



Meeting Agenda and Notice  
**FACT Board of Directors Meeting**  
**October 27, 2016, 9:00 am**  
 Poinsettia Room, Encinitas City Hall  
 505 S. Vulcan Avenue, Encinitas, CA 92024

**Meeting call to order**

**9:00 a.m.**

1. Introductions
2. Public Comment, Driver Recognition  
INFORMATION
3. Approval of September Board Meeting Minutes p-2 ACTION
4. New CAM Member Appointment p-7  
ACTION
5. Board Officers Nominating Committee Report p-8 ACTION
6. Review of possible Service Coordination with Lyft P- 9  
POSSIBLE ACTION
7. SANDAG meeting re CTSA review p-11  
POSSIBLE ACTION
8. FACT Services Updates p-12  
INFORMATION
9. Vehicle Sharing Status Update p-15  
INFORMATION
10. Rides to Wellness Grant Update   
INFORMATION
11. Monthly Financial Reports INFORMATION
12. Annual Meeting - Jan 26: INFORMATION
  - Locations
  - Award / Special Guests & Speakers
  - Annual Report / Marketing Materials
  - Possible CAM and Board Appointments / Bylaws Updates
13. Executive Director's Report p-16  
INFORMATION

14. Board Member Comments/Proposed Agenda Items  
INFORMATION

**ADJOURNMENT**

<b>FACT's Mission</b>	<i>Assist San Diego County residents with barriers to mobility to achieve independence through coordination of transportation services</i>

**FACT Board of Directors Meeting Minutes**  
September 22, 2016

Encinitas City Hall, Poinsettia Room  
505 S. Vulcan Avenue, Encinitas, CA 92024

Board Members Attending	LaVonna Connelly, Hon. Dave Roberts, Bob Campbell, Hon. John Aguilera, Susan Hafner, Phil Monroe, Hon. George Gastil, Hon. Lorie Zapf, William York
TAC Members Attending	Lois Knowlton
Board Members Absent	None
Staff Attending	Arun Prem, Meagan Schmidt, Budd Anderson, Oswaldo Perez
Public/Guests	See sign in sheet
Introductions	Chair Dave Roberts called the meeting to order at 9:00AM. The Board welcomed Hon. Lorie Zapf and William York to the FACT Board of Directors. Introductions were made.
Public Comment, Driver Recognition	The Board recognized AAA Transport driver Stewart Bakalchuck for his customer service and driving.
Approval of June Board meeting minutes	<b>Motion to approve the July 28, 2016 Board meeting minutes made by Phil Monroe. Second by LaVonna Connelly. The motion passed unanimously.</b>
Rides to Wellness Grant Award	On September 12, 2016, FACT received notification of the award of \$200,000 FTA Rides to Wellness grant. Arun provided an overview on the grant and FACT's partnership with Tri-City and SANDAG. FACT and Tri-City agreed on a proposal which would provide rides to Tri-City Medical's

	<p>discharged patients traveling from the hospital to their homes, emergency room to admissions, or to other medical facilities. The proposal will fund an 18 month pilot project. FACT and TriCity plan to review the implementation plan and timeline over the next few days.</p> <p>LaVonna asked if there was a Memorandum of Understanding (MOU) between FACT and Tri-City. Arun said an MOU would be developed now that the project was awarded. Bob inquired about the trips between emergency rooms and admissions. Phil explained how need for transportation between hospitals could arise and noted a personal experience where he needed to be transported from one hospital to another. Arun said there was an issue nationwide where incoming hospital patients were not admitted efficiently due to a backlog of discharged patients waiting for transportation home. Stephen Chavez Matzel said Tri-City was building a discharge center including a concierge service that would arrange transportation for patients based on their needs.</p>
<p>New CAM Member Appointment</p>	<p>There were open positions on the Council on Access and Mobility (CAM). CAM members voted to vacate Steve Ewart’s (consultant) membership seat. Staff recommended appointing Stephanie Pereira, City of Coronado Seniors Out and About program as a CAM member.</p> <p><b>Motion to appoint Stephanie Pereira, Coordinator of Coronado’s Out and About Program &amp; Communications to CAM made by Bob Campbell. Second by Phil Monroe. The motion passed unanimously.</b></p>

Update on SANDAG meeting; Call for Projects

Arun provided an overview on SANDAG's recent call for projects for FY 15-16 Section 5310 and TransNet Senior Mini Grant (SMG). He recapped his quarterly SANDAG meeting with Muggs Stoll. Mugg's had indicated that Diane Eidem's report on FACT was concluded and the only recommendation was to update the CTSA contract. LaVonna asked if an increase in CTSA funding would be addressed in the update. Arun said an increase in funding was not the intent of the review. Bob asked if the contract would be renewed or placed out for bid. Brain Lane said there was nothing indicating that the CTSA contract would be bid.

Oswaldo reviewed FACT's grant proposals. Arun said the funding available to FACT would remain stagnant unless SANDAG increased the limit FACT could apply for. If FACT was not 100% successful with grant proposals, it would not have money to operate or maintain staffing at the current level. FACT had reserves to cover approximately 50% of FACT's yearly budget. This represented a structural issue with FACT's funding.

Hon Lorie Zapf asked if there was a plan to address the lack of funding. Arun said there was currently nothing on the table to improve FACT's funding situation. He said Measure A would bring new funding into Senior Transportation area. FACT may benefit from trickle down funding, but there was no guarantee. John indicated that Dave and he discussed FACT's position with Gary Gallegos, SANDAG Executive Director. Lorie asked if there was a backup plan if initiative funding was not secured. Arun said FACT had exhausted its current funding options. He explained that FACT began performing contracted services to generate additional revenue independent of grants, but the revenue was not enough to sustain FACT's operations. Lorie said senior transportation was an important issue and more funding should be available. She indicated that she had been vocal in expressing her concerns at SANDAG regarding how much funding was designated for transit and how little was available for flexible transportation in the Initiative.

LaVonna felt that the CTSA and its role was not well known amongst SANDAG Board members. FACT needed to increase awareness of its role as the CTSA and help diminish perceptions of competition. John agreed that the SANDAG Board needed further education regarding FACT and the CTSA role. Lorie asked if FACT had presented before the SANDAG Transportation Committee (TC). Arun said FACT had requested to be placed on the agenda, but so far it had not been approved. Lorie noted that there would be a potential change in representation on the TC after elections, which may be a good time to address the committee. She said SANDAG had a new rule that allowed topics to be placed on the agenda with the support of a certain amount of Board members. Brain noted that

	<p>the other TDA claimants, NCTD and MTS had performance measures that had to be met unlike the CTSA. He said the CTSA contract renewal may include performance measure, which could help get the CTSA mentioned and added to the annual TDA update to the TC. Discussion took place regarding veteran’s transportation, veteran’s language in the ballot initiative, and the VTCLI project.</p> <p>Phil said a plan needed to be developed on how FACT would continue to operate if additional funding was not obtained after the November Ballot. FACT would need to make its plan available to SANDAG and the leadership in San Diego County. FACT would have to make the case that if additional funding was not provided then it would have to cut back on providing rides for their constituents. Arun recommended moving the 2017 Board Retreat forward to January and encouraging SANDAG to participate. Phil felt that this was too late to begin planning and recommended speaking with SANDAG and working to get on the Board agenda before the end of January 2017. He said FACT needed to begin developing a plan at the November Board meeting. Dave felt that FACT needed to be realistic and not rely on the tax measure that may or may not pass.</p> <p><b>Motion to submit grant applications and resolutions for FY 15-16 Section 5310 Program and FY 17-18 TransNet Senior Mini-Grant funds made by John Aguilera. Second by LaVonna Connelly. The motion passed unanimously.</b></p>
<p>FACT Services Update</p>	<p>As of September 2016 FACT had exceeded 80,000 one-way trips (unaudited). Meagan Schmidt provided an update on RideFACT and contracted services statistics and a list of new brokerage vendors. She discussed a recent issue with a RidFACT rider resulting in a permanent suspension. Phil asked what percentage of trips were for dialysis. Meagan said the percentage of dialysis trips was around 15% to 20% over the past few months. Phil reviewed FACT’s meeting with Sharp Coronado.</p> <p>Arun discussed Lyft as a potential brokerage vendor. FACT’s brokerage was growing, but still lacked the capacity to accommodate all RideFACT and LIFT trip requests. He met with Emily Castor, Director of Transportation Policy for Lyft to discuss their entry in the Medicaid transportation industry and FACT’s efforts to meet medical transportation needs. He discussed Lyft’s CareMore and MedTrans contracts. Lyft had a new service called Concierge which addressed a lot of service issues related to Transportation Network Companies (TNC’s). Concierge is a third-party web application that allows its partners to call Lyft online on the behalf of someone who may not have a smartphone to do it themselves. The service allows users to book trips a week in advance of the travel date. FACT could use</p>

	<p>Concierge to book rides with Lyft for FACT riders. Other Lyft service characteristics include late night and real time trip updates, driver sensitivity training, insurance, background checks, HIPPA and confidentiality, and potential lower per mile rates. Utilizing Lyft would help increase FACT’s capacity to serve special needs related to medical transportation.</p> <p>John asked about FACT’s exposure to liability related to using Lyft as a brokerage vendor. He mentioned a recent issue regarding a Lyft driver and questioned the effectiveness of their driver screening process. He recommended reviewing Lyft’s Background check requirements. Bob said Lyft’s background checks only went back 7 years. Arun indicated that FACT’s brokerage contract required background checks for all drivers, but were not audited by staff. The service and contract details would have to be worked out with Lyft to ensure FACT’s brokerage requirements, including background checks were met. Lorie said the taxi industry had more stringent regulations than TNC’s including driver fingerprinting. UBER did very little as far as background checks and was resisting driver fingerprinting. She recommended implementing enhanced security by only using drivers that were fingerprinted and had sensitivity training.</p> <p>Susan noted that the transportation industry was promoting the use of Lyft and Uber to help with first and last mile issues. As a differentiator, Lyft was responding and complying with background check concerns because they saw value in serving this niche market. Lyft also tracked data such as real time performance, which covered concerns addressed in FACT’s brokerage contract. She said no system was perfect including the taxi regulatory program. She felt that Lyft had put together a great program and this was an opportunity for FACT to supply rides in a different format at a lower cost under the brokerage model. Phil recommended moving forward with discussions with Lyft while considering the concerns expressed. Arun noted that FTA was encouraging grantees and applicants to include TNC’s in their service mix. He indicated that there was no obligation in FACT’s or Lyft’s contract that required either party to supply or perform a certain amount of trips. Bob said he was enthusiastic about pursuing this opportunity. He recommended developing a matrix on providers to ensure that FACT was covered in reducing its exposure. Brian asked if Lyft had specified how many accessible vehicles were available. Arun said he did not have the specifics, but Lyft indicated that they could respond to accessible trips.</p>
Vehicle Sharing Update	Arun provided a brief update on the vehicle sharing program.
Appointment of	Arun announced the Executive Committee’s recommendation for the

Board Officers Nominating Committee	<p>Board Officers Nominating Committee appointments. Dave requested that Board members contact the Nominating Committee to express interest in serving as a Board Officer.</p> <p><b>Motion to appoint Dave Roberts, LaVonna Connelly, and George Gastil to the Board Officers Nominating Committee made by Dave Roberts. Second by LaVonna Connelly. The motion passed unanimously.</b></p>
Annual Meeting - Jan 26	<p>LaVonna reported on the Planning Committee's recommendations regarding the Annual Meeting. Phil recommended holding a 30 minute Board Meeting before the Annual Meeting to take care of general FACT business.</p>
Executive Director	<p>Arun said he requested that Muggs, Gary, and other SANDAG Executives save the date for FACT's Annual Meeting. He noted that FACT's average trips length was increasing and the largest portion of trips fell within the 10 to 20 mile range. This represented a big increase in the average cost per trip. He said this could be due to FACT being the only nonprofit service that provided transportation throughout San Diego County. LaVonna said she was please that the First Transit contract ridership had increased.</p>
Board Member Comments/Prop ose Agenda Items	<p>Due to time and schedule constraints at meetings, John proposed moving all action items to the top of the agenda. Dave said this could be accommodated.</p>
Adjournment	<p>The meeting adjourned at 11AM.</p>

**ITEM # 4**

**TO: BOARD OF DIRECTORS**

**FROM: Arun Prem, Executive Director**

**RE: Approve New CAM Appointment**

**ISSUE:**

There are open positions on the CAM. Staff recommends the following appointment:

Stephen Chavez Matzel – Tri-City Medical Center

**BACKGROUND:**

CAM is an advisory committee reporting to FACT’s Board; CAM members are appointed by FACT’s Board.

At the October 20<sup>th</sup> meeting, CAM approved a recommendation to appoint Stephen Chavez Matzel (Tri-City Medical Center) to CAM. There are 30 seats on CAM, 28 of which will be filled with the addition of Tri-City Medical Center.

Biographical Information:

Stephen Chavez Matzel, Interim Director of Case Management, Tri-City Medical Center

Stephen oversees Case Management and Social Services at Tri-City Medical Center. He is a licensed clinical social worker and has been in the field for over 20 years in the home health and hospital settings.

**RECOMMENDATION:**

**Staff requests the Board to approve the CAM recommendation for new appointment to CAM.**



**ITEM # 5**

**TO: BOARD OF DIRECTORS**  
**FROM: Arun Prem, Executive Director**  
**RE: Board Officers Nominating Committee Report**  
**ISSUE:**

During September the Board appointed a committee to review interest in Board Officer positions for year 2017 and prepare a slate for the Board's approval. Committee members include:

Hon Dave Roberts  
LaVonna Connelly  
Hon George Gastil

**BACKGROUND:**

According to FACT bylaws Board Officer elections are held during the Annual Meeting (January 26, 2017). A nominating committee appointed by the Board prepares a slate of nominees for Board's review. The Nominating Committee met on October 18 to discuss interest in the Officer positions.

Portions of FACT bylaws that address Board officer elections are shown below:

**ARTICLE 4  
OFFICERS OF THE BOARD**

**SECTION 4.1. NUMBER OF OFFICERS** The officers of the corporation shall be a Chairperson of the Board (or President), one or more Vice Chairperson (or Vice Presidents), a Secretary, and a Treasurer. The corporation may also have, as determined by the board of directors, assistant secretaries, assistant treasurers, or other officers. Any number of offices may be held by the same person except that neither the secretary nor the treasurer may serve as the president or chairperson of the board. The Executive Director will not be an Officer of the Board.

**SECTION 4.2. QUALIFICATION, ELECTION, AND TERM OF OFFICE** Only authorized members of the Board may serve as officers. Officers shall be elected by the board of directors at the Annual Meeting. There are no term limits for officers. **SECTION 4.3. SUBORDINATE OFFICERS** The board of directors may appoint such other officers or agents as it may deem desirable, and such officers shall serve such terms, have such authority, and perform such duties as may be prescribed from time to time by the board of directors.

**RECOMMENDATION:**

**Staff requests the Board to review the recommendations of the Board Officers Nominating Committee tasked with proposing a slate for Board approval.**

**ITEM # 6**

**TO: BOARD OF DIRECTORS**

**FROM: Arun Prem, Executive Director, Meagan Schmidt,  
Operations Manager, Oswaldo Perez,  
Grants Management Analyst**

**RE: Review of possible Service Coordination with Lyft**

**ISSUE:**

In September the Board reviewed information about a potential coordination arrangement with Lyft. Board members asked for specifics on some areas related to safety and liability. FACT staff met with Lyft representatives Daniel Trigub and Gyre Renwick on October 10 and reviewed the issues. The discussion below responds to the questions raised during the September meeting.

**BACKGROUND:**

During early September FACT staff had preliminary discussions with Emily Castor, Director of Transportation Policy for Lyft, regarding Lyft's interest in developing collaborative medical transportation solutions in San Diego County.

Lyft is providing medical transportation under contracts with CareMore and MedTrans (managed care services). Lyft has a new service called Concierge which addressed a lot of service issues related to Transportation Network Companies (TNC's). Concierge is a third-party web application that allows its partners to schedule Lyft online on the behalf of someone who may not have a smartphone to do it themselves. The service allows users to book trips a week in advance of the travel date. These features as well as Lyft's interest in working with FACT could lead to an arrangement where Lyft would serve as a part of FACT's brokerage. This arrangement would add needed capacity to the brokerage at reasonable rates. It would also expand FACT's ability to operate during late nights and weekends.

Other Lyft service characteristics include potential for real time trip updates, drivers with sensitivity training, awareness of HIPPA and confidentiality. Utilizing Lyft would help increase FACT's capacity to meet our objective of expanding service for individual and contracted medical transportation needs.

**September Board Discussion**

Board members asked for clarification and specifics regarding several operational areas. The primary concerns pertained to the thoroughness of background checks, including fingerprinting. There were also concerns about liability, insurance and indemnification, based on the attorney's review of the proposed Lyft agreement.

Meagan and Oswaldo met with Lyft representatives Daniel Trigub and Gyre Renwick on

October 10 and reviewed the Board feedback in detail. They were receptive to the feedback and responded to the concerns with detailed information. The discussion is summarized below.

In addition to background checks FACT needs to review the contractual issues with indemnification in more detail with the attorney.

#### Review of the recent meeting with Lyft

Lyft representatives provided an overview of their insurance requirements, criminal background check policies, vehicle inspections procedures, and driver training/mentorship program. Lyft's Concierge service was also demoed.

**Insurance** - Drivers must carry valid personal auto policies to be approved as a Lyft driver. Lyft, Inc. also provides insurance coverage during all parts of the Lyft ride, covering Contingent Liability (\$50,000 per person), Primary Automobile Liability (\$1 million), Contingent Comprehensive & Collision (\$100,000 per accident, \$25,000 property damage), and Uninsured/Underinsured Motorist (UM/UIM)(\$1 million)

**Background Checks** - Lyft conducts criminal background checks through Sterling, a third party, which determines a driver ineligible on the Lyft platform if any of the following are found on the record: (1) More than three moving violations in the past three years (e.g. accidents, traffic light violations); (2) A major moving violation in the past three years (e.g., driving on a suspended license, reckless driving); (3) A DUI or other drug-related driving violation in the last seven years; or (4) Any driving-related, drug-related, violent crime, sexual offense, or theft/property damage convictions in the last seven years (e.g. hit-and-run, felonies involving a vehicle). Any violent crime or sexual offense disqualify a person from being a driver. These background checks do not include fingerprinting.

**Vehicle Inspections** - Lyft conducts a 19-point vehicle inspection. Beyond that, Lyft relies on customer feedback through its in-app rating system if the vehicle condition is visibly less than excellent.

From the discussion, Lyft seems to rely heavily on its rating system for various types of feedback including vehicle condition and driver behavior. Lyft does not perform drug & alcohol testing after accidents/incidences as per USDOT regulations. Instead, it defers any accident response procedures to local law enforcement.

#### **RECOMMENDATION:**

**Staff requests the Board to provide feedback regarding the potential coordination opportunity.**

**ITEM # 7**

**TO: BOARD OF DIRECTORS**  
**FROM: Arun Prem, Executive Director**  
**RE: SANDAG Meeting re CTSA review**

**ISSUE:**

Review of feedback received from SANDAG following a detailed review of the agency's CTSA role.

**BACKGROUND:**

Arun Prem met with Mr. Muggs Stoll, Director of Land Use and Transportation Planning, and Ms. Diane Eidam on October 21 in order to review the feedback from the detailed review conducted by Diane on behalf of SANDAG.

The findings were presented to SANDAG Board Chair Supervisor Ron Roberts prior to this meeting.

**SANDAG RECOMMENDATIONS:**

That SANDAG's agreement with FACT be modified to conform with the practice of having the SANDAG Board Chair appoint SANDAG's representative to FACT

That SANDAG's agreement with FACT be modified to reflect the activities that FACT actually performs in its role as the region's CTSA as differentiated from other FACT activities

That SANDAG's agreement with FACT be modified to include performance criteria and measures to implement activities relative to FACT's role as the region's CTSA - distinct from its role as a recipient of federal and *TransNet* funds allocated by SANDAG

That the Work Plan and budget submitted in support of FACT's TDA Article 4.5 claim clearly delineate agreed-upon CTSA activities, reconcile with the SANDAG agreement, and be accompanied by a summary of accomplishments funded by the previous year's claim

The Transportation Committee and/or SANDAG Board of Directors receive periodic updates on FACT's performance as the region's CTSA

There was no specific timeline attached to these recommendations.

Arun recommended a presentation by SANDAG to FACT's Board or a joint discussion during the upcoming FACT Board Retreat. Muggs recommended the discussion take place during the Board Retreat and committed to attending the FACT Retreat.

**RECOMMENDATIONS**

**Staff requests the Board for feedback regarding the SANDAG recommendations and follow-up.**

**ITEM # 8**

**TO: BOARD OF DIRECTORS**  
**FROM: Arun Prem, Executive Director and Meagan Schmidt, Operations Manager**  
**RE: FACT Services update**  
**ISSUE:**

This item presents a monthly RideFACT and contracted services update.

**BACKGROUND:**

	<b>Aug-16</b>
<b>SERVICE</b>	<b>ONE-WAY TRIPS</b>
<b>First Transit</b>	<b>294</b>
<b>Poway</b>	<b>395</b>
<b>Oceanside</b>	<b>658</b>
<b>SDCOE</b>	<b>0</b>
<b>Elderhelp</b>	<b>65</b>
<b>TOTAL</b>	<b>1,412</b>

**Contracted Services Inquiries**

City of Encinitas - FACT submitted a proposal for a management contract type arrangement where FACT will provide oversight as well as transportation services under a subcontract.

A response from the City has not been received as of yet.

**City of Oceanside Senior Van Service:**

Contracted service for Oceanside began in September 2013. FACT has invoiced City of Oceanside for 14,308 trips from September 2013 – August 2016.

Approximately 1,900 clients are pre registered to use this service.

The current contract was extended from July 1, 2015 – June 30, 2017. Revisions to the rate structure were approved in the contract extension.

**First Transit/NCTD LIFT Service:**

FACT has provided transportation for NCTD’s LIFT program through First Transit since March 2014. A total of 6,152 trips have been provided from March 2014 – September 2016.

**Poway Adult Day Health Care Transportation Service Contract**

FACT has provided transportation for Poway Adult Day Healthcare Center clients since January 2013.

Safety First is the current provider for these trips. A total of 15,945 trips have been provided from January 2013 – September 2016.

**Elderhelp Program**

Contracted service for Elderhelp began on March 12<sup>th</sup>, 2015. The Board approved the extension of the Elderhelp contract on March 26<sup>th</sup>. 1,065 total trips were provided between March 2015 and September 2016. Any trips that Elderhelp cannot accommodate due to their limited monthly budget are referred to RideFACT.

**RideFACT Service statistics ytd for fiscal year July 2012 - September 2016**

<b>RideFA CT + Contracted</b>	<b>RideFA CT One way trip reque sts</b>	<b>Referr als- extern al</b>	<b>Referr als to RideFA CT</b>	<b>RideFA CT</b>	<b>Contracted</b>	<b>Total Trips</b>	<b>RideFACT Av. trip cost</b>	<b>RideFA CT Av trip</b>
<b>FISCAL YEAR 2012-13</b>								
<b>SubTotal</b>	<b>14,541</b>	<b>2,242</b>	<b>12,299</b>	<b>6,623</b>	<b>1,505</b>	<b>8,128</b>		

<b>FISCAL YEAR 2013-14</b>								
<b>Subtotal</b>	<b>31,284</b>	<b>1,874</b>	<b>29,410</b>	<b>11,922</b>	<b>9,361</b>	<b>21,283</b>		
<b>FISCAL YEAR 2014-15</b>								
<b>July</b>	<b>2,763</b>	<b>172</b>	<b>2,591</b>	<b>891</b>	<b>1,211</b>	<b>2,102</b>	<b>\$19.13</b>	<b>11.9</b>
<b>Aug</b>	<b>2,700</b>	<b>140</b>	<b>2,560</b>	<b>870</b>	<b>1,177</b>	<b>2,047</b>	<b>\$18.15</b>	<b>12.1</b>
<b>Sep</b>	<b>2,768</b>	<b>123</b>	<b>2,645</b>	<b>857</b>	<b>1,446</b>	<b>2,303</b>	<b>\$18.75</b>	<b>12.1</b>
<b>Oct</b>	<b>2,976</b>	<b>118</b>	<b>2,858</b>	<b>1,038</b>	<b>1,347</b>	<b>2,385</b>	<b>\$19.63</b>	<b>11.9</b>
<b>Nov</b>	<b>2,702</b>	<b>89</b>	<b>2,613</b>	<b>794</b>	<b>1,112</b>	<b>1,906</b>	<b>\$20.36</b>	<b>12.3</b>
<b>Dec</b>	<b>2,549</b>	<b>102</b>	<b>2,447</b>	<b>905</b>	<b>880</b>	<b>1,785</b>	<b>\$20.96</b>	<b>13.2</b>
<b>15-Jan</b>	<b>2,694</b>	<b>128</b>	<b>2,566</b>	<b>882</b>	<b>996</b>	<b>1,878</b>	<b>\$17.99</b>	<b>12.2</b>
<b>Feb</b>	<b>2,558</b>	<b>113</b>	<b>2,445</b>	<b>819</b>	<b>1,250</b>	<b>2,069</b>	<b>\$16.19</b>	<b>11.7</b>
<b>Mar</b>	<b>2,879</b>	<b>156</b>	<b>2,723</b>	<b>917</b>	<b>1,422</b>	<b>2,339</b>	<b>\$15.63</b>	<b>11.7</b>
<b>Apr</b>	<b>2,733</b>	<b>146</b>	<b>2,587</b>	<b>865</b>	<b>1,283</b>	<b>2,148</b>	<b>\$14.78</b>	<b>11.4</b>
<b>May</b>	<b>2,488</b>	<b>73</b>	<b>2,415</b>	<b>748</b>	<b>1,184</b>	<b>1,932</b>	<b>\$16.40</b>	<b>11.7</b>
<b>June</b>	<b>2,444</b>	<b>90</b>	<b>2,354</b>	<b>689</b>	<b>1,220</b>	<b>1,909</b>	<b>\$18.53</b>	<b>12.4</b>
<b>SubTotal</b>	<b>32,254</b>	<b>1,450</b>	<b>30,804</b>	<b>10,275</b>	<b>14,528</b>	<b>24,803</b>		
<b>FISCAL YEAR 2015-16</b>								
<b>July</b>	<b>2,542</b>	<b>138</b>	<b>2,404</b>	<b>793</b>	<b>1,043</b>	<b>1,836</b>	<b>\$17.36</b>	<b>12.2</b>
<b>August</b>	<b>2,137</b>	<b>108</b>	<b>2,029</b>	<b>566</b>	<b>1,001</b>	<b>1,567</b>	<b>\$17.60</b>	<b>12.6</b>
<b>September</b>	<b>2,259</b>	<b>128</b>	<b>2,131</b>	<b>661</b>	<b>921</b>	<b>1,582</b>	<b>\$18.47</b>	<b>12.7</b>
<b>October</b>	<b>2,535</b>	<b>146</b>	<b>2,389</b>	<b>734</b>	<b>917</b>	<b>1,651</b>	<b>\$17.05</b>	<b>12.1</b>
<b>November</b>	<b>2,326</b>	<b>113</b>	<b>2,213</b>	<b>578</b>	<b>848</b>	<b>1,426</b>	<b>\$17.24</b>	<b>11.8</b>
<b>December</b>	<b>2,282</b>	<b>139</b>	<b>2,143</b>	<b>616</b>	<b>815</b>	<b>1,431</b>	<b>\$16.48</b>	<b>11.7</b>
<b>January</b>	<b>2,496</b>	<b>133</b>	<b>2,363</b>	<b>713</b>	<b>819</b>	<b>1,532</b>	<b>\$16.29</b>	<b>11.8</b>
<b>February</b>	<b>2,473</b>	<b>109</b>	<b>2,364</b>	<b>692</b>	<b>937</b>	<b>1,62</b>	<b>\$16.32</b>	<b>12.3</b>



y						9		
March	2,873	112	2,761	930	1,150	2,080	\$15.56	11.5
April	2,925	91	2,834	857	1,064	1,921	\$17.17	11.6
May	2,829	124	2,705	847	1,107	1,954	\$16.20	11.6
June	2,731	111	2,620	927	1,134	2,061	\$18.39	12.4
SubTotal	30,408	1452	28,956	8,914	11,756	20,670		
July	2,956	90	2,866	1,029	1,164	2,193	\$17.35	11.7
August	3,518	99	3,419	1,365	1,412	2,777	\$16.92	11.2
SubTotal	6,474	189	6,285	2,394	2,576	4,970		
TOTAL	114,961	7,207	107,754	40,128	39,726	79,854		

**\*NOTES**

As of January 2014 we are reporting the average per trip cost based only on trips that were purchased from the Brokerage at regular Brokerage rates; those trips comprise the majority of RideFACT trips. July '13 onwards numbers were updated to reflect the new process.

**RECOMMENDATION:**

**Staff seeks the Board's feedback regarding the information presented in this item.**

**ITEM # 9****TO: BOARD OF DIRECTORS****FROM: Arun Prem, Executive Director and Oswaldo Perez,  
Grants Management Analyst****RE: Vehicle Sharing status update****ISSUE**

FACT has grant-funded vehicles that are available for contracting immediately and two more that we expect will become available later this year.

**BACKGROUND**

During March and May 2016, FACT issued a Request for Expression of Interest (RFEI) and Request for Proposals (RFP) for accessible vehicles to provide elderly and disabled trips. Both the RFEI and RFP solicitations were distributed to the FACT master contact list.

On June 14<sup>th</sup>, FACT held a Vehicle Operators Workshop which provided an overview of the application process and federal and state requirements to operate accessible vehicles. Staff also reached out to past applicants from SANDAG's Section 5310 solicitation.

**VEHICLE AWARDS**

At the July 28<sup>th</sup> meeting, the Board approved the recommendation to begin contracting vehicles to the following vendors (*\*Denotes current brokerage provider*):

<b>VENDOR</b>	<b>Vehicle Type</b>	<b>Quantity</b>
Abu Ganti Transportation Services (AGTS)*	Minivan	2 3
<del>Care4U Mobility*</del>	<del>Minivan</del>	<del>2</del>
Renewing Life*	Minivan	1
Venture Medical*	Minivan/MV-1	1 2
Always Available LLC	Minivan	1
Safety First Transportation*	Minivan	2
BAME Renaissance CDC	Minivan	2
NCTD	Small Bus/Cutaways	3

Caltrans submitted response letters approving the MOUs with Safety First, AGTS, Venture Medical, and Always Available LLC. FACT forwarded draft MOUs with Renewing Life and BAME Renaissance CDC for review/approval by Caltrans. Staff reviewed Care 4 U Mobility's level of service and determined that it was no longer a good fit to receive a FACT vehicle. AGTS and Venture Medical expressed interest in one additional vehicle each. After reviewing their levels of service, staff recommends awarding an additional vehicle to AGTS and Venture Medical.

**RECOMMENDATION**

**Staff requests Board approval for the amended vehicle sharing schedule.**

**ITEM # 13**

**TO: Board of Directors**  
**FROM: Arun Prem, Executive Director**  
**RE: Executive Director Report**

**Meetings and Events 9/22/16 - 10/26/2016**

9/29	Tri-City Kickoff Mtg. - Meagan
9/29	TRB Webinar: Shared Mobility and the Transformation of Public Transit - Jonathan
10/4	The Classification of Workers as Independent Contractors Webinar- Budd
10/5	ARS CEO Breakfast - Meagan
10/5	Mtg. with Care4U Mobility - Meagan and Jonathan
10/7	University of Pacific, Designing Innovative Organizations course - Budd
10/7	Presentation for Interfaith Oceanside - Leticia
10/10	Mtg. with Lyft (Dan Trigub & Gyre Renwick) - Meagan, Oswaldo, Jonathan
10/11	California Wage and Hour Law Compliance Webinar - Budd
10/11	One Call One Click Project Team Mtg. - Meagan
10/13	Oceanside Senior Expo - Leticia
10/18	Encinitas Senior Citizen Commission Mtg. - Meagan
10/20	CAM Meeting
10/21	Agenda Planning Mtg. - Dave, Bob, and Arun
10/21	FACT Assessment Report review with Muggs Stoll and Diane Eidam
10/21	University of Pacific, Managing the Operation Effectively course - Jonathan
10/26	Quality Assurance Webinar - Jonathan

**Upcoming Meetings and Events**

12/13	CAM Meeting
11/17	FACT Board Meeting (Holiday schedule)