the lease at the current location at the proposed terms. Bob asked what the terms were for terminating the lease and the terms for expansion. Arun said termination required six (6) months' notice and notice shorter than six (6) months would require FACT to pay the remaining rent. He said this six (6) month notice protected both parties. Since some other tenants have month to month leases, FACT's additional space needs could be accommodated in the same building at existing rates, given a few months' lead time. Arun felt that the terms and cost of the lease were reasonable, the landlord was responsive to FACT</p>

	<p>needs, and the space was adequate and allowed for expansion.</p> <p>FACT had one reserved parking space that was included in the rent, but has not been used due to the undesirable location and inconvenient access. The landlord has agreed to discount the monthly rent by \$30 if the space was not used.</p> <p>Staff recommended extending the lease at the current location at the proposed terms.</p> <p>Motion to approve the staff recommendation made by Phil Monroe. Second by Teresa Arballo Barth. The motion passed unanimously.</p>
<p>Policy updates - Whistleblower, record retention</p>	<p>In August 2013, FACT's internal auditor, Sonnenberg & Company, informally recommended FACT include record retention and whistleblower protection policies in the FACT Employee Policy Handbook.</p> <p>SANDAG and Caltrans grants required record retention throughout the project length plus three (3) years after the final report has been submitted. CTSA records must be retained for five (5) years from the date of the last CTSA payment. After review of all contracts, staff was proposing a retention schedule of five (5) years for all FACT records.</p> <p>Bob requested that the SANDAG and Caltrans requirements be included in the policy. He also recommended circulating a list of records to all interested parties and request they sign off before any documents are destroyed.</p> <p>Motion to approve a record retention policy of five (5) years for all FACT records and approve the proposed whistleblower policy made by Dave Roberts. Second by Phil Monroe. The motion passed unanimously.</p>
<p>Annual Meeting Prep (Dec 12, 2013)</p>	<p>Arun said a keynote speaker had not been identified for the Annual Meeting and asked the Board for recommendations. Mr. Gary Gallegos, FTA staff, and Caltrans staff were invited but no responses had been received. Bob recommended Mr. Nick Macchione from HHSA San Diego. Dave said he had requested an agenda item regarding endorsing Live Well San Diego and had put Arun in touch with Nick; he felt this was a good opportunity to invite him. Bob said he would follow up with Nick.</p> <p>Bob said Ben Macias and Alpha Project were recommended for the Norine Sigafoose Award. The Board selected Ben Macias for the award which will be presented in December.</p>

	<p>(Norine Sigafoose left the meeting)</p> <p>Phil recommended Todd Gloria as a backup speaker. He said Todd was very knowledgeable in transit and was the Chair of the SANDAG Transportation Committee. Bob said the discussion tied back to identifying new FACT Board members and requested Board feedback and follow up. Several potential candidates were discussed. Dave suggested Mona Rios from the South Bay area in order to get more diversity on the Board. Danielle Kochman suggested Mayor Mary Sessom because of her interest in specialized transportation. Bob said he would speak with Mary regarding her involvement.</p>
<p>New services update</p> <ul style="list-style-type: none"> • SDCOE Update • City of Oceanside van service update • Service Development Committee report 	<p>Arun reviewed the <u>Oceanside Van Service</u> contract award and implementation. The contract was approved on September 25, 2013 by the Oceanside City Council and shortly after the contract was signed by both parties. He said the service was in place and operating according to plan. During September, the first month of service, 80 one-way trips were provided; service began on September 16.</p> <p>There was little progress related to the <u>San Diego County Office of Education (SDCOE) Foster Youth Transportation</u> proposal. FACT submitted an informal proposal to SDCOE on September 24 after establishing pricing, service area coverage, the number of drivers certified for the program, and other terms with vendors. On October 7, FACT was informed via email that SDCOE needed to follow a formal procurement process, and that a bid notification would be issued in the near future.</p> <p>The Board expressed concern over the procurement. They liked the concept of the service, but were not happy with the protracted process. Arun mentioned that he proposed a \$5 fee be added to the cost of each trip in order to cover administrative expenses.</p> <p>The <u>Service Development Committee</u> met at SANDAG on October 8, 2013 to discuss no shows and cancellations, recurring trips, discounts and promotions, eligibility, and expansion of service into non-urban areas. The discussion mainly focused on no shows and cancellations and recurring trips particularly related to dialysis. Arun said Phil and Meagan Schmidt had been working on organizing no show and cancellation data. Arun explained the cancellations appeared high but some of the cancellations were for recurring trips; besides administrative expenses, cancellations do not cost FACT anything. Arun said the no shows were relatively low and felt it was an acceptable level giving the volume of transportation being provided. He said there was room for improvement because FACT had not invested effort in outreach or marketing materials to inform riders of the</p>

	<p>policy. He explained that there are administrative costs associated with policy implementation that may exceed returns.</p> <p>Phil thanked Meagan for organizing the service development meeting and helping with the no show and cancellation data. Meagan reviewed the no show and cancellation data including reasons for no shows, cancellations and the number/frequency of occurrences. Bob asked if any health issues have arisen due to a cancellation or no show not getting a client to an appointment as a result of a FACT or vendor mistake. Meagan said there have been complaints but no serious incidents. Danielle asked if FACT was charged for trips where the provider no showed or caused a client to cancel due to the driver being late. Meagan said FACT was not charged for no shows or cancellations related to provider mistakes. She said normally FACT hears from the client when the driver has not arrived and staff will contact the provider to find out the status of the trip.</p>
<p>RideFACT service update presentation - 10,000th rider</p>	<p>The Board welcomed Jack Barringer, 10,000th RideFACT rider. Bob thanked Jack for attending the meeting and sharing his experience using RideFACT. Jack said RideFACT was a fantastic opportunity for him and a godsend. He explained that when he was in the hospital he was referred to MTS Access for future transportation. He discovered that MTS was unsuitable for his needs. When he looked for options he found that most comparable services were too expensive. He discovered ElderHelp’s Seniors-A-Go-Go program but the service was not accessible. Seniors-A-Go-Go referred Jack to FACT. He said he was extremely happy with FACT’s service; he commended FACT call takers for being friendly and cordial and drivers for being prompt, patient, helpful, and safe. He used RideFACT three (3) times a week or more.</p> <p>Jack said his only issue with the service was the operating hours that prevent him from attending late night events such as the San Diego Symphony. He also expressed his concern with the configuration of an accessible 2013 Dodge Van that had inadequate headroom and had to exit the vehicle backwards in his wheelchair. He mentioned that the RideFACT drivers knew little about FACT as an organization and the FACT website was difficult for him to find. He requested that FACT make a presentation for his community. Jack Briefly shared his Air Force experience. The Board thanked Jack for sharing his service and feedback regarding FACT.</p>
<p>FACT Business Plan Update</p>	<p>This item provided an opportunity for the Board to review preliminary updates that will be incorporated into the 2015-2020 Business Plan update and provide input prior to finalizing the update. FACT’s CTSA contract with SANDAG requires an annual update of the Business Plan.</p>

	<p>Arun summarized the proposed Business Plan updates.</p> <p>The Business Plan Update was tabled for the November Board meeting. Arun said the full Board should also be included in the software discussion. It was decided that the Software and Service Development Committee would meet after the Board discusses the topic in November. The Board will provide direction for the committee.</p>
<p>Review of financial statements, Aug, Sep 2013</p>	<p>Arun said the healthcare benefits were under budgeted due to oversight regarding two (2) temporary employees transitioning to permanent employees. The insurance expenses were over budget due to additional insurance coverage not being factored into the budget. He said the Budget would be adjusted in November.</p> <p>Bob said he would prefer to have the key findings in the financial statements available to the Board before the meeting. He requested that the important findings be included on a cover letter each month. He also asked if the previous months financial statements could be prepared for the following Board meeting. Arun said the financial statements have fallen behind a month as a result of the timing of provider invoices. Bob suggested including all the financial line items except for Contracted Transportation; this would allow prior month financial information to be available even though the provider invoices were not reviewed. Arun said this could be accommodated.</p>
<p>Board Member Comments</p>	<p>Phil said things were going well with FACT. Bob requested the FACT letterhead from staff so he could write Jack Barringer a thank you letter.</p>
<p>Adjournment</p>	<p>Meeting adjourned at 10:50 AM.</p>

ITEM #4

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director

RE: ELECTION of BOARD OFFICERS - Board Officers Nominations Committee Report

ISSUE:

FACT bylaws specify that Board Officer elections be held during the Annual Board of Directors meeting. The new Officers will serve January 1 - December 31, 2013.

BACKGROUND:

During the September 2013 Board meeting a Nominating Committee (Dave Roberts, John Aguilera, and Norine Sigafoose) was appointed to accept nominations and prepare a slate for Board officer elections.

Board Officer Nominations may be submitted from the floor as well.

Portions of FACT bylaws that address Board officer elections are shown below:

**ARTICLE 4
OFFICERS OF THE BOARD**

SECTION 4.1. NUMBER OF OFFICERS The officers of the corporation shall be a Chairperson of the Board (or President), one or more Vice Chairperson (or Vice Presidents), a Secretary, and a Treasurer. The corporation may also have, as determined by the board of directors, assistant secretaries, assistant treasurers, or other officers. Any number of offices may be held by the same person except that neither the secretary nor the treasurer may serve as the president or chairperson of the board. The Executive Director will not be an Officer of the Board.

SECTION 4.2. QUALIFICATION, ELECTION, AND TERM OF OFFICE Only authorized members of the Board may serve as officers. Officers shall be elected by the board of directors at the Annual Meeting. There are no term limits for officers. **SECTION 4.3.**

SUBORDINATE OFFICERS The board of directors may appoint such other officers or agents as it may deem desirable, and such officers shall serve such terms, have such authority, and perform such duties as may be prescribed from time to time by the board of directors.

RECOMMENDATION:

Staff requests the Board to:

- **Receive Board Officers Nominating Committee report, and nominations from the floor, if any, and approve the nominations.**

ITEM #5

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director, Oswaldo Perez, Grants Analyst

RE: Proposed Updates to FY 2013-14 Budget

ISSUE:

This Fiscal Year 2013-14 began July 1, 2013. The Board adopted the current FY 2013-14 Budget at its June 27, 2013, meeting. During the September and October 2013 Board meetings, it was brought to the attention of the Board that the approved budget showed insufficient amounts for health benefits.

Board approval is needed to revise the FY 2013-14 Budget.

BACKGROUND:

Rationale for the Proposed Budget Update

During discussions on financial statements at the October 2013 Board meeting, it was noted that healthcare benefits were under budget due to an oversight regarding two (2) temporary employees who transitioned to permanent employees. In order to keep the budget balanced, funds will be transferred from the Brokerage System Software line item to offset the proposed increases.

Review of Proposed FY 2013-14 Budget Update

Below is a summary of the proposed adjustments in this FY 2013-14 Budget update:

Salaries & Benefits

- **Health Benefits** - Proposed increase from \$9,600 to \$14,400 to reflect a \$200 per month health insurance allowance for six (6) employees.

Operations Indirect

- **Brokerage System Software** - Proposed decrease from \$50,000 to \$45,200 to offset the additional \$4,800 needed for the above line items.

RECOMMENDATION:

Staff recommends the Board adopt the revisions to the FY 2013-14 Budget Update.

ITEM #6**TO: BOARD OF DIRECTORS****FROM: Arun Prem, Executive Director, and Meagan Schmidt,
Manager, Service Planning****RE: Services Update****ISSUE:**

Provide the Board with updates on services through October 2013.

BACKGROUND:**1. RideFACT update:**

RideFACT transportation was implemented countywide in July 2012.

RideFACT Service statistics - FY 2013 and FY 2014

RideFACT	One way trip requests	Referrals-external	Referrals to RideFACT	RideFACT Trips One way	Cancelled rides	No shows	Pending rides	Av. trip cost	Av trip Length (miles)
FISCAL YEAR 2012-13									
Jul-12	416	203	213	142	17	2	0	\$24.86	13.8
Aug	642	226	416	368	47	3	0	\$21.53	12.43
Sep	653	169	484	403	45	6	30	\$18.94	10.89
Oct	1,073	203	870	684	87	16	83	\$21.93	10.92
Nov	1,184	179	1,005	535	133	8	329	\$21.30	10.6
Dec	1,004	138	856	467	98	12	274	\$26.35	11.6
Jan-13	1,444	226	1,218	831	134	22	212	\$19.77	12.6
Feb	1,289	176	1,113	671	108	35	272	\$18.77	13.2
Mar	1,426	196	1,230	885	124	27	163	\$16.70	12.6
Apr	1,753	162	1,591	955	178	23	392	\$18.2	12.6

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May	1,758	224	1,534	1,055	108	15	346	\$14.8 9	12.2
June	1,899	140	1,759	1,132	169	13	428	\$11.2 5	11.9
TOTAL	14,541	2,242	12,289	8,128	1,248	182			
FISCAL YEAR 2013-14									
Jul	2,067	194	1,873	1,203	157	26	473	\$10.8 4	12.2
Aug	2,308	162	2,146	1,395	154	26	559	\$10.9 1	12.7
Sep	2,608	115	2,493	1,486	163	37	787	\$12.7 8	12.1

RECOMMENDATION:

None.

ITEM #7

TO: BOARD OF DIRECTORS

FROM: Arun Prem, Executive Director and Oswaldo Perez, Grants Analyst

RE: FACT 2015-2020 Business Plan Update

ISSUE:

FACT's CTSA contract with SANDAG requires an annual update of the Business Plan. The current Business Plan update (2014-2019) was approved in April 2013.

This item provides an opportunity for the Board to review preliminary updates that will be incorporated into the 2015-2020 Business Plan Update and provide input prior to finalizing the update.

BACKGROUND

FACT 2015-2020 Business Plan Update includes the following revisions to projects/status (*new sections underlined*):

FACT Services:

- Section 3.7 Donating Paratransit Vehicles to Community
- Section 3.8 Leasing FACT-owned Vehicles to Service Providers
- Section 3.9 Safety Program
- Section 3.10 Compliance
- Section 3.11 Oceanside Senior Transportation Van Service*

Projects Implemented - during FY 2013-14:

- Section 3.8 Leasing FACT owned vehicles to service providers

Proposed Short Term Services (1-2 Years)

- Section 4.1.2 Trip Management Software Procurement
- Section 4.1.3 Expansion of RideFACT to nonurban areas
- Section 4.1.7 Technical Assistance workshops
- Section 4.1.9 Veterans' mobility initiatives - coordination with SANDAG and 2-1-1
- Section 4.1.10 Foster Youth Student Transportation*

Potential Short-Term Funding Sources

- Section 5.2.1 Agency Contracts
- Section 5.2.4 Small Grant Programs and Awards

Service Projections

Updated 5-year budget and ridership projections; identify trends in demand and propose strategies to manage demand to fit within service projections.

FACT updates the Business Plan annually to maintain the plan as a current reference. This plan is the fourth update to the original Business Plan adopted in 2009.

The 2009 Business Plan was a comprehensive review of FACT's purpose, the business environment, the community and stakeholders. It identified potential services and collaborations that would contribute towards FACT's previous mission of meeting as many unmet needs for specialized transportation as possible. Due to the timing, the project proposals introduced in the original plan were presented in concept, without identified budgets, resources and/or service parameters.

2014-2019 Business Plan

The 2014-2019 Business Plan Update was an "action plan" that focused on current transportation needs and current FACT projects and services. The plan included strategies to respond to the mobility needs based on priorities established by regional consensus and the availability of funds. The transportation needs described in the plan were derived from SANDAG's 2010-2014 Coordinated Plan.

The plan prioritized projects by readiness. Projects were classified as "short term" or "long term" priorities or "projects deferred for future consideration". The 2014-2019 Business Plan Update included a comprehensive update on funding/revenues and service projections. New projects and transportation services updates in the 2014-2019 Business Plan included: Countywide RideFACT implementation, integrated with MedRIDE and MedAccessRIDE programs; safety and maintenance program; comprehensive compliance program; trip management software procurement.

2015-2020 Business Plan Update

The 2015-2020 updates includes several new elements –updated 5-year service projections with proposed demand management strategies; 5-year expense and revenue projections; procurement policy and method of solicitation/outreach plan for FACT-owned vehicles; expansion of RideFACT to nonurban areas; agency service contracts (Poway and Oceanside); and updates to programs such as Veterans Mobility and Technical Assistance Workshops.

The following Business Plan programs are deferred for future consideration:

Projects deferred for future consideration:

- Section 4.1.9* Mobility Management for Diverse Seniors
- Section 4.3.3* Volunteer Driver Program Resource Allocation
- Section 4.3.4* Older Driver Wellness Program
- Section 4.3.5* DMV Guaranteed Ride Home Program
- Section 5.3.3* Highway 5 Mitigation Measures

Following discussions in January through March 2013, it was decided to retain all of the above initiatives with the understanding that these are not funded and are not likely to be implemented in the near term.

RECOMMENDATION:

Staff recommends the Board review the proposed DRAFT 2015-2020 Business Plan Update elements and provide feedback.

(After the various DRAFT Business Plan elements are approved, staff will incorporate the final products in the Update and finalize the plan)

ITEM # 11

TO: BOARD OF DIRECTORS
FROM: Arun Prem, Executive Director
RE: Executive Director Report

Meetings and Events 10/24 - 11/20:

10/28 Meagan met with Oramus Transportation (possible brokerage vendor)
10/29 Meagan attended Coordinated Plan Focus Group at SANDAG
11/5 Oswaldo and Meagan met with RTA Tribal Mobility Mgmt.
11/11 Office closed for Veterans Day
11/14 Oswaldo attended ARS General Membership Mtg.

Upcoming Meetings and Events:

11/25 SANDAG: Grantee Site Visit - Julia Smith and Danielle Kochman
11/28 Office closed for Thanksgiving
11/29 Office closed for Thanksgiving and Black Friday
12/2 Meeting with Nick Machione
12/12 FACT Annual Meeting
12/17 CAM Meeting, brokerage provider meeting, 5310 information

workshop

Proposed Board Items*

- 1) Filling empty board seat(s)
- 2) CSUSM recommendations consideration
- 3) 211 status update
- 4) Preferences for meeting dates, times and location for 2014.
- 5) Outlook for funding sources going forward including status of potential "advances" from SANDAG